



NJIT Self Study: Middle States Commission on Higher Education Meeting Documentation

Part 1. Attendance

Committee Number:	Group 3: The NJIT Leadership Process: Institutional Constituencies and the Assurance of Integrity
MSCHE Standard Addressed:	Standard 6: Integrity
Meeting Date:	2010 October 07
Meeting Time:	4:00 PM-5:30 PM
Meeting Location:	598 Fenster
Chair:	Dale Gary
Vice-Chair:	Vincent Oria (not present)
Committee Advisors:	Richard Sweeney
Committee Members Present:	Matthew Anderson, Asokan Anandarajan, Bruce Bukiet, Georgeen Theodore
Committee Members Excused:	Jon Curley, Vincent Oria
Committee Guests:	None
Meeting Purpose:	Initial Standard 6 meeting for Fall 2010, to organize and begin answering Self-Study questions

Part 2: Agenda

Agenda Items	
1:	Welcome and discussion of task and schedule
2:	Check wording of questions against Self-Study document
3:	Check identified documents for completeness and usefulness
4:	Assess need for additional information/study by Institutional Research
5:	Identify time for next meeting

Part 3: Discussion of Agenda

Discussion on Agenda Items	
1: Discussion of Task	Discussion of schedule, attempt to describe what we need by Oct. 31
2: Check wording of questions against Self-Study document	Except for one slight difference in one question (now corrected), all questions in working document agree exactly with wording of Self Study
3: Check identified documents for completeness and usefulness	We divided up the questions according to the following primary/secondary person responsible: 3.14 Rich Sweeney 3.15 Bruce Bukiet 3.16 Georgeen Theodore 3.17 Matthew Anderson 3.18 Jean Feeney (may need to avoid repetition) 3.19 Asokan Anandarajan 3.20 Leroy Thomas 3.21 Jon Curley (Ask Perry for input on this one)
4: Assess need for additional information/study by Institutional Research	Question 3.21, need input from Perry Dees
5: Identify time for next meeting	Next meeting 3:00-4:00 pm Oct 21, 2010

Part 4: Action Items from Agenda

Action on Agenda		Individual Responsible
1		
2		
3		
4		
5		

Part 5: Remaining Questions

Questions to be Answered		Individual Best Able to Provide Answers