

Application for Admission to Undergraduate Study

Instructions

Please be sure to read all information and instructions carefully before completing your application.

Submitting your application

Completed application forms should be returned to the Office of University Admissions with a **non-refundable** application fee of \$70. Make your check or money order payable to New Jersey Institute of Technology. If you have access to the Internet, you may submit your application electronically via our web site:

www.njit.edu/admissions/apply-online.php

Academic Records

All academic records must be sent directly from the institution where courses were taken to the Office of University Admissions at NJIT, University Heights, Newark, NJ 07102-1982. Transcripts must bear the school seal. Unofficial transcripts are not acceptable.

Albert Dorman Honors College

Students with exceptional records of academic achievement may be eligible for admission to the Albert Dorman Honors College. Be sure to complete the honors application (Part VII) and submit to the honors college.

Educational Opportunity Program

New Jersey residents who meet certain financial and academic requirements may be eligible for admission through the Educational Opportunity Program (EOP). Be sure to complete Part IV.

Freshman Applicants

Candidates for admission to NJIT who have not attended a post-secondary school are considered freshman applicants. Be sure to complete Parts I, II (Section A), III, V and VI.

The required credentials for freshmen include:

- An official copy of the high school transcript
- An official SAT or ACT report

Students applying to the Bachelor of Fine Arts program are required to submit a portfolio of creative work to be considered in the admissions process. The portfolio submission requirements can be found at http://art.njit.edu/art/academics/undergraduate/bfa/bfa_portfolio.pdf

The application deadline for most programs is March 1. However, since admission to NJIT is selective, high school students are advised to file the application for

admission early in their senior year.

Applications received after the deadline will be considered on a space available basis.

The application deadline for all accelerated pre-medical and pre-dental programs is November 1. Please note that applicants to all accelerated programs must also apply to the Albert Dorman Honors College (Part VII).

Transfer Applicants

A student applying for admission as a transfer student is someone who has attended a college or university following graduation from high school. These applicants should complete Parts I, II (Section B), III, V and VI. In addition, transfer students must request that official transcripts be sent directly from each institution the student attended. Transcripts should be sent to the address indicated in "Academic Records" (above).

Students applying to the Bachelor of Fine Arts program are required to submit a portfolio of creative work to be considered in the admissions process. The portfolio submission requirements can be found at http://art.njit.edu/art/academics/undergraduate/bfa/bfa_portfolio.pdf

SAT scores and high school transcripts may be required of transfer students who have completed less than two full years (64 credits) of college level work.

The transfer application deadline for all programs for the fall semester is June 1. The application deadline for all programs for the spring semester is November 15. Those students who apply early can benefit from advance course selection, cooperative education/internship placement, and priority for financial aid.

Students who have attended foreign institutions of higher education must also submit an evaluation of their work from World Education Services, Inc. (www.wes.org) or another approved evaluation service. Academic departments reserve the right to make final decisions on the acceptance of foreign transfer credit.

Readmission Applicants

Students who have been officially accepted at NJIT, have attended classes and earned grades, and then have not attended NJIT for a period of at least 1 semester must apply for readmission. These applicants should complete Parts I, II (Section C), III, V, and VI.

The readmission application deadline is August 1 for the fall semester and November 15 for the spring semester. Files not complete by the deadline will be withdrawn from consideration; at the applicant's written request, they may be

updated to the following semester.

International Applicants

A person applying to NJIT as an international student is an individual who is neither a U.S. citizen nor a permanent resident. Due to the additional time necessary to evaluate international student credentials, it is recommended that students begin the application process at least six months prior to the beginning of the semester in which they wish to commence their studies. These applicants should complete Parts I, II (Section D), III, V, and VI.

