



A Public Research University

**APPROVAL FOR UNDERGRADUATES  
TAKING GRADUATE COURSES  
OFFICE OF THE REGISTRAR**

**USE OF THIS FORM:** *This form will be used to track all undergraduates taking graduate courses and must accompany registration for graduate courses as approved by the Advisor(s).*

**Student Information:** Date: \_\_\_\_\_  
**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **Middle Initial:** \_\_\_\_\_  
**Student ID#:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **e-mail Address:** \_\_\_\_\_

**Major:** \_\_\_\_\_

- Graduate Course Replacing Undergraduate Requirement (Undergraduate Credit only)
- Graduate Course Applied to Graduate Degree (Last semester of senior year, graduate tuition rates apply)
- Graduate Course Applied to BS/MS Program (Course Applied to Bachelor and Master Degree requirements)

**EXACT NUMBER AND TITLE OF COURSE(S):**

Course ID	Section	Title

**APPROVAL  
SIGNATURES:**

**Undergraduate Advisor**

\_\_\_\_\_  
 Name  
 \_\_\_\_\_  
 E-mail  
 \_\_\_\_\_  
 Phone

**Graduate Advisor**

\_\_\_\_\_  
 Name  
 \_\_\_\_\_  
 E-mail  
 \_\_\_\_\_  
 Phone

Received By: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Registrar Date

White copy: REGISTRAR

Yellow copy: Graduate Studies

*Original will be retained in the Registrar's Office only and will be available for Graduate Studies use. Information on the procedure will be accessible through the NJIT's web site ([http://www.njit.edu/graduate studies](http://www.njit.edu/graduate%20studies)).*