



# Staff Council Minutes

## Overview

<b>Meeting Date:</b>	2/9/2023	<b>Time:</b>	1:00 - 3:00 p.m.	<b>Location:</b>	CKB 116 & WebEx
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<b>Meeting Leader:</b>	Greenwood, Allison	<b>Timekeeper:</b>	Corchado, Sasha
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<b>Participants:</b>	Bracero, Isabel C.	<input checked="" type="checkbox"/>	Emma, Cara	<input type="checkbox"/>	Lopez, Jose L.	<input type="checkbox"/>
	Brennan, Shawn	<input type="checkbox"/>	Farber, Anthony J.	<input checked="" type="checkbox"/>	May, Shelly L.	<input checked="" type="checkbox"/>
	Carreras, Alexandra	<input checked="" type="checkbox"/>	Garcia, Julio	<input checked="" type="checkbox"/>	Montano, Jaime A.	<input checked="" type="checkbox"/>
	Carter, Christopher	<input type="checkbox"/>	Greenwood, Allison	<input checked="" type="checkbox"/>	Screen-Reddick, Noelle	<input type="checkbox"/>
	Cohanoschi, Mihaela	<input checked="" type="checkbox"/>	Herrera, Cecille	<input checked="" type="checkbox"/>	Shah, Hemal	<input checked="" type="checkbox"/>
	Corchado, Sasha	<input checked="" type="checkbox"/>	Lawson, Ian	<input type="checkbox"/>	Velez, Vanessa	<input type="checkbox"/>
	Cotrina, Marisela	<input checked="" type="checkbox"/>	Livingstone, Daniel	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	Cruz, Angel	<input checked="" type="checkbox"/>	Llado-Wrzos, Michelle L.	<input type="checkbox"/>		<input type="checkbox"/>

<b>Meeting Purpose:</b>	Meeting of the University Staff Council
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<b>Preparation:</b>	Review any Staff Council related documents emailed prior. Bring copies to the meeting.
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Time	Agenda Item(s)	Process/Responsible Parties
1:00 p.m.	<b>Welcome</b>	
	<b>Meeting Start</b>	
	Roll call to establish attendance	
	Approval of the Minutes from the January meeting	
	<b>Reminder:</b>	
	PSA meet n greet; all staff are encouraged to go; will be survey regarding unfair application of remote work policy	
	salary equity study cannot result in salary reduction, but market salary can; do not know which is being done bynhr; dale has said he not interested in deduction	
	open enrollment in new health plans opens on Mar 6th	
	Reminder: Please keep ethics forms up to date! Staff needs to document all external activities on ethics forms	
	<b>career fair next Tues</b>	

1:15 p.m.	<b>Peggy Kenrick, Director, Digital Process and Design: Introducing the ServiceNow HR portal</b> 4-member response team (other task-specific staff for more confidential issues) rolling out platform piece by piece; eventual goal to link with tickets submitted through other depts (eg, servicedesk tickets for former employees seeking system access) Can ServiceNow be used for maintenance? Is the goal for all of NJIT to use this platform? Yes-ish? It can be molded in many ways. Do we know who specifically is handling the request? yes- the intention is for question/request to be assigned a team and individual in HR and tracked as it is being addressed intended to be more service oriented for non-office/after-hours employees, (eg, facilities, custodial staff, public safety, etc.); Hemal recommends that this point be highlighted specifically and shared with the campus community for easier buy-in	
	<b>Additional Updates</b>	
	Pizza with the President event went well with very good turnout	
	Joe Bonchi and Pete Teklinski retiring	

