



REDUCED COURSE LOAD FOR MEDICAL REASONS REQUEST FORM

All international students requesting permission to be enrolled below full time due to medical reasons must submit this form to OGI after securing a signature from the Dean of Students office. This form is for immigration purposes.

A student must apply for a reduced course load if, due to a temporary illness or medical condition, s/he is unable to be full time enrolled. Students may be allowed to enroll part-time or not at all. Medical documentation from a U.S. based doctor is required.

PERSONAL INFORMATION

Name: _____ ID#: _____

Email: _____ @njit.edu Major: _____

- You must submit medical documentation from a U.S. licensed medical doctor, doctor of osteopathy, or licensed clinical psychologist to the Dean of Students office and OGI.
- You must submit a new reduced course load form and evidence every semester if illness lasts more than one semester.
- The reduced course load is permitted for maximum of 12 months while you are pursuing a degree program.
- You may not be employed on or off-campus during the semesters authorized for a reduced course load for medical reasons.

Student signature

Date

Dean of Students Office Name

Signature

Date

GLOBAL INITIATIVES ONLY

Received on _____ by _____ Banner entered on _____ by _____