

## Next Steps for Admitted Students

Congratulations on your acceptance!

We have prepared a roadmap for you to follow to ensure a smooth transition to NJIT. It is essential for you to complete the **Next Steps** outlined below.

- **Confirm your enrollment:** Submit your \$250 tuition deposit at <https://myhub.njit.edu/tuitiondeposit/> no later than May 1<sup>st</sup>.
- **Set up your NJIT Accounts:**
  - **Create Your UCID for computing services access** - <https://newacct.njit.edu/~accts/cgi-bin/new>.
  - **Access your MYNJIT/Highlander Pipeline account** - <http://my.njit.edu> - this is your campus portal for viewing course registration, financial aid, and other important services.
  - **Set-up your NJIT email account** - <https://ist.njit.edu/webmail-google/> NJIT email address is official method of communication for all correspondence from the university.
- **File the FAFSA.** Submit the Free Application for Federal Student Aid (FAFSA) and be sure to list NJIT's federal school code (002621) at <https://www.fafsa.gov>. Scholarship recipients are required to complete a FAFSA. Make sure to use the IRS Data Retrieval Tool to transfer your prior-prior year income <https://www.irsdataretrievaltool.com/irs-data-retrieval-tool-step-by-step-instructions>. Don't forget to answer the NJ grant questions at the end of the FAFSA.
- **Schedule your Placement Exam:** A Math placement exam is required for all students. Go to <https://www.njit.edu/studentsuccess/incoming-freshman/> for more information.
- **Sign up to live on campus:** If you plan to live in University housing, submit the online housing form as soon as possible: <http://www.njit.edu/reslife/apply.php>
- **Review your Financial Aid Award Packet:** You will receive an award packet listing all the grants, scholarships, loans and work-study awards you are eligible for. Follow the instructions in the packet to accept your award.
- **Look for your invitation to New Student Orientation:** This is a 2-day overnight summer orientation is an opportunity to learn more about the university and meet your classmates. Get more information at <http://www.njit.edu/orientation/nso/>.
- **Complete the Information Release Consent Form:** This form grants permission to release your financial aid to individuals indicated on the form (such as your parents): <https://www.njit.edu/financialaid/ferpa.pdf>
- **Pay your Tuition:** Invoices are sent electronically to your NJIT email address in late July/early August; bills are due the Wednesday prior to the start of classes. Pay your tuition bill using an approved payment option - <http://www.njit.edu/bursar/payment-options/> or through available payment plans - [http://www.njit.edu/bursar/Plan\\_Options.php](http://www.njit.edu/bursar/Plan_Options.php).
- **Submit Health Information:** Complete and submit the required health information: <http://www.njit.edu/healthservices/healthpacket/index.php>.
- **Submit your Health Insurance Waiver:** NJIT automatically provides health insurance. If you already have health insurance you may request a health insurance waiver prior to the start of classes. This will avoid a charge for the NJIT health insurance - <http://www.njit.edu/bursar/waive-insurance/>

As always, we are delighted to help you with any of your questions. Feel free to contact the Office of University Admissions at 973-596-3300 should you require assistance. I look forward to meeting you and personally welcoming you to the NJIT family!

Regards,

Stephen M. Eck  
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Office of University Admissions  
973-596-3300