	<p>Thorin Aiello has left GDS and has been replaced by Toni (she/her)</p> <p>David Jones diversity group started</p> <p>WEC getting new solar panels; PSEG starting LED replacements (all NJIT buildings)</p> <p>Boger: new menstrual products available on campus</p> <p>Campus life: food desert initiative (low income students); food pantry; what about lowering GDS food prices? (subsidized price option for low-income students)</p> <p>Service awards: no more gift cards; why? Can gift cards be donated?</p> <p>Public Safety's sexual assault review, Feb 17th</p>
2:00 p.m.	<p><b>Robert Gjini, Assistant Vice President, Facilities Systems</b> <b>Campus Parking Concerns and Options</b></p>
	<p>Update on SmartCard Access: installed in Summit Street Deck; STPG still pending due to electrical issues, but on schedule to be installed with the last set of campus buildings</p> <p>Fenster Hall turnabout concerns: Cars turning around and picking up/dropping off passengers in the same pathway as people entering/exiting Fenster attempting to cross to CKB The flat grade turnaround was by design (though flawed in hindsight); honest recommendation is to walk around and cross behind the traffic pylons.</p> <p>Fenster Hall street exit concerns Dangerous for cars turning onto MLK during rush hour Not enough public safety staff to direct traffic; would be costly to request installation of street light Suggestion to make it right turn only; that would add extra time and inconvenience for staff needing to access I280. For pedestrian crossing, is it possible to create the similar of pedestrian crosswalk as the one in front of the Honors Building on Warren Street? Would have to be explored with the City of Newark.</p>
	<p>Lyft/uber pick-up/drop-off location suggestions Currently Lot 7 designated; Lyft/uber pickups appear to be happening in other locations Staff Council suggested use of Greek Way; that street is NJIT property, but is prioritized for Honors, fraternity, sorority student parking; could explore the option of having limited Lyft/Uber drop-offs (limited standing) Colden Street also suggested: that is still a public street</p>
	<p>Lot 16 is returning and will be available for NJIT use in Fall. Would make another 200 spaces available if the lot can be manned.</p>
	<p>Lot 3 concern over large trucks/vehicles using compact spots (all the spots are sized for compact cars) Is it possible to repaint the spots to make some appropriately sized for larger vehicles? Repainting the lines will likely result in a reduction of available spaces; will explore options for enlarging some spaces Public Safety staffing continues to limit availability of some lots during the day.</p>
	<p>Abandoned cars in Summit Deck One of the cars is used by Forensic Science department; Summit street storage is approved The second car is owned by a student with financial hardship; they are working with Residence Life to remove the car.</p>
	<p><b>Review Open Action Items</b> Not reviewed due to lack of time.</p>
	<p><b>DUE TO LACK OF TIME, MEMBERS WERE ASKED TO SUBMIT THEIR COMMITTEE UPDATES VIA EMAIL AFTER THE MEETING. Updates that were shared have been noted and attached at the end of these minutes.</b></p>
	<p><b>Committee Updates/Vacancies</b></p>
	<p><b>Campus Life:</b> <i>Cotrina, Marisela</i> Meeting was held on February 6th; meeting notes emailed and attached to these minutes.</p>
	<p><b>Facilities:</b> <i>Garcia, Julio</i> <i>Corchado, Sasha</i> Meeting held on February 2nd 1. Sustainability Update: Prabhakar Shrestha shared NJIT's provisional STARS Score (global assessment body measuring institutions' sustainability); received provisional score of 55.34 = Silver level (average out of five tier rating) 2. Energyware &amp;PSE&amp;G updates: moving forward on installation of solar panels on the WEC; utilizing PSE&amp;G direct install and energy efficiency programs to complete the energy audit (free) and replacement/installation of energy efficient equipment in a long-term cost-savings program to reduce energy usage 3. Parking &amp; Smart card readers: smart card readers installed in Summit deck (swipe reader to be removed); installation at STPG garage will occur in the last phase of reader installs on campus (wiring accessibility issues delayed install) 4. Capital renewal/replacement update: relocation of CDS and School of Applied Engineering Technology to Fengser Hall; Collaborative Learning Space in Cullimore Hall nearly complete; Student Mall Wayfinding Signage; Van Houten Library grand for Digital Learning Center Next meeting: April 4th</p>

<b>Sustainability Subcommittee</b> Garcia, Julio May, Shelly	Meeting held on January 25th; meeting notes emailed and attached to these minutes.		
<b>Human Resources:</b> Bracero, Isabel Shah, Hemal Lopez, Jose Farber, Anthony			
<b>Info Systems &amp; Digital Transformation:</b> Cruz, Angel			
<b>Finance:</b> May, Shelly			
<b>Faculty Senate:</b> Corchado, Sasha	Meetings held January 24, February 7th, February 21st; meeting minutes attached to these minutes Next meeting: March 7th		
<b>Strategic Planning:</b> Livingston, Daniel			
<b>University Senate:</b> Cruz, Angel Greenwood, Allison			
<b>Campus Wellness Steering:</b> Carter, Christopher Livingstone, Daniel			
<b>VP for Strategic</b>			
<b>Public Safety Focus Group:</b> Farber, Anthony			
<b>Election Committee:</b> Cruz, Angel Herrera, Cecille Livingston, Daniel Vacant			