The required credentials for international freshman applicants include:

- An official copy of secondary school transcripts
- Official score reports of any standardized examinations administered for proficiency and/or university admission in your country
- An affidavit of financial support with bank verification:
www.njit.edu/admissions/docs/International_Student_Financial_Support_Form_2012.pdf
- An official SAT or ACT score report
- An official "Test of English as a Foreign Language" (TOEFL) score report (minimum 550 score for the paper-based test, 213 for the computer-based test, or 79 for the Internet-based test or official International English Language Testing System (IELTS) score report (minimum score of 6.0).
- A photocopy of the picture page of the applicant's passport

The required credentials for international transfer applicants include:

- An evaluation of the transcripts from World Education Services, Inc. (www.wes.org) or another approved evaluation service (www.naces.org/members.htm)
- An affidavit of financial support with bank verification
- An official "Test of English as a Foreign Language" (TOEFL) score report (minimum 550 score for the paper-based test, 213 for the computer-based test, or 79 for the Internet-based test or official International English Language Testing System (IELTS) score report (minimum score of 6.0).
- A photocopy of the picture page of the applicant's passport
- Although not required, it is recommended that students submit notarized copies of university transcripts.

Part I (Please print clearly or type)

Entering Status:	<input type="checkbox"/> Freshman	<input type="checkbox"/> Transfer	<input type="checkbox"/> Readmit	<input type="checkbox"/> Full Time
Entering Term:	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring	Year: 20_____	<input type="checkbox"/> Part Time

Social Security Number: _____ - _____ - _____

Name _____
Last (Family) *First* *Middle*

Other names that may appear on your credentials: _____

Permanent address _____
Street *City* *State/Country* *Zip/Postal Code*

Mailing address (if different from above) _____
Street *City* *State/Country* *Zip/Postal Code*

(Valid until date: _____ / _____ / _____)

E-mail address _____

Home Telephone (_____) _____ Business Telephone (_____) _____

Cell Phone (optional) (_____) _____ Date of Birth _____ / _____ / _____

Marital Status (optional) _____ Gender (optional) _____

If you are a resident of New Jersey, how long have you lived in New Jersey? _____ In what county? _____

Are you a U.S. Citizen? Yes No (If not, you must complete Part II, Section D.)

Demographics

1. Are you Hispanic / Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture of origin, regardless of race)?

- YES, Hispanic / Latino
- NO

If you answered YES to the above, please indicate how you identify yourself as a Hispanic / Latino. Please check all that apply.

- Central American (Nicaragua, Guatemala, etc.)
- Cuban
- Iberian-European (Spanish, Portuguese)
- Mexican
- Puerto Rican
- South American (Brazil, Venezuela, Argentina, etc.)

Having origins in any of the original peoples of the Americas

- American Indian
- Alaskan Native

Having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent

- Asian American
- Central Asian (Mongolia, Kazakhstan, etc.)
- East Asian (China, Japan, Korea, Philippines, etc.)
- South Asia (India, Pakistan, Bangladesh, etc.)
- Southeast Asia (Indonesia, Thailand, Vietnam, etc.)

Having origins in any of the original peoples of central or southern Africa or the Caribbean

- African American/Black
- Caribbean (Haiti, Dominican Republic, Barbados, Jamaica, Trinidad, etc.)
- Central African (Congo, Kenya, Uganda, etc.)
- Southern African (Namibia, Madagascar, South Africa, etc.)

Having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands

- Pacific Islander (Fiji, Guam, Samoa, Tahiti, etc.)
- Native Hawaiian
- Aborigine (Australian or Pacific native)

Having origins in any of the original peoples of Europe, the Middle East, or Northern Africa

- White American
- Eastern European (Ukraine, Poland, Albania, etc.)
- Indo-European (Turkey, Azerbaijan, Afghanistan etc.)
- Middle Eastern (Israel, Jordan, Lebanon, etc.)
- Northern Africa (Morocco, Algeria, Egypt, etc.)
- Western Europe (Italy, Sweden, Germany, etc.)
- Australian, New Zealander (not an indigenous person)

