NEW JERSEY INSTITUTE OF TECHNOLOGY
BOARD OF TRUSTEES
MINUTES OF PUBLIC MEETING
(February 7, 2013)

1. The meeting was called to order by Chairperson Wielkopolski at 10:05 a.m., in Eberhardt Hall, NJIT Alumni Center Boardroom, NJIT Campus, Newark, N.J. Also in attendance was Chair-Elect DePalma, Vice Chairs DeCaprio and Slimowicz, Board Members Beachem, Cistaro, Dahms, Garcia, Raia and Sugla. Absent: Board Members Bone and Knapp. Administrative members in attendance included President Bloom, Treasurer Mauermeyer, Secretary Stern, Interim Provost Deek, Vice Presidents Dees, Fey and Sebastian.

2. In accordance with the New Jersey Open Public Meeting Act, Chair Wielkopolski read the following statement:

   “Notice of this meeting was provided to the public as required by the New Jersey Meeting Act, in the schedule of meeting dates of the Board of Trustees of the New Jersey Institute of Technology which was mailed to the Star Ledger, The Herald News and Vector on July 19, 2012. The Schedule was also mailed to the City Clerk of Newark on July 19, 2012, for filing with that office and posting in such public place as designated by said Clerk.”

3. BY A MOTION DULY MADE BY MR. DEPALMA, SECONDED BY MS. GARCIA AND UNANIMOUSLY APPROVED, the Board voted to approve the minutes of the November 8, 2012 meeting, with Board Member Cistaro noting that the minutes should reflect his absence from said meeting.

4. BY A MOTION DULY MADE BY DR. DECAPRIO, SECONDED BY MS. GARCIA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION FOR HONORARY DOCTORATES.

5. BY A MOTION DULY MADE BY MR. CISTARO, SECONDED BY MR. SUGLA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION FOR POLICY ON SENIOR STAFF LEAVE, with amendments to the policy clarifying that (1) the leaves may not be exercised more than once every seven years and (2) that the policy is not intended for medical leaves, which should be processed through Human Resources according to existing policies.

6. BY A MOTION DULY MADE BY MR. DEPALMA, SECONDED BY DR. DECAPRIO AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION TO AUTHORIZE DEPOSIT ACCOUNT, as amended.

7. BY A MOTION MADE BY MR. CISTARO, SECONDED BY MR. SUGLA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION TO AUTHORIZE LINE OF CREDIT WITH WELLS FARGO BANK, as amended.
8. BY A MOTION DULY MADE BY MS. GARCIA, SECONDED BY MR. SUGLA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION THANKING RETIRING TRUSTEE BABINEAU, with the proposed resolution to be drafted and presented to the Board at the next regularly scheduled Board meeting.

9. BY A MOTION DULY MADE BY DR. DeCAPRIO, SECONDED BY MR. SUGLA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE SABBATICAL LEAVE RECOMMENDATIONS.

10. BY A MOTION DULY MADE BY DR. DeCAPRIO, SECONDED BY MR. CISTARO AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION ON JOINT BS IN CLINICAL LABORATORY SCIENCES WITH UMDNJ.

11. Vice President Dees discussed the Branding & Marketing Plan; Dr. Dees and Board Member Bone are co-chairs of that committee. We have engaged Hawk Partners, and also work with CN Communications. Additionally, we have supplemented our staff support. NJIT is better than people know, and that needs to be communicated. Advancement is engaged in a search for an Associate Vice President of Strategic Communications, with a focus on social media.

12. President Bloom gave his report to the Board. We are moving ahead with the Capacity Study. Interim Provost Deek is heading the Academic Plan task force; Vice President Fey is heading the Enrollment Plan task force, and Treasurer Mauermeyer is heading the Facilities Plan task force. We will move these at the April Board meeting.

Currently we are in the middle of five key personnel searches, which are moving well. These include the search for the Provost position; the Deans of the College of Computing Sciences, the Newark College of Engineering, and the Albert Dorman Honors College.

We are forming two significant centers. The first is the Center for Resilient Design, which provides an opportunity to provide solutions to disasters such as Hurricane Sandy. We are partnering with the Alliance for Action. This Center will be led by Dean Urs Gauchat, and Professor Sollohub and Thomas D’Alessio. The second center is the Applied Education and Research Institute, situated in Science Park, formed with three other college Presidents. The purpose of this Center is to bring industry together with faculty.

Sr. Vice President Sebastian discussed NJIT’s ongoing child-safe handgun research, and the recent attention it has received since the Sandy Hook shootings. He was in Washington DC on the date of the tragedy, and there is renewed interest in our research since it began in 1999. On January 11th, he met with U.S. Attorney General Holder, and testified before the House Gun Violence Prevention Task Force which focuses on findings that support ways to prevent gun violence. A Silicon Valley brain trust may be interested in funding these efforts.

President Bloom discussed the Annual Athletic Report, and reported that we are pursuing conference issues and changes.
13. Vice President Dees also gave a report of Gifts and Fund Raising Activities. The total raised in the Comprehensive Campaign is $103,505,122 in gifts, pledges and grants. With respect to the gift report, we lost a little time in our fundraising efforts due to Hurricane Sandy. We are looking to achieve a goal of $10 million of gifts raised per year.

14. Treasurer Mauermeyer discussed the Operating Statement Year to Date, and the Schedule of Short Term Investments. We are six months through the fiscal and academic years, and have recorded 95% of our tuition and fee budget. We are a little lower than we’d like in terms of tuition receipts, but there is still continuing education activity that will take place later in the fiscal year. On the expense side, we are on target. With respect to the Supplemental Report, we are on target with all budgets. Our focus, on the control side, is to monitor encumbered commitments to ensure that we remain within limits. We are watching State activity, and monitoring the situation to ensure that we maintain a balanced budget. With respect to our cash position, we are able to reimburse ourselves more quickly with the recently issued bonds, as these were issued by the university. Lastly, we are improving our rate of collecting student receivables, and working with student services to help students better understand their financial responsibilities.

15. Chair Wielkopolski read a resolution regarding Closed Session to discuss Personnel, Real Estate, Contract and Legal Matters to be held immediately following this Public Session and on Thursday April 18, 2013 at 10:00 a.m. at Eberhardt Hall Alumni Center Board Room, to discuss personnel, real estate and contract matters. The following resolution was read and approved by all Trustees present.

WHEREAS, there are matters that require consideration by the Board of Trustees that qualify under the Open Public Meetings Act for discussion at closed sessions;

WHEREAS, it is not known precisely at this time when or if the contents of the discussions may be disclosed; however, no less frequently than annually, NJIT will cause the minutes of the closed sessions to be reviewed and disclose the discussion provided that the basis for conducting the closed session no longer exists and disclosure of the discussion will not adversely impact NJIT;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees shall have a Closed Session to discuss matters involving personnel, real estate and contracts to take place immediately following this meeting and on Thursday April 18, 2013 at 10:00 a.m., Eberhardt Hall, NJIT Alumni Center Board Room. The subjects of these meeting to include review of personnel and legal matters.

The next Public Session of the Board will take place on Thursday, April 18, 2013 at 1:00 p.m., Eberhardt Hall Board Room, following the Closed Session of the Board.

The public session adjourned at 1:55 p.m.