**Meeting Adjourned**

**Open Action Items**

Status	Action to be Taken	Responsible	Due Date
Open	<p>Members of NCE and YWCC have shared that work from home is not being allowed for their unit, is there anything that can be done?</p> <p>9/29/22 - Reach out to HR business rep. HR will be asked to send a refresher email to see what Deans are thinking of remote work currently. Asking for statistics on who is utilizing or not utilizing. How many units are losing staff?</p>	HR Committee - raised at the town hall, left to the supervisor, front facing, can report to 'hr business partner' to address the issue of being told not to submit requests; fear of retaliation; Marisela- can bring it up in another supervisor training (wanda is on the academic side - could initiate conversations w/ bad actors	

OPEN	<p><b>How close is NJIT to being a smoke free campus?</b></p> <p>Update 9/17/2020 - Not a smoke free campus, is less of a priority in Covid times, will bring back up with Campus Life</p> <p>Update 10/15/2020: Campus Life Next Meeting</p> <p>Update: 11/19/2020: Address when we are back to campus.</p> <p>Update: 2020-12-17: No update</p> <p>Update 1/21/21: Has been brought up on hold due to other high priority such as covid.</p> <p>Update 2/18/2021: It was brought up in last campus life meeting. Not urgent. Did not meet since. Marisella will bring this up at next meeting</p> <p>Update 3/18/2021: No discussion</p> <p>Update 3/18/2021: On hold until we are back to work.</p> <p>Update 4/15/2021: Was brought up, Student Senate is active with this. Many areas of the University have to get involved, HR Etc. Mary Beth would provide feedback as to if this is moving forward.</p> <p>Update 5/20/2021: Student Senate is actively pursuing this MaryBeth Boger will provide feedback moving forward.</p> <p>Update 6/22/2021: Mariela, this has been brought up to Dean Boger. It would be brought up at the University Senate but they have not met yet. It is still outstanding issue. HR would need to be involved, Dean would get back to us</p> <p>Update: We are not close at all to achieving this. There are a lot of moving pieces to this. In fact it is hard for state run colleges/universities in NJ to achieve this (even though Essex CC is smoke free). We have unions and HR to consider in this process as well. Dean Boger is actively looking for alternative ideas on this topic.</p> <p>Update 9/17/2021: Luis nieves will reach out to Shakera Rodgers about Rutgers being smoke free including e-cigarettes. This is also a cleanliness issue as refuse and waste have been piling up in areas.</p> <p>Update 12/9/2021: Luis will follow up regarding e-cigarettes and vaping</p> <p>Update 3/23/2022: Alexandra and Allison will bring this issue up at University Senate Subcommittee of Campus Life</p>	Campus Life and HR	
Open	<p><b>Financial Aid Services' student hiring process</b></p> <p>Unable to identify a specific contact person to follow up on applications or address problems</p> <p>Lack of timely communication with student and hiring department</p> <p>Seems to be only one designated staff member in Financial Aid to process all student hiring</p> <p>Student employment system is not self explanatory</p> <p>Request that Financial Aid offer staff training on the student hiring process once per semester</p> <p>Request to streamline process/communication between Financial Aid and Payroll</p>	Reach out to Ivon Nunez as head of Financial Aid (no response - who does Financial Aid report to? Conrad/Cathy)	
Open	<p><b>Empty hand sanitizer dispensers on campus</b></p> <p>Will the hand sanitizer disposals will be refilled anytime soon in the buildings around campus? The majority of them are empty. Should someone in each building send a request through the maintenance system for the refill, or are they done periodically?</p>	Facilities? (Allison to check) place work orders	
Open	<p><b>Notification of former faculty/staff passing</b></p> <p>What is the criteria being used to determine which notifications of the death of former NJIT faculty/employees are approved for communication to the NJIT community?</p>	HR follow up (Sasha)	
Open	<p><b>Summit Street Deck safety issues</b></p> <p>1. drivers driving in the opposite direction to descend the floors and exit faster</p> <p>2. double-parking, street parking in front of the deck and Laurel is making it difficult to enter/exit the deck safely PS coning area around office, safety officers try to staff intersection, but not staffed at all hours; parents, pickup/dropoff at Laurel</p> <p><b>Bleeker Street Parking</b></p> <p>Residential parking for students (overnight parking not allowed)</p> <p>Can this be designated for staff/faculty instead?</p> <p><b>New Street</b></p> <p>Designated NJIT faculty/staff parking; Rutgers students (and staff) have been parking there.</p> <p><b>Lot 7</b></p> <p>Can electric car chargers be placed there?</p>	<p>ask PS to increase enforcement of wrong way drivers in deck; (contact Kesselman/Vilani in PS)</p> <p>NJIT owns part of street</p> <p>breaker boxes reaching capacity; plans to increase availability, but need more capacity before more chargers can be added - how many for lot 7?</p>	