Father/Guardian's name _____
Last *First*

E-mail Address _____ Employer _____

Mother/Guardian's Name _____
Last *First*

E-mail Address _____ Employer _____

Did your parents graduate from a four-year college/university? Mother Yes No Father Yes No

Do you know any NJIT graduates? Include parents, guardians, other family members and friends. Yes No

Name _____ Relationship _____

Name _____ Relationship _____

Part II

A. Freshman applicants must complete this section

High school name _____ CEEB code _____

Address _____
City State Zip

Year of graduation _____ High school telephone(_____) _____

Guidance counselor _____

Guidance counselor e-mail _____

Admission exams you have taken or plan to take

SAT Date/Score _____ / _____ Date/Score _____ / _____ Date/Score _____ / _____

ACT Date/Score _____ / _____ Date/Score _____ / _____ Date/Score _____ / _____

TOEFL Date/Score _____ / _____ IELTS Date/Score _____ / _____

Honors/Awards

National Merit Semifinalist National Honor Society Other: Identify _____

Pre-college programs you participated in:

Name/Type _____

Name/Type _____

Please attach a list noting your participation in activities, clubs, and teams. Note any leadership positions.

B. Transfer applicants must complete this section

Institutions beyond high school	College code number	Dates attended: From/To	Major	Degree awarded
_____	_____	____ / ____ - ____ / ____	_____	_____
<i>Present/Last institution attended</i>				
_____	_____	____ / ____ - ____ / ____	_____	_____
<i>(If you attended more than two colleges, please attach a list indicating additional schools and dates attended.)</i>				

Special Programs/Honors: Educational Opportunity Fund Phi Theta Kappa Other: Identify _____

Please attach a list of courses you are currently enrolled in, if any.

C. Readmission applicants must complete this section

Last date of attendance _____

Were you in EOP? Yes No

Institutions attended since leaving NJIT	College code number	Dates attended: From/To	Major	Degree awarded
_____	_____	____ / ____ - ____ / ____	_____	_____
<i>Present/Last institution attended</i>				
_____	_____	____ / ____ - ____ / ____	_____	_____
_____	_____	____ / ____ - ____ / ____	_____	_____
_____	_____	____ / ____ - ____ / ____	_____	_____
_____	_____	____ / ____ - ____ / ____	_____	_____
_____	_____	____ / ____ - ____ / ____	_____	_____

D. International/Permanent resident applicants must complete this section

Country of citizenship _____ Country of Birth _____

Do you plan to attend NJIT on F-1 (student) status? Yes No

If yes, you must attach a photocopy of the picture page of your passport, and you must provide your permanent international address in Part I. Post office boxes are not acceptable.

If not, state your current non-immigrant status _____
(You must attach a photocopy of your visa indicating this status.)

If you are currently on student status, name the school that issued your current I-20. _____

Are you currently in the U.S.? Yes No If yes, how long will you be in the U.S. _____

Are you a permanent resident of the United States? Yes No

(If yes, you must submit a copy of your alien registration card, front and back. Your application cannot be processed without this. The university reserves the right to verify permanent residency status with U.S. Immigration and Customs Enforcement.)

Part III

Desired academic major (check only one)

College of Architecture and Design

- Architecture
 - Bachelor of Architecture (5-years)
 - Bachelor of Science (4-years)
- Digital Design
- Fine Arts
- Industrial Design
- Interior Design

College of Computing Sciences

- Bioinformatics
- Business & Information Systems
- Computer Science (also check BS or BA)
 - Bachelor of Science
 - Bachelor of Arts
- Computing & Business
- Human-Computer Interaction
- Information Systems (BA)+
- Information Technology
- Web and Information Systems
- Undeclared (freshmen only)

College of Science and Liberal Arts

- Applied Physics
- Biochemistry
- Biophysics
- Biology+ (also check BS or BA)
 - Bachelor of Science
 - Bachelor of Arts
- Chemistry
- Communication and Media (also check BS or BA)
 - Bachelor of Science
 - Bachelor of Arts
- Computational Sciences
- Environmental Science
- History+
- Law, Technology and Culture+
- Mathematical Sciences
- Science, Technology and Society
- Undeclared (freshmen only)

