Creating an Account to View Outstanding Financial Aid Requirements

How do I create an account?

- Please log into your Highlander Pipeline at http://my.njit.edu (Chrome works best).
- Select Student Services.
- Look for Financial Aid Requirements channel box (middle of screen), then
- Click on Financial Aid Status.

Choose the applicable aid year from the drop down (if requested), then click Submit.
• Click **Student Requirements**.

![NJIT Logo and Portal Interface](image)

• Review **Unsatisfied Requirements**.

• The **Verification Requirements OR Other Required Documents** links will redirect you to a portal where you will complete/upload all requested documents. Please note the **first time** you log in, you will be asked to provide your information which must match with the information on the FAFSA; please note: you will not be able to create an account if you do not have an SSN or if your FAFSA is rejected due to not passing the checks with the Social Security Administration.

• On **Register Account** page (see below), provide your information which must match with FAFSA information. If you want to receive updates about your file, please provide a cell number when you are registering your account.
Confirm Student Information

Information provided in the fields below must match information provided on the Free Application for Federal Student Aid (FAFSA). Please make any necessary corrections to ensure an exact match to the FAFSA.

Why do I have to provide this?

* First name

* Last name

* Date of birth

* Social security number

* Preferred email

* Confirm email

Phone Number
Provide a phone number to subscribe to mobile phone text messages for account updates.
(Standard text message charges apply)

* I accept the privacy policy

Register Account

By using the site, you agree to the Terms of Use.
Once your account is created, a Welcome page with further instructions about outstanding items will display.

**Student Account Creation Error Reasons**

- You are entering information into the confirmation section (First Name, Last Name, DOB and SSN) that does not match what is on the FAFSA.
- Common data entry errors include
  - Not including suffixes in the last name that were included on the FAFSA. i.e. Evans Jr.
  - Using a nickname or shorter version of full name, when full name was used on the FAFSA. i.e. Rich instead of Richard.
  - Extra spaces were entered between names on the FAFSA but not during account creation. i.e. McFadden was entered Mc Fadden on the FAFSA.
  - Special characters entered in name on FAFSA, and not entered when creating an account. i.e. La'Juan.