	<b>Lot 3</b> Binsky trucks taking up spots (yes they pay for parking) painted lines are for compact cars, not trucks; can they repaint lines to accommodate doors to get in/out care	
	<b>Summit Street Deck</b> "abandoned" car in 1st floor spot; is this vehicle legitimate? are they paying for parking?	
Open	<b>Uber/Lyft on campus</b> Lyft/uber drivers often double-parked in front of Fenster Hall and Lock Street. Are there designated pick-up/drop-off locations? If not, can specific sites be designated, highlighted w/ signage?	UPS drop-off @CKB; colden street roundabout; Bleeker, Lock St @ WEC; Greek Way
Open	<b>Remote Work Issues</b> Some areas/departments still not able to request remote work? Remote work pilot to be re-evaluated in February	
Open	<b>HR Exit Interviews</b> How frequently are these occurring? What is the data saying?	
Open	HR Focus Group	
Open	<b>Enhancing 2023 Strategic Plan</b> (Allison Greenwood serving) Updating current 2025 Strategic plan; will become 2030 Plan under President Lim.	
Open	<b>VP for Digital Strategy &amp; Chief Digital Office Search Committee</b> (Michelle Llado-Wrzos serving for staff council)	



**University Senate-Campus Life Committee Meeting Agenda**  
**February 6, 2023 -10:15 am**  
**Campus Center room 215**

1. Student Affairs (dispensers & cc cleaned at night)
  - a. *Period Products for Students*

Beginning Spring 2023, NJIT students can access free period products in various campus restrooms sponsored by the Student Senate, Graduate Student Association, Offices of the Dean of Students and Student Life. Please visit <https://www.njit.edu/healthservices/period-products> for more information on what products will be available and campus locations.
  - b. *Black History Month Events*

There was an opening ceremony last week Chief Diversity Officer, David Jones. This year's theme is "Embodying Black Excellence." For more information on scheduled events, please visit <https://www.njit.edu/diversityprograms/bhm2023>.
  - c. [Roundtable on Domestic Violence](#) - February 17 at 11:30am

There was an email sent to the university again on 2/9 about this event. Please [register](#) by 2/12 to secure a spot. The event will have 6 panelist, 4 of whom are survivors of domestic violence and/or sexual assault. There will also have a forensic sexual assault nurse examiner and clergy member on the panel to discuss their important roles in supporting victims. Public Safety is partnering with Essex County and Newark Police to sponsor this event. Food will be provided and this will be hosted in the Atrium.
2. Health and Wellness
  - a. *Peer Wellness Coach Program (now open to grad students, fall session hours)*

The grant that was used to provide this program has ended but the university will continue to fund and offer this program for both undergraduate and graduate students. They have 2 new coaches that are graduate students and will be doing 1:1 coaching on Wednesdays at the lounge.



