Office of the Registrar
Request to Change Student ID

NJIT uses either a social security number or a nine digit number assigned by NJIT as the student identification number. Students may request an assigned ID or use their social security number.

Students who wish to change their ID number must complete the information below and submit a copy of their social security card if they presently use a number assigned by NJIT. Students requesting an NJIT assigned number must check the appropriate box below.

Please complete the information requested below and attach a copy of your social security card. Your request cannot be processed without this information.

PRESENT ID (The number you are now using to register)

_____ - ____ - _____

_____

Last Name, First Middle

New ID (The number you would like to use to register)

_____ - ___ - _____

Request for an NJIT assigned number _____ (Check Here)

Do not write below this line

Duplicate ID Change Procedure

A = Present ID _____

B = New ID _____

C = New ID (B) Changed to Dummy ID 9999-99-_____

Confirm change to Dummy ID _____

Change Present ID (A) to New ID (C) _____

Note change on 146 screen of Dummy ID & new ID.
6/4/01