School of Management

- Business
- International Business

Newark College of Engineering

- Biomedical Engineering
- Chemical Engineering
- Civil Engineering
- Computer Engineering
- Electrical Engineering
- Engineering Science
- Industrial Engineering
- Mechanical Engineering
- Undeclared (freshmen only)
- Engineering Technology (check one option)
 - Computer Technology
 - Concrete Industry Management Technology
 - Construction Engineering Technology
 - Construction Management Technology
 - Electrical Engineering Technology
 - Mechanical Engineering Technology
 - Medical Informatics Technology
 - Surveying Engineering Technology
 - Technology Education
 - Telecommunications Management Technology

+Offered jointly by NJIT and Rutgers University-Newark College of Arts and Sciences.

Part IV

Educational Opportunity Program (EOP). *New Jersey Residents only.*

- Students who meet certain financial and academic requirements may be eligible for admission through EOP. These students receive extensive counseling, financial aid and other support services to ensure their success at NJIT.
- A six-week Academic Enrichment Summer Program is required for all EOP students.
- You must complete the following EOP Family Information Questionnaire if you would like to be considered for this program.
- For additional information, call (973) 596-3690 or visit our web site (www.njit.edu/eop/).

This questionnaire must be completed in full or your application will not be considered for EOP.

Father's/Guardian's Name _____ Mother's/Guardian's Name _____

Annual Income _____ Annual Income _____
(Income based on W2/Actual salary for the previous year. Copies of W2 must be submitted.)

Number of exemptions on 1040 Income Tax form _____ Adjusted Gross Income _____

Does the household receive any assistance from any state or federal agency?

If yes, complete all that apply:

- Welfare Department _____ monthly assistance
- Social Security _____ monthly assistance
- Veterans Administration _____ monthly assistance
- Other (specify) _____ monthly assistance

Students applying for EOP must submit a FAFSA (Free Application for Federal Student Aid): Have you submitted the FAFSA?

Yes No Date submitted _____

Deadline to submit FAFSA: March 1

The NJIT federal school code is 002621

Part V

Optional Essay

If you'd like, copy or attach one of your best essays or stories. Or tell us about an achievement or ability not reflected in this application.

Part VI

1. To complete this application, be sure you:
 - Enclose the \$70 application fee
 - Request that the required transcripts and test scores be sent to the Office of University Admissions at NJIT.
2. Have you ever been convicted of a felony? Yes No If yes, please explain in detail on a separate sheet.
3. Have you ever been suspended from any school? Yes No If yes, please explain in detail on a separate sheet.
4. Sign and Date:

I acknowledge that if I have omitted pertinent information, or have submitted inaccurate or false information, NJIT has the right to refuse or rescind admission.

Signature of Applicant _____ Date _____

Special Notes

Social Security Number

Your social security number is requested solely for identification purposes. Access to student social security numbers is restricted to offices requiring that information to comply with federal and/or state regulations. You will be issued a student identification number for internal use by all other offices.

Information exchange

NJIT routinely provides information about student academic performance to high schools, county colleges and four-year colleges and universities to validate academic policies developed by participating institutions.

Title IX Compliance

NJIT does not discriminate on the basis of sex, sexual orientation, race, age, religion, national or ethnic origin, veteran's status, or handicap in its educational programs, activities, or employment policies. The university has committed itself to a program of affirmative action and is in compliance with Title IX.

College Code Numbers

Contact the office of admissions or the registrar's office of the institution you attended.

Part VII

Entering Status: Freshman Transfer Readmit
Entering Term: Fall Spring Year: 20_____

Application to NJIT's Albert Dorman Honors College

Your Application to an Intellectual Challenge.

