

CAA – Special Meeting

Minutes

March 30, 2011

Voting members of their representatives: D. Ahluwalia, M. Baltrush, J. Bloom, B. Cohen, F. Deek, R. Friedman, I. Gatley, U. Gauchat, N. Gehani, J. Golowasch, M. Halper, N. Maher, T. Marhaba, S. Mitra, J. Redling, R. Rockland, R. Sodhi, N. Steffen-Fluhr, R. Sweeney, L. Tsybeskov, D. Ullman, W. Van Buskirk, M. Xanthos

Others: A. Altenkirch, M. Boger, I. Bracero, C. Dees, J. Gentul, C. Gonzalez-Lenahan, B. Haggerty, K. Kelly, H. Kimmel, E. Lerner, J. Luke, J. Thompson, W. Reynolds,

Meeting called to order at 10:04 a.m.

Provost

Dr. Gatley called the meeting to order, noting that it was a special meeting, called to cover one item – change in the GUR for Mathematics.

Daljit Ahluwalia

The proposal and reasoning to change the Math GUR was reviewed. This is not a change in the philosophy of NJIT, but a change in the GUR to cater to all of NJIT's constituents.

If passed here at CAA, the proposal would then go to a faculty vote on April 13, 2011.

Proposed GUR change > each student must take (6) credits of Math and at least (1) credit in Probability and Statistics (see attached document "GUR Changes 2011 for CAA 3-30-11")

Additional changes:

- Math 098, Math 106, Math 099, and Math 109 are discontinued.
- Math 101 will be 3 credits with no recitation.
- Math 107 will be 3 credits with no recitation.
- No prerequisites for Math 101, Math 105, Math 107, Math 108, Math 115, and Math 116.
- Proper prerequisites for other courses will be adjusted.

A motion was made by Daljit Ahluwalia to vote, a second was given by Fadi Deek.

Provost Gatley asked for a vote and there was a unanimous vote to approve the revised language in the document attached ("General University Requirements updates").

Jonathon Luke then gave an overview of the proposed changes in a powerpoint presentation (see attached PDF, "Math_Slides Changes to GUR March 2011").

Questions

D. Ullman: Will there be a change in contact hours for the Math classes that no longer have recitation?

>> (F. Deek) Classes will be 3-0-3

R. Rockland: What about currently enrolled students who have taken and failed Math 098, Math 099, etc. and need to re-take?

>> (D. Ahluwalia) An explanatory email was sent to each chairperson outlining next steps for these kinds of situations. (SEE ATTACHED)

Daljit stressed that all advisors **MUST** be well informed about these changes and how we are to handle the above referenced situations.

B. Van Buskirk: Will there be a university-wide email sent out about these changes?

>> (J. Bloom) Yes, in a matter of days. A few more items need to be addressed and finalized and then university announcement can be made.

The meeting was adjourned at 10:33 a.m.

GUR Changes 2011 for CAA 3-30-11

Current Undergraduate Attendance Policy:

- 1. The attendance policy passed by the faculty includes day and evening undergraduate students.
- 2. Freshman students are expected to attend all regularly scheduled classes.
- 3. Sophomore students, except those with Dean's List rating, are expected to attend regularly scheduled classes.
- 4. For all junior and senior students, attendance at regularly scheduled classes shall not be mandatory.
- 5. Attendance, by itself, shall not constitute a basis for grading except for certain clearly designated courses. These courses include, but are not limited to, all Physics and Mathematics 100 and 200 level courses in which a student missing more than three classes may be required to withdraw.
- 6. Instructors are not obligated to make allowances for student absences unless those absences are due to illness or similarly unavoidable causes. Instructors are obligated to explain clearly, early in each term, what is expected of students in terms of class participation, reading assignments, and reports.
- 7. When, in the opinion of the instructor, a student is jeopardizing the successful completion of the academic requirements of a subject due to excessive absences, the instructor will initiate an absence warning (Academic Warning Notice), which is to be sent to the student by the instructor.
- 8. It is understood that this policy on attendance in no way relieves a student of his/her personal responsibility with respect to such matters as:
 - a) Presence in order to gain an appreciation of the basic ideas and objectives of the course.
 - b) Presence to gain mastery of the subject matter, ideas, and techniques developed in the course.
 - c) Presence to take examinations, tests and quizzes.
 - d) Presence to participate in oral presentations, seminars, and field trips.
 - e) Presence to participate in group activities such as laboratory experiments and study projects.
 - f) Presence to remain fully informed as to class plans, announcements, and assignments.

