SMOKE-FREE WORKPLACE POLICY

NJIT is dedicated to providing a healthy, comfortable and productive work environment for our employees.

As you may know, the U.S. Surgeon General concluded that:

1. Smoking is the major preventable cause of premature death today, killing 1/3 to 1/2 million American smokers annually.

2. In addition, involuntary smoking is also a cause of disease, including lung cancer in healthy non-smokers.

NJIT is a smoke-free campus. Smoking is prohibited in all university owned buildings. To prevent smoke filtering into buildings and for the safety of those standing near exits, smoking is also prohibited within 25 feet of an entrance/exit to any university building. This policy applies to all employees, students, and visitors.

Employee violations may be subject to disciplinary action up to and possibly including termination of employment. NJIT will provide a variety of services to help employees who want to stop smoking, including information regarding smoking cessation clinics and referrals for other sources of help. Contact the EAP (973-596-3293)

The success of this policy depends upon the consideration, thoughtfulness and cooperation of non-smokers and smokers, alike. All employees share in the responsibility for adhering to and enforcing the policy. Any problems should be brought to the attention of the appropriate supervisor, the Director of EAP, or Public Safety.

REVIEW:

[Signatures and dates]
APPROVAL:

Holly Cline 11/13/13
Vice President for Human Resources (Acting)

Senior Vice President for Administration and Treasurer

Tashi Primeh Dach 11/13/13
Provost and Senior Vice President for Academic Affairs

Senior Vice President for Research and Development

C. C. Krost 11/13/13
Vice President for Academic and Student Services

Date

Date

Date