## Sustainability Meeting 01/25/2023

### Prabhakar Shrestha presentor

1. Introduced New member, Niki a PHD student who studies this
2. Goals for this semester
  - Waste Audit
  - Zero Waste Events
  - Work with GDS on Food waste recycling
  - Start conversation on Carbon Neutrality
  - Earth Day Events
  - Social Media profiles- Events for sustainability are by college not broadcast campus wide
3. STARS- Sustainability Tracking Assessment and Rating System
  - Compare ourselves to our peers
4. Four areas of focus
  - Academics
  - Engagement
  - Operations
  - Planning & Administration
5. Working on adding Master courses
6. Engagement is very low, lots of opportunity for improvement
  - Local Participation is very low
  - We have nothing to engage our students, faculty or staff
  - Needs to tell incoming students what systems we have in place for sustainability
  - Volunteer opportunities are not be advertised and not being tracked
7. Areas of Opportunities
  - Greenhouse Gas Emissions
  - Building Energy Efficiency
  - Clean and Renewable Energy
  - Food- detailed records of purchases and local food sources
  - Water use- reduce
  - Landscape Management – 10% of grounds to be managed organically
8. Tax Credits doing renewable energy-Andrew
9. Gap between the Board of Trustees and the Board of Overseers
- 10.



**Minutes of the Faculty Senate Meeting**  
**January 24, 2023**  
**CKB AGILE STRATEGY LAB (NJII L-70), 11:30 AM- 1:30 PM**

I. Convening of the Meeting – Ellen Thomas, President

The meeting started at 11:40 AM

II. Voting Members Present: A. Jung Lee, E. Farinas, D. Bunker, R. Assad, J. Lee, F. Deek, A. Boragaonkar, A. Lefkovitz, Y. Nan-Young, D. Hornthrop, X. Ding, A. Gerbessiotis, S. Cai, R. Sodhi, E. Thomas, P. Armenante, A. Zarzycki, C. McRae, I. Gatley,

III. Non- Voting Members Present: E. Hetherington, K. Belfield, G. Esperdy, C. Gotsman, L. Hamilton, J. Sodhi, M. Sharobim, J. Bonchi, D. Kornegay

IV. Guests Present: Susan Gross (*Vice Provost for Enrollment Management*), Katie Hageman (*Chief of Staff*), Burcak Ozludil (*Honors College*), Simon Laurent (*Vice Provost for Undergrad Studies*) Sotiri Ziavras (*Grad Studies*)

V. Approval of Minutes of the Faculty Senate Meeting on December 13, 2022

Motion to approve the minutes by A. Boragaonkar and seconded by D. Hortrop. Minutes were approved unanimously.

VI. Report of the Faculty Senate President

- a. Introduce Shaniquah Borders
  - i. Welcomed New Administrative Associate of the Provost Office
- b. IFM Date Change
  - i. April 26, 2023, IFM Meeting cancelled.
  - ii. Seeking a space for the IFM Meeting
- c. Engagement Survey Results
  - i. February 7, 2023, Presentation Meeting (Dale, Joe, Survey Company)
- d. Teaching Academic Ranks
  - i. Ellen reached out for an update on creating a joint ad-hoc committee of University Lecturers and make specific recommendations to address issues identified by the Committee.
- e. Evaluation of Administrators
  - i. Push for evaluation of Administrators.
  - ii. Evaluation is for every 3 years.
- f. ADHC Update
  - i. Presentation by Dean Hamilton on February 7, 2023

**g. Tatweer Misr**

- ii. Tatweer visit February 2nd & 3rd, 2023.

**VII. Introduction of new Vice Provost for Enrollment Management (Susan Gross)**

- Welcomed Susan Gross

**VIII. Provost's Report (Atam Dhawan)**

- Provost A. Dhawan gave his presentation.
- Topics Covered: NJIT Rankings & Recognition, Student Enrollment, Graduation Rates, T/TT Faculty, UL/SUL Adjunct Professors, Research Awards, NJIT Upskill,
- Q&A with discussion followed.

**IX. CGE Reports and motions (Sotiri Ziaavras)**

- I. Changes to the PhD in Computer Engineering
- Motion to approve: Ashish Boragaonkar
  - Seconded: Ellen Thomas
- II. Changes to the PhD in EE
- Motion to approve: Ashish Boragaonkar
  - Seconded: Ellen Thomas
- III. Motion to delete language in the graduate catalog mentioning the old PhD program requirements.
- Motion Approved.

**X. Motion to change Faculty Senate Bylaws (EC):**

**A. Add wording to Section II Membership, (B) Special Circumstances**

(3) Replacement of non- serving Senator

Any elected Senator who fails to attend at least 3 Senate meetings a semester shall be treated prematurely vacating their appointment (see Section 2) and the affected academic unit shall elect a replacement for the remaining portion of the terms as quickly as possible.