The Dorman Honors College is an enriching, individualized experience providing high-achieving students opportunities to conduct research, study abroad, participate in co-ops and internships, and receive academic scholarships. If you are a freshman applicant and have a **GPA of 3.5 (on a 4.0 scale) or higher**, and have a **minimum SAT score of 1250 (Critical Reading + Math) or ACT score of 28 or higher**, you are encouraged to apply to the Honors College. Transfer applicants are welcome to apply if they have outstanding records. For additional information about the Honors College, visit our website at honors.njit.edu.

Please note that an essay (topics below) and letter of recommendation are required for all applicants. Freshman applicants must also submit a copy of their high school transcript, in addition to the official transcript being submitted to the Admissions office. Qualified applicants will be contacted for an interview. If you have any questions regarding your application, please e-mail honors@njit.edu or call 973.596.3057.

Name _____
First Middle Last

Home Address _____
Street

_____ *City State Zip Code/Postal code (if not U.S.) Country*

Home phone number _____ Cell phone number _____

E-mail address _____ Date of Birth _____

Gender (optional) Male Female U.S. Citizen Yes No Ethnic Origin (optional) _____

Permanent Resident Yes No If not, what is your country of citizenship? _____

Desired academic major (must be the same as checked in Part III. Accelerated Applicants, please see list of available majors below)

Freshman applicants:

High school name _____

Guidance counselor name, phone number _____

SAT Date _____ Math Score _____ Reading Score _____ Writing Score _____

Date _____ Math Score _____ Reading Score _____ Writing Score _____

ACT Date _____ Composite _____

Date _____ Composite _____

School Rank _____ Cumulative GPA _____ Year of graduation _____

Honors or awards received: National Merit Finalist National Merit Semi-Finalist National Merit Commended
 National Honor Society Valedictorian Salutatorian

List significant activities (e.g. sports, volunteer work, research, etc.)

Essay Topic for Freshman Applicants:

What academic, educational, or other experiences have you had that provide a foundation for participating in NJIT's Honors College? Please be sure to attach a clear printout of your essay with your application. Be sure to include your name at the top of the essay.

Accelerated joint degree program applicants:

(In addition to this section, please complete the freshman applicant section above.)

If you want to be considered for a 7-year accelerated program in medicine, dentistry or optometry, or for the 6-year accelerated program in law or physical therapy, you must specify which accelerated program(s) you are applying to by checking ONE of the options below. Please read the following descriptions carefully and note the minimum SAT or ACT requirements.

- MD** (Medical - Offered jointly by NJIT and the University of Medicine and Dentistry of New Jersey. Minimum 1400 SAT critical reading and math composite or minimum 32 ACT score required. Application deadline November 1.)
- MD** (Medical - Offered jointly by NJIT and St. George's University Medical School, Grenada. Minimum 1300 SAT critical reading and math composite or minimum 29 ACT score required. Application deadline November 1.)
- DMD** (Dental - Offered jointly by NJIT and the University of Medicine and Dentistry of New Jersey. Minimum 1350 SAT critical reading and math composite or minimum 30 ACT score required. Application deadline November 1.)
- OD** (Optometry - Offered jointly by NJIT and the SUNY-State College of Optometry. Minimum 1300 SAT critical reading and math composite or minimum 28 ACT score required. Application deadline November 1.)
- DPT** (Doctor of Physical Therapy - Offered jointly by NJIT and the University of Medicine and Dentistry of New Jersey. (Minimum 1250 critical reading and math SAT composite or minimum 28 ACT score required. Application deadline December 15.)
- JD** (Law - Offered jointly by NJIT and Seton Hall Law School. Minimum 1300 SAT critical reading and math composite or minimum 29 ACT score required. Application deadline December 15.)

All accelerated applicants must have rank in class or GPA in top 10%.

Only the following majors are available in the accelerated programs:

For medicine, dentistry, physical therapy or optometry – Biology, Biomedical Engineering, Chemistry, Communication, Engineering Science, History, Mathematical Sciences, Applied Physics, or Science, Technology and Society.

