1. Approval of 12/10/2013 TLT minutes – passed unanimously

2. Ron Rockland presented on flipping the classroom and using the PaperShow to create learning objects.
   - Discussion dealt with pros and cons of flipping the classroom in a STEM environment, and possibly making modifications to this concept.
   - Ron has over 60 videos for his ECET 300 course. This includes “challenge problems” as well as mini-lectures.
   - Ron discussed some of the challenges associated with a traditional flipped classroom approach – these include students not watching the videos before-hand and the complaint that the course was too much like an online course (they enrolled-in and wanted a face-to-face experience).
   - There was mention that the use of videos, uploads of all assignments and use of Moodle in a face-to-face environment is starting to approach the convergence model being discussed for the Strategic Plan.
   - There is interest in using PaperShow, and it was demonstrated how this tool can be used for any type of course.
   - Numerous faculty indicated that they would like a content repository solution that could catalogue and hold the learning objects that get created.

   - On February 24 Ron Rockland, Levelle Burr-Alexander and Howard Kimmel will host a workshop on Assessment. The session will start at 2:30 in Eberhardt 112.
   - On March 4 Rich Sweeney and Blake Haggerty will host a focus group for freshman that is aimed at addressing student retention. The session will take place at 2:30 in the Campus Center Atrium.

4. Update on the Teaching and Learning Space Design (Joe Bonchi).
   - Joe Bonchi deferred until the next meeting.

5. Technology Support Center Update
   - There were two open positions - the Instructional Designer position (formerly Jiyeon Lee) and the Assistant Director for Instructional Designer (Blake’s old position) – that are being turned into three positions. The three positions will be a Senior Instructional Technologist, Instructional Technologist and an Instructional Designer.
   - The two Instructional Technologists will report to the Technology Support Center. They will be primarily responsible for helping faculty use technology to enhance their courses and for leading faculty development workshops.
• The Instructional Designer will report to Instructional Technology and Media Services and will be responsible for helping faculty design online courses as well as focusing on best practices for the classroom.

• Michael Koskinen has been hired to fill the Senior Instructional Technologist position and is set to start on February 24. The second round of interviews for the Instructional Technologist are currently scheduled.

• It was pointed out that more needs to be done to support those faculty that have Rutgers students enrolled in their course. Blake hopes to have more information on those efforts for the next meeting.

6. Pearson Embanet Update
   • Gale Spak was not available so this was postponed.

Next meeting date is March 11, 2014.