**Changed to:** "If any elected senator misses two or more senate meetings within a semester without a replacement, it is considered as premature vacating of the senator's position. The Faculty Senate shall notify the affected academic unit which shall elect a replacement for the remaining portion of the Senator's term as quickly as possible.

Motion: Ashish Boragaonkar

Seconded motion: David Horntrop

Voters Count: 24 out of 31

Motion Passes

**This Meeting ended at: 1:01 PM.**

**Minutes of the Faculty Senate Meeting**  
**February 7, 2023**  
***CKB Agile Strategy Lab (170), 11:30 AM–1:30 PM***

Convening of the Meeting – Ellen Thomas, President

The meeting started at 11:37 AM

Voting Members Present: A. Jung Lee, H. Chen, D. Bunker, R.Assad, J.Lee, A. Zarzycki, T. Narahara, T. Weiss, F. Deek, A. Boragaonkar, N. Fluhr, C. McRae, A. Lefkovitz, D. Horntrop, X. Ding, Y. Perl, A. Gerbessiotis, R. Cessa, H. Grebel, S.Cai, R. Sodhi, E. Thomas, J. Shi, P. Aremenante, B. Khusid, I. Gatley, M. Booty, M. Stanko, E. Farinas, S. Subramanian, J. Anderson (behalf of Mariam Sharobim)

Non- Voting Members Present: A. Dhawan, E. Hou, E. Hetherington, K. Belfied, G. Esperdy. C. Gotsman, L. Hamilton, A. Hoang, B. Haggerty, J. Sodhi, M. Stanko

Guests Present: President Teik C. Lim, J. Sramaty, L. Simon, K.Damell, C. Hockaday

Approval of Minutes of the Faculty Senate Meeting on January 24, 2023

Motion to approve the minutes by A. Boragaonkar and seconded by A. Zarzycki. Minutes were approved unanimously.

Report of the Faculty Senate President (10 Minutes)

- IFM, April 12<sup>th</sup> in the Jim Wise Theater  
Confirmed
  
- Meeting with Robert Cohen and Nick DeNichilo  
Senate leaders met with Board of Trustees members Robert Cohen and Nick DeNichilo to discuss what issues the faculty have and how the BoT can support them.
  
- Faculty Senate Report to the Bot Academic Affairs Committee on 2/9  
Highlight most important priority this year to the Board of Trustees.
  
- Tatweer Misr visit, 2/2 and 2/3  
Tatweer Misr visit NJIT.  
Discussed IBC and Status Report. Also, Implementation Steps.
  
- Employment engagement survey results
  - a. <https://hr.njit.edu/engagement-survey>
  - b. Virtual session, February 14<sup>th</sup> @ 2:30
  - c. Register:  
[https://docs.google.com/forms/d/e/1FAIpQLSeqzuv0xML9HSTQh11GyFD00spXRWRoaqLiQVoUd7H7QhJ\\_Tg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeqzuv0xML9HSTQh11GyFD00spXRWRoaqLiQVoUd7H7QhJ_Tg/viewform)

### Introduction of Director of Academic Affairs for HR (Joe Sramaty)

- Welcomed Joe Sramaty

### Dean of Students report on Reporting Options and Administrative Services (Sean Dowd)

- On the behalf of **Sean Dowd**, **Kristie Damell** (Associate Dean of Students & Title IX Coordinator) and, **Charnette Hockaday** (Associate Dean) discussed major functions, Hub Services, Absence Excusal, Bias/ Student Complaints, Adjudication, Title IX (Sex Discrimination & Sexual Harassment)
- Q&A Discussions followed.

### President's Report (President Lim)

Discussed Inauguration on April 26<sup>th</sup> - 28<sup>th</sup>, 2023.

Upcoming Special Projects, New Additions to NJIT (David Jones & Susan Gross)  
Fundraisers

### CFRR Report and Discussion on ADHC Faculty Lines (Dan Bunker)

- ADHC is structured to be an engine driving admissions and student profile KPI'S for NJIT.
- Increased applicants (F23: UP 23% VS NJIT up 8%, as of 2/7/2023), yield more divers college with higher academic profile, triple the average prestigious fellowships, and lower maximum award.
- Honors Curriculum
- Resources to build and sustain directed curriculum.
- Fundraising Campaign
- Restructure Scholarship Budget

The meeting ended at 1:35 PM. Ashish and seconded by Andrzej.