For law – Architecture, Biology, Biomedical Engineering, Chemistry, Communication, Engineering Science, Environmental Science, History, Information Technology/Criminal Justice, Management, Mathematical Sciences, or Science, Technology and Society.

Please indicate your “intended academic major” _____

Descriptions of these programs are available at honors.njit.edu/academics/accel_programs.

Applicants to accelerated programs must submit the following:

- An essay (see topic below)
- Two (2) letters of recommendation*, at least one of which must come from a teacher who specifically addresses your qualifications to be in the accelerated preprofessional program to which you are applying.

*For DMD –UMDNJ/NJIT applicants only—Must submit two (2) letters of recommendation from science high school teachers.

The Honors College recommends to the professional schools only those whom it judges well qualified to succeed in an accelerated program based on the applicant’s total record. The accelerated programs are open only to U.S. Citizens or permanent residents, except for the St. George’s program, which is open to all candidates.

Essay Topic for Accelerated Applicants:

Tell us why you want to be in an accelerated program in medicine/law/dentistry/optometry/physical therapy, and the academic, educational or other experiences you have had that provide a foundation for participating in this program. This essay replaces the Regular Essay for Freshman Applicants. *Please be sure to attach a clear printout of your essay with your application.*

Transfer Applicants (also includes current NJIT students):

Please note that transfer applicants are also required to submit an essay (*see below for topic*), copies of all transcripts from previous colleges (*except current NJIT students*), and a letter of recommendation from a current or recent professor. Qualified candidates will be contacted for a personal interview.

School you currently attend: NJIT NJIT ID # _____ Other _____

Current level: Freshman Sophomore Junior Senior # Credits earned: _____ GPA (grade point avg.) _____

Your current major _____ Major to which you are applying _____

Semester to which you are applying for admission: __Spring 2012__Fall 2012 __Spring 2013

Essay Topic for Transfer Applicants:

(including current NJIT students): Write an essay in which you give a specific and definite plan for your honors education at NJIT. Your essay **must** cover the following points: (1) Honors courses you have taken, and those **specifically** you plan to take; (2) research, internships, or similar projects you have completed, and those you would **specifically** like to participate in; (3) service and other activities within NJIT or your current undergraduate college, and **specifically** those you would like to continue or begin; and (4) whether you plan to enroll in a minor or second major. The essay should explain **specifically** how membership in the Honors College will help you to attain academic and professional excellence. **This essay is the most important part of your application.**

In addition to the essay, attach a separate sheet:

- List extracurricular, community, and service activities in which you have engaged.
- List any projects and research related to your curriculum in which you have engaged.
- List any Honors courses taken and grades achieved. Distinguish between those taken at NJIT and those taken elsewhere.

Only those who meet the following requirements are considered for transfer admission.

Current NJIT Freshman should complete at least two semesters at NJIT prior to submitting the application.

- Full time students currently taking no Developmental courses such as Math 098, 103/104; Physics 105/106; Chemistry 121/122/123; or HSS 099/100.
- Have taken 12 or more credits each semester.
- Have a minimum cumulative GPA of 3.4.
- If you have taken any Honors course, must have earned a B or better.
- Must have a minimum of 4 full semesters remaining to complete the current degree.
- Have taken part in university or community activities or research.

In short, we ask applicants to the Honors College to have achieved the same level of excellence as those currently in the program. If an applicant falls somewhat short of these requirements, he/she may be asked to spend one or two semesters demonstrating the capability to handle honors by taking honors courses, participating in service activities, and attending honors colloquia, before being fully admitted to Honors.

For additional information and application deadlines (including all supporting documentation), please see “students with some college” link at honors.njit.edu/admission.

Mail Application to:

New Jersey Institute of Technology
P.O. Box 18087
Newark, NJ 07191-8087

Telephone: (973) 596-3300
1 (800) 925-NJIT (Admissions only)
FAX: (973) 596-3461
www.njit.edu



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