



Application Form for Non-Degree/Visiting Student Study

Application Fee: \$50 Undergraduate; \$60 Graduate (will be added to semester bill)

Identification Number: _____

Name: _____
Last/Family First/Given Middle Name

Permanent Address:

Street: _____

City: _____ State: _____ ZIP Code: _____

Mailing Address (if different from above):

Street: _____

City: _____ State: _____ ZIP Code: _____

Home Phone: (____) _____ Work/Cell Phone: _____

Primary E-Mail Address: _____

Date of Birth: _____ Gender: _____ Ethnicity: _____
Month/Day/Year

Are a resident of the State of New Jersey? ___ Yes ___ No If yes, how long? _____

County of Residence: _____ Country of Birth: _____

Country of Citizenship: _____ Immigration Status: _____

Copy of Permanent Resident Card/Visa/Passport must be submitted with application

Enrollment Term: ___ Fall ___ Spring ___ Summer Year: _____

Intended Level: ___ Undergraduate ___ Graduate

Course Requests

All students must receive signature approval from the Office of University Admissions. Graduate students may be required to receive departmental signature approval.

Table with 5 columns: Subject, Course Number, Section Number, Admissions, Department. Contains 4 empty rows for course requests.

Instructions for Completing Application Form for Non-Matriculated Study

Identification Number:

Enter the 9 digits of your Social Security Number. NJIT will assign a random student identification number should you choose not to disclose this information.

Name:

Provide us with your legal last/family name, first/given name, and middle name.

Ethnicity:

W – White, non-Hispanic	A – Asian/Pacific Islander
B – Black, non-Hispanic	I – American Indian/Alaskan Native
H – Hispanic	X – Other
D – Decline to Respond	

Immigration Status:

You are required to submit evidence of your current/valid immigration status. Photocopies of a Permanent Resident Card, Visa, or Passport are acceptable forms of immigration status verification.

Course Requests:

Please refer to the official semester schedule of courses at www.njit.edu/Registrar. The Application Form for Non-Degree/Visiting Student Study can be submitted either in-person to the Office of University Admissions or via fax at (973) 596-3461. All students must submit either a copy of current/previous college transcripts or permission from current college. Graduate students may be required to obtain signature approval from the academic department. Final approval rests with the Office of University Admission.

Credit Limit:

- Maximum of 9 graduate-level credits
- Maximum of 15 undergraduate-level credits

Permission to enroll as a non-matriculated student does not imply eventual admission to a degree program.

Registration Instructions for Non-Matriculated Study

1. Go to <https://mailsys.njit.edu/%7Eaccts/cgi-bin/new> to set-up your NJIT University Computing ID (UCID)
2. Follow the steps you to identify yourself, provide basic information, create a password and accept the Use Guidelines Policy.
3. Log on to Highlander Pipeline using your UCID and Password
4. Select “Student Services”
5. Select “Student Services” under “Web for Students”
6. Select “Drop and Add Courses” under “Registration”
7. Proceed with registration!

Highlander Pipeline allows students to register, pay bills, view transcripts and financial aid information, and update personal information. The university will post important information through Highlander Pipeline as well as communicate with all students using the NJIT e-mail system. You are encouraged to take advantage of this official portal for students.