Minutes of the Faculty Meeting of the

New Jersey Institute of Technology

May 8, 2013

Presiding: Priscilla P. Nelson, Chair of the Faculty Council

I. Convening of the meeting

Dr. Priscilla Nelson

With a quorum present, the meeting was convened at 2:41 PM.

Dr. Nelson announced that this is her last year as Chair of Faculty Council.

The minutes of the April 13, 2013 Faculty meeting were seconded and approved by acclamation.

II. Chair’s Report - Introduction of New Staff

Dr. Priscilla Nelson

Dr. Nelson introduced and welcomed Kay Clark Tuner - VP of HR, Charley Fey VP for Academic Support and Student Affairs and Michael E. Maysilles- Registrar.

III. Report of the President

Dr. Joel Bloom

The President thanked all those who made significant accomplishments during the past year. This included teaching, research excellence, and service to the University. He also reported that The University is nationally ranked but ranking can only improve through funded proposals, and improved retention and graduation numbers. Retention must go beyond 82%. The President also pointed out that the departmental web sites need to be updated. The ME departmental website could serve as a good model.

IV. Report of Faculty Council

Dr. Priscilla Nelson

a. Chair of FC will continue until the new Senate is formed. A transition plan is in a preparation. There will be a June 5 retreat to discuss plans.

b. All FC committees will post on the FC website. The board of Trustees has reports posted on the FC website for July.

c. Committee Reports –

   1. Student Evaluations – Dr. G. Russell

      Modifications to present web based evaluations were discussed. A motion that the
Faculty of NJIT approves the continuation of electronic course evaluations for future academic planning was presented and seconded. The vote was short 5 votes of quorum and was postponed until the Fall meeting.

2. Course Scheduling –Dr. N. Maher

S2012 FC created a course scheduling committee. Problems with scheduling were presented and recommendations were made. Grade change problems were presented. A policy needs to be made as to who has access to student records.

Michael Maysilles presented scheduling issues. Faculty resolutions of 2009 were preserved. Class scheduling models were considered. Final exams to be scheduled earlier and with consideration of class size. Also scheduling should be in coordination with Rutgers. Coordination with Departments is encouraged. Spring 2014 is being scheduled now. Electronic grade change process is being considered.

3. Report on Lecturers and Adjunct Instructors –Dr. A. Schuman

Roles of tenure track, Lecturers and Adjunct Faculty were presented. Data from 2011-2012 academic years indicate that adjuncts comprise 47%, lecturers 14% and tenure track faculty 39% of the total faculty. Discussion of who did more teaching took place. Adjuncts and lecturers do more teaching than tenure track faculty. Lecturers do more undergraduate teaching. Discussion of amount of teaching and type of support took place. Most adjuncts have outside jobs. Roles of adjuncts discussed. Most lecturers don’t have outside jobs but teach summer and winter term. A committee should be formed to look into adjunct and lecturers roles, salaries and promotion options.

4. Spring Accomplishments –Dr. Fadi Deek

Reports on Academic Plan 2013-2015 will be submitted to J. Bloom.

Faculty hiring plan was discussed.

Grant Awards were presented.

Shared Governance was discussed. It was approved by the Faculty at the April 13, 2013 meeting. The proposal was presented to BOT.

IV. Adjournment

The meeting was adjourned at 4:15 PM

Dr. Tamara Gund - Secretary