Faculty Meeting Minutes

December 9, 2009

I. Convening of the Meeting

The meeting was convened at 2:40 p.m.

II. Approval of the Minutes

The minutes of the October 14, 2009 meeting were approved by a voice vote.

III. Report from the President

President Robert Altenkirch

Central High School – NJIT suggested that the Newark Board of Education build the new West Side High on the same site of the existing West Side High School. Our architects have indicated that it is feasible to construct the new school while students are attending the existing school. The Newark Board has agreed to this plan so that Central High School will be available to us sometime in 2010. Previously, the plan was to have the West Side High students occupy Central High School during the construction phase.

Gateway Project – NJIT has made excellent progress on the Gateway project having plans completed and approved for the project. See the progress chart on the Internet for more details.

Budget – NJIT had to limit the tuition increase to 3% for in-state tuition to be eligible for the $3 Million Dollar Federal Stimulus funds. We will receive 5.25 percent of our base appropriation (2+ Million Dollars) through the Governors Office.

IV. Faculty Council

Professor Cheickna Sylla

On-Line Course Evaluation – Professor J. Daniel and Dr. P. Deess
A motion was made to approve a one semester extension (for Spring 2010) of on On-Line Course Evaluation. Motion passed by a voice vote.

Course Scheduling – A motion was made by Professor R. Sher to approve a Resolution on Course Scheduling. Motion was approved by a voice vote. A committee will meet with the Registrar to voice faculty concerns.

Department Mergers/Dissolutions – A motion was made by Professor D. Gary on procedures on Department Mergers/Dissolutions. A progress report was made by the faculty committee. There should be an Ad Hoc Committee with five members appointed by the Faculty Council and four members appointed by the Provost.
Faculty Handbook Revisions – The Handbook is very much out of date. In the Appendix are suggested revisions and text in both. A vote will be taken at the February Faculty Meeting.

Evaluation of Senior Administrators – The faculty survey was completed on November 14, 2009 for evaluation of the Provost, Vice President, Deans and Chairs. There was a 50 percent participation rate in the survey. The results will be compiled in about one week.

V. New Business

Progress of the Provost Search Committee – Professor C. Sylla
The Search Committee has completed initial interviews (Airport Interviews) with eleven candidates, followed up by five interviews with finalists for the position. Three names were forwarded to the President for the Provost position.

VI. Report from the Interim Provost Dr. Don Sebastian

Required faculty reports include:
- Annual Report
- Annual Outside Activities
- Merit Ranking

The Graduate Faculty proposal will be presented to the Board of Trustees in February 2010.

The research funding for this past year was $92,89 million, an increase of 6% over last year.

NJIT should be a growing force in Health Care Technologies. We were asked by the State to get technology (computerized records) into doctor’s offices and hospitals.

VII. Adjournment

The meeting was adjourned at 4:15 p.m.

_____________________
Dr. Harold Deutschman
APPENDIX

FACULTY HANDBOOK REVISIONS