Proposed Revision to the Undergraduate Attendance Policy (new language in bold):

- 1. The attendance policy passed by the faculty includes day and evening undergraduate students.
- **2. All undergraduates are expected to attend all regularly scheduled classes. In the case of hybrid and fully online classes, participation in discussion forums and other required online activities is expected.**
- 3. Attendance, by itself, shall not constitute a basis for grading except for certain clearly designated courses. These courses include, but are not limited to, all Physics and Mathematics 100 and 200 level courses in which a student missing more than three classes may be required to withdraw.
- **4. Students who expect to miss classes or exams because of religious observance must submit to their instructors, by the end of the second week of classes, a written list of dates that will be missed. Students are expected to make up missed work. Faculty are**

expected to make reasonable attempts to accommodate students who are appropriately following this policy.

- **5. Instructors are obligated to explain clearly, on all syllabi to be distributed at the beginning of each semester, what is expected of students in terms of activities such as class participation, reading assignments, and reports and how these activities factor into student grades.**
- 6. Instructors are not obligated to make allowances for student absences unless those absences are due to illness or similarly unavoidable causes.
- 7. When, in the opinion of the instructor, a student is jeopardizing the successful completion of the academic requirements of a subject due to excessive absences, the instructor will initiate an absence warning (Academic Warning Notice), which is to be sent to the student by the instructor.
- 8. It is understood that this policy on attendance is intended to reinforce students' personal responsibility to be present in class in order to:
 - a) Gain mastery of the subject matter, ideas, and techniques developed in the course.
 - b) Take examinations, tests and quizzes.
 - c) Participate in oral presentations, seminars, and field trips.
 - d) Participate in group activities such as laboratory experiments and study projects.
 - e) Remain fully informed as to class plans, announcements, and assignments.

GUR Change: Communication/Cultural History pre-requisites: HUM 102 as pre-requisite to Cultural History

- Current Language:
- **English/Communication and Cultural History:**
- At least nine (9) credits, including at least three (3) credits in English /Communication (one of [HUM 100](#), HUM 100S or [HUM 101](#) and [HUM 102](#)) and at least three (3) credits in cultural history, all at the 100- or 200-level ([HIST 213](#), [HUM 211](#), [HUM 212](#) or any Rutgers-Newark 200-level history course with prefix 510 or 512).
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- Proposed Language:
- **English/Communication and Cultural History:**
- At least nine (9) credits, including six (6) credits in English /Communication ([HUM 101](#) and [HUM 102](#)) and three (3) credits in cultural history: [HIST 213](#), [HUM 211](#), [HUM 212](#) or any Rutgers-Newark 200-level history course with prefix 510 or 512.

GUR Change: Mathematics

MATHEMATICS ---- The ability to reason qualitatively and quantitatively, to understand probability, and to apply mathematical models to a variety of circumstances is fundamental to making informed decisions in the modern world. Depending on the discipline, the student should also be able to apply calculus and numerical methods appropriate mathematical concepts and methods to the solution of problems in their professional domain.

Specific General University Requirements

Courses that satisfy the General University Requirements are so certified by the University Curriculum Review Committee at the time they are first approved to be offered.

Mathematics

At least six (6) credits, including one course covering the principles of calculus (MATH 111, MATH 113 or MATH 138) and at least one (1) credit in probability and statistics (MATH 105, MATH 114, MATH 225, MATH 244, MATH 279, MATH 305, MATH 333, IE 331, ECE 321 or MNET 315).`

