



**New Jersey Institute Of Technology  
Office Of The Registrar  
Request For A Replacement Diploma**

Name: \_\_\_\_\_  
(Print as name appeared on original diploma)

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-Mail Address \_\_\_\_\_

SS # or ID #: Used when attending NJIT \_\_\_\_\_

Graduation Date: \_\_\_\_\_  
Month and Year

Degree Awarded: \_\_\_\_\_ Major \_\_\_\_\_

Reason For Replacement Diploma \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature Date

The cost for a replacement diploma is \$50. There will be an additional charge of \$15 for Express or overseas shipping. Please mail your request along with your payment to:

Office Of The Registrar  
Att: M. Sawka  
New Jersey Institute of Technology  
University Heights  
Newark, NJ 07102

Please allow 4 to 6 weeks printing time.