

**UNIVERSITY PROMOTION AND TENURE 2011-2012
CALENDAR OF DUE DATES**

DATES DUE TO PROVOST'S OFFICE

CONSIDERATION

(from P&T through Chair and Dean, by close of business on date noted)

Names and CVs of Candidates for Promotion to Professor 9/28/11
CVs must be submitted in **Microsoft Word** format

Dossiers for Promotion to Professor 11/2/11

Names and CVs of Candidates for Tenure Only and/or for
Promotion to Associate Professor 12/5/11
CVs must be submitted in **Microsoft Word** format

Dossiers for Promotion to Associate Professor 1/25/12

Dossiers for Tenure Only 1/25/12

DOCUMENTATION REQUIRED FOR A COMPLETE DOSSIER:

1. Department Chair or Dean Form
2. Documentation Transmittal Form
3. Curriculum vitae in required format
4. Dossier material and documentation
5. Faculty Annual Reports for the last five years

All submissions must include the necessary required documentation materials and should clearly delineate accomplishments since hiring for tenure decisions, and the last promotion and/or tenure for tenured faculty.

CONSIDERATION

Third-year Review

Due to Department P&T Committee	2/3/12
Due to Dean	3/2/12
Due to Provost	4/7/12