**Minutes of the Faculty Senate Meeting**  
**February 21, 2023**  
***CKB Agile Strategy Lab (170), 11:30 AM–1:30 PM***

Convening of the Meeting – Ellen Thomas, President

The meeting started at 11:34 AM.

Voting Members Present: P. Armenante, R. Assadd, M. Booty, A. Borgaonkar, D. Bunker, S. Cai, H. Chen, F. Deek, X. Ding, E. Farinas, I. Gatley, a. Gerbessiotis, H. Grebel, D. Hornthrop, A. Jung Lee, B. Khusid, J. Lee, A. Lefkowitz, C. MCRAE, Y. Nan Young, T. Narahara, Y. Perl, C. Prodan, R. Roja Cessa, U. Roshan, N. Steffen Fluhr, J. Shi, R. Sodhi, E. Thomas, T. Weiss, A. Zarzycki

Non-Voting Members Present: E. Hou, L. Hamilton, A. Hoang, M. Stanko, B. Haggerty, E. Hetherington, G. Esperdy, C. Gotsman, J. Sodhi

Guest Present: L. Simon, J. Sramaty, A. Pacheco, S. Chester, S. Janz, M. Williams – Nicholas

Approval of Minutes of the Faculty Senate Meeting on February 7, 2023

Motion to approve the minutes by D. Hornthrop and seconded by A. Borgaonkar. Minutes were approved unanimously.

Report to Board of Trustees

Discussed Egypt Campus, Ranking administrators.

- **IFM Recap** – Discussed last meeting attendance. Met quorum.
- **Update on Evaluation of Administrators** – Joe Sramaty is working on a proposal.
- **Egypt Campus**- New agreement expected soon, 2 task forces – Expect new agreement soon. First task force focus on operation issues, and the second focus on curriculum & academic issues.
- **University Senate subcommittee on Inclusive Excellence** – David Jones will follow up on feedback from the senate.
- **Smoke free campus (Administrator Council)** – Entire campus will be smoke free.
- **Provost Search Open Forums, reminder.**
  - a) Monday, 20<sup>th</sup> @ 3:00 in Atrium
  - b) Tuesday, 21<sup>st</sup> @ 3:30 in CKB Agile Strategy Lab
  - c) Thursday, 23<sup>rd</sup> @ 4:00 in CKB Agile Strategy Lab
  - d) Friday, 24<sup>th</sup> @ 3:00 in CKB Agile Strategy Lab
  - e) Material: CDS, Letters, posted online, remote option

Office of Accessibility Resources and Services (OARS) report (Scott Janz and Marsha Williams- Nicholas)

- Academic needs of students. Q&A discussion followed.

Change to MS in Engineering Management

- Removing a course and adding a new course.
- Motion to approve Ashish Borgaonkar and seconded by Andrzej Zarzycki.

Update on high performance computing cluster coming online (Alex Pacheco and Shawn Chester)

- Wolver Cluster Specification: Standardized Nodes
- Advanced Storage, Advanced Support and Facilitation
- Wolver Timeline (save the date Research Computing Symposium to celebrate the launch of Wolver June 1st at Campus Center Atrium.
- Expansion Plans, HPC Summary, Wolver- Distribution of resources, Alternate Distribution of resources, HPC- Condominium Model, New Usage Policies Research Computing Support Services, Developing new website (hpc.njit.edu) for documenting.

Chat GPT (Blake Haggerty and Justine Krawiec) – Discussion from Nicole Bosca (Associate Director for Online Teaching & Course Development), and Justine Krawiec (Assistant Director, Learning Technologies).

- AI (Artificial Intelligence) – a simulation of human intelligence process by machines, especially computer system.
- AI DALL-E 2 – Open AI playground; it explains code, provide citations for info provided.
- Chat GPT (All students & instructors)
- Q & A. Discussion followed.

Senate Open Discussion on priorities

- Q&A. Discussions followed.

The meeting ended at 1:30PM. Nancy Steffen- Fluhr and seconded by Andrzej Boragaonkar.