

Day 1: January 4, 2012

Space is limited. To register send an email to instruction@njit.edu

8:30 - 9:00	Coffee and Danishes – PC Mall 36		
9:00	Welcome and Introductions: Welcoming remarks and an introduction to topics. – PC Mall 36		
9:15 - 10:00	Moodle and Social Media – We have a new tool that enables Moodle to send texts, tweets or Facebook posts to students. Students opt-in and instructors don't ever leave Moodle. Blake Haggerty – PC Mall 36		
	Educational Tools	Educational Tools	Academic Technology
10:00 - 11:15	Getting Started with Moodle - Get familiar with the features that are part of Moodle. This will include editing the homepage, updating your personal information and adding files. We will also include suggestions for designing your course. Blake Haggerty PC Mall 37	Moodle 2 Preview: This spring we are offering a Moodle 2 pilot. We will demo some of the new features that you can look forward to in the future. Keith Williams PC Mall 36	Configure your PC for Efficient Use With NJIT's Network - This includes set up for Windows 7, accessing the NJIT internet, email setup, URL links for Pipeline and setting up anti-virus software to run and to update automatically. Wireless & VPN. Phil Stickna PC Mall 38
11:20 – 12:30	Moodle Assessment Tools - Participants will get an understanding of how the Moodle assessment tools work. This includes submitting assignments, adding choices and providing feedback. Keith Williams PC Mall 37	Getting familiar with the iPad – Thinking about getting an iPad? Already have one? Learn some of the tips and tricks for getting the most out of this device. We will also review some of the most popular educational, productivity and entertainment applications. Blake Haggerty and Bill Reynolds. PC Mall 36	Windows 7 – The differences between Windows 7 and XP. Help with the transition and with using the new features (Aero Snap, Jump lists, restoring the menu bar across all windows, the redesigned task bar, etc.). We'll also discuss when you will benefit from the 64 bit version as well as using a Windows 7 notebook with a projector. Thel Nelson PC Mall 38
12:30	Lunch: Learning Community Update. Judy Redling - PC Mall 36		
1:30 – 2:50	Google Apps – Google provides users with a number of free tools that can be used with Moodle to enhance courses. This session will Google Docs, Sites and Calendar. Blake Haggerty PC Mall 37	Live Communication Tools at NJIT – What is Horizon Wimba and how can it be used? This session will include participation from current Wimba users that will outline how they are using this communication tool in class. Bill Duelly PC Mall 36	iPad @ NJIT - The iPad changes the way teachers and students access the web, share media, and learn on the go. This workshop will cover the initial setup of the iPad, how to connect to NJIT network, check NJIT email, adding content and a review of some useful apps. Jolanta Soltis PC Mall 38
3:00 – 4:00	Camtasia Relay – Relay allows users to create learning objects in the classroom, office or home with a microphone and a computer. Get started in just a few simple steps. Bill Duelly PC Mall 37	Moving Your Course Online – Are you thinking about converting a face-to-face course into an online one? We will provide suggestions to instructors that are thinking about making the jump online. Blake Haggerty PC Mall 36	Software Availability – What software is available, where to find it, how to install it, and how to software installed in the public labs. Phil Stickna PC Mall 38
4:00	Drawings for Prizes – Join us as raffle of prizes for our participants. PC Mall 36		

Day 2: January 5, 2012

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8:30 - 9:00	Coffee and Danishes – PC Mall 36		
9:00 - 10:00	Finding Free Resources Online - Kahn Academy, Open Courseware, iTunes U, YouTube U: This presenters will discuss in detail how to locate and use open materials. We will also discuss how instructors can participate in these initiatives. Blake Haggerty – PC Mall 36		
	Educational Tools	Educational Tools	Academic Technology
10:00 - 11:15	Moodle Discussion Tools – Moodle contains a number of tools that can be used to help instructors and students communicate. This session will review these tools. Keith Williams PC Mall 37	Social Networking - To Tweet or Not to Tweet: That is the Question - From Twitter to Facebook and around again to YouTube students are communicating in a variety of ways, but can they enhance the classroom experience? Join us as we look for answers. – Blake Haggerty PC Mall 36	Google Gmail – Help with the transition to using Gmail. Jolanta Soltis PC Mall 38
11:20 – 12:30	Differentiated Instruction – Each semester instructors have students that come from a wide variety of backgrounds and abilities within the same class. Differentiated instruction is an educational philosophy that addresses this challenge by placing students at the center of teaching and learning. Keith Williams PC Mall 37	Creating a Killer Syllabus – What does your syllabus say about you and your course? The syllabus is a contract. This session will provide a discussion on the sort of information that should be included, how to manage expectations as well as provide sample syllabi. Blake Haggerty PC Mall 36	Office 2010 – Help with the transition and with using the new features. Lots of tips and tricks for using Office 2010. Jolanta Soltis PC Mall 38
12:30	Lunch: PC Mall 36		
1:30 – 2:30	Moodle and Turnitin.com – Participants will learn how to use Moodle to collect and grade assignments as well as how to use Turnitin.com within Moodle. Keith Williams PC Mall 37	Editing Video on an iPad – Learn how to shoot, edit and publish video on your iPad using iMovie. Kip Rown PC Mall 36	Google Apps and Tools for your Classroom – learn how to easily implement Google Apps and Tools in your classrooms to increase efficiency, collaboration and engagement. Jolanta Soltis PC Mall 38
2:30 – 3:30	Moodle Gradebook – The Gradebook is a powerful tool that can help instructors distribute grades. This session will cover advanced Gradebook features such as how to assign different weights, add offsets and drop the highest/lowest item. Keith Williams PC Mall 37	Camtasia Relay – Relay allows users to create learning objects in the classroom, office or home with a microphone and a computer. Get started in just a few simple steps. Bill Duelly PC Mall 36	
3:30	Drawings for Prizes – Join us as raffle of prizes for our participants. PC Mall 36		