

REQUIRED CURRICULUM VITAE FORMAT PROMOTION AND TENURE

NAME:

Home Address:

No. Street Apt. #

City, State, Zip

Home Telephone:

Home e-mail address:

Faculty Address:

Faculty Rank:

Primary Department:

Office Telephone:

Campus e-mail address:

Joint Appointment(s):

I. EDUCATION

A. Formal

Degree	Area	Year Granted	College/University

B. Other Education/Special Courses

Course	Location	Description	Date

II. RESEARCH INTERESTS (Provide clear statements of current research interests, significant accomplishments, and plans for future research in the CV. Additional primary information is to be submitted in the full dossier.)

III. EXPERIENCE (summarize in the CV, additional primary information to be submitted in the full dossier)

A. Academic Appointments
(include joint appointments and formal post doctoral positions)

Title	College/University	Date	Tenure (Date)

B. Non-academic Employment

Title	Employer	Date

C. Consulting

Organization and/or nature of work	Employer	Date

FOR REFEREED PUBLICATIONS, INCLUDE REFEREEING PROCEDURES.

IV. TEACHING ACTIVITIES (summarize in the CV, additional primary information to be submitted in the full dossier; provide mean ratings for Question 13 from the student evaluations for all courses taught since date of hire)

A. Classroom Evaluations, (submit results per course)

New Course(s) Developed

Course	Title	Dates Offered

- B. Manual(s) Developed and Course or Laboratory Notes
- C. Teaching Related Publications
- D. Research Supervision – List names and years for undergraduate, MS and PhD students and Post-Docs. Include those for whom you served as research supervisor for thesis, dissertation or research project.
- E. Other Pertinent Materials (e.g. Course Supervision)

V. SCHOLARLY ACTIVITIES (provide in chronological order, newest publications first)
List author's names in the sequence as they appear in print. Underline primary author. (Summarize in the CV, additional primary information to be submitted in the full dossier Include copies of all publications including book chapters, published articles, articles accepted for publication and published conference papers.)

A. 1. Published Books (reviews/adoption lists may be submitted)

Author(s), Title, Publisher, Publication Year, No. Pages

2. Published Book Chapters

Author(s), Chapter Title, Text Title, Editor, Publisher, Location, Year, Page Nos.

B. 1. Published Refereed Journal Papers

Author(s), Title, Journal, Vol., No., Date, Page No., Type of review (peer, editor)

2. Published Refereed Conference Papers

Author(s), Title, Name of Conference, City, State, Country (if foreign), Vol., No., Date, Page Nos., Type of review (peer, editor)

3. Published Refereed Conference Abstracts

Author(s), Title, Name of Conference, Organizing Society, City, State, Country (if foreign), Vol., No., Date, Page Nos., Type of review (peer, editor)

C. 1. Published Non-Refereed Journal Papers

Author(s), Title, Journal, Vol., No., Date, Page Nos., Type of review (peer, editor)

2. Published Non-Refereed Conference Papers

Author(s), Title, Name of Conference, Organizing Society, City, State, Country (if foreign), Vol., No., Date, Page Nos., Type of review (peer, editor)

3. Published Reports, etc.

Author(s), Title, Submitted to (Agency, Organization Address), Submitted by (Organization, Address), Date, Page Nos.

4. Published Abstracts (if not included above)

Author(s), Title, Journal, Vol., No., Date, Page Nos., Type of review (peer, editor)

D. Published Reviews

Author(s), Title, Journal, Vol., No., Date, Page Nos., Type of review (peer, editor)

E. Professional Presentations (Underline Presenter)

Author(s), Title, Conference/Organization, Location, Dates, (Invited?)

VI. PROPOSALS AND GRANTS (Roles must be clearly indicated; include your role and names of others on the proposal/grant: **PI**: Principal Investigator, **CP**: Co-Principal, **I**: Investigator. Summarize in the CV: additional primary information to be submitted in the full dossier including reviews from the granting agencies or grant proposals submitted but not funded.)

AWARDED

Role	PI (if not you)	Agency	Title	Amount	Date of Award

Curriculum Vita for Dr.

SUBMITTED

Role	PI (if not you)	Agency	Title	Amount	Date Submitted

VII. PATENTS AWARDED (Provide documentation)

Author(s)	Title	Patent Number	Date

VIII. PROFESSIONAL LICENSES

A. Professional Licenses

Title	State or Country	License Number	Active/Inactive	Date

B. Certifications

Title	Certifying Agency	Certification Number	Last Re-certification Date

IX. SERVICE ACTIVITIES (be specific, provide dates; summarize in the CV, additional primary information to be submitted in the full dossier; if the candidate has

developed new programs or has played a significant role in developing one, provide data)

- A. University
- B. Department
- C. Peer reviewing activity (list papers, proposals, books, etc.)
- D. Editorial Activity
- E. Community/Government
- F. Professional Societies
- G. Other

X. HONORS, AWARDS, AND LISTINGS (summarize in the CV, additional primary information to be submitted in the full dossier)

XI. STATE YOUR MOST SIGNIFICANT CONTRIBUTIONS TO YOUR FIELD SINCE LAST PROMOTION OR TENURE DECISION.

XII. MISCELLANEOUS (summarize in the CV, additional primary information to be submitted in the full dossier)

- A. Annual faculty reports for last five years
- B. Any other pertinent activity