

New Jersey Institute of Technology

Administrative Affairs Council Minutes

October 4, 2006

The Meeting was called to order by Dr. Robert A. Altenkirch, chair at 10:06 AM. Others in attendance were: K. Akhtab, E. Bishof, J. Bloom, R. Boynton, F. Deek, C. Dees, E. Deess, U. Gauchat, N. Gehani, T. Johnson, R. Kane, K. Kelly, H. Kimmel, D. Knox, J. Llewellyn, W. Marshall, G. Mass, S. Morgan, P. Nelson, M. Pallotta, J. Regencio, D. Reibstein, W. Reynolds, J. Rhodes, J. Robertson, H. Ross, N. Rubio, A. Saadeghvaziri, D. Sebastian, J. Schuring, J. Sheft, G. Spak, N. Steffen-Fluhr, R. Sweeney, J. Tartaglia, J. Thompson, B. Tierney, and D. Ullman

The meeting was opened by Bob Altenkirch and the minutes of the September 6, 2006 meeting was approved by all present.

Bob Altenkirch acknowledged Sharon Morgan in her new position as Associate Dean for First Year Students, and Jim Robertson as Director of Web Services.

Jim Robertson noted that they were about to launch the new web page and that the consultants are putting the package together and once reviewed and giving the ok, it would be launched.

Bob Altenkirch noted that NJIT Day is scheduled for Saturday and that he hopes every can attend.

Bob Altenkirch discussed recent news article about the university merger and stated that there has been a legislative task force on higher education and the economy formed that is co-chaired by Senator Lesniak and Assemblyman Carabello. Discussions are mostly on UMD and Rutgers and we are not showing much in the media, but are mostly in private discussions.

As an update on Central High School, Newark Public Schools Superintendent has placed call to SCC stating that she is ready to sell and we are now ready to begin working on the terms with a closing to be set for some time in the future.

Bob Altenkirch discussed the redevelopment project along MLK and stated that it is moving along and the RFA is ready and there is a town hall meeting with the community scheduled for tomorrow.

Joel Bloom gave an update on enrollment and plans on enhancing enrollment management. He stated that the state support 66 % of the cost in the 90's but now supports only about 40% which is why cash stream is so important.

Joel Bloom discussed assessment of enrollment and management recruiting and stated that the University has engaged outside expertise of the Noel Levitz consultant services to evaluate our current process. He detailed what was evaluated and what conclusions they came to.

Joel also reported on fall enrollment for 1991 thru present, 2006 fall enrollment by enrollment status, and on strategies to grow the NJIT enrollment from 2005-2012.

Don Sebastian announced that Sponsored Research will begin a training program beginning next Tuesday and invited everyone to go to the web site for more information on the grants.gov training.