

**UNIVERSITY SENATE**  
**Agenda**  
**January 29, 2020**

- Approval of November 20, 2019 University Senate meeting minutes
  
- President's Report – Dr. Joel Bloom
  
- Reports of standing committees
  - Committee on Finances – Ed Bishof
  - Committee on Facilities – Andrew Christ
  - Committee on Human Resources – Holly Stern
  - Committee on Information Systems and Communications – Gregg Chottiner
  
- University Senate President's report

## UNIVERSITY SENATE

### Minutes

January 29, 2020

In attendance: L. Alkhoury, A. Azer, B. Baltzis, E. Bishof, F. Deek, C. Gotsman, B. Haggerty, S. Kent, B. Kimmelman, B. Lazer, P. Petropoulos, J. Shafik, L. Simon, E. Thomas, S. Ziavras, K. Belfield, A. Christ, M. Kam, B. Kolarevic, H. Stern, G. Chottiner, N. Steffen-Fluhr, M. Dabrowski, C. Bartolomeo, J. Himmelrich, A. Martinez, J. Jimenez, P. Kenrick

Meeting called to order at 10:02 a.m.

Unanimous approval of November 20, 2019 meeting minutes, noting correction of “FY21 Budget Redevelopment Calendar” to “FY21 Budget Development Calendar” under the Committee on Finances report.

### Report of Standing Committees

- **Committee on Finances: *Mr. Ed Bishof***
  - Committee scheduled to meet on February 5, 2020 and agenda is planned as follows:
    - FY20 Mid-year Scorecard
    - Endowment Portfolio Status
    - Bond Refinancing Status
    - FY21 Budget Development
    - Bank RFP
    - Internal Audits
    - Business Services, Status as of 12/13/19
  
- **Committee on Facilities: *Mr. Andrew Christ***
  - Committee met on January 24, 2020 and discussed topics including:
    - **A. Board of Trustees Annual Facilities Assessment**
      - a. Facilities Master Plan Review
      - b. Capital Renewal and Replacement
      - c. Facilities Services Benchmarking
      - d. NJIT Campus Gateway Redevelopment Plan
    - **B. Major Capital Projects**
      - a. Makerspace 2
      - b. Microfabrication Center
    - **C. Information Technology**
      - a. Classroom Technology Upgrades
    - **D. Campus Planning**
      - a. Architecture Space Analysis
      - b. P3 Residence Hall/Parking

- c. Landscape Master Plan
  - d. Energy Master Plan
- **E. Open Discussion**
  
- **Committee on Human Resources: *Ms. Holly Stern, Esq.***
  - Committee met on January 22, 2020 and discussed topics including:
    - VP of HR search status
    - Highlander High Five Appreciation and Recognition Program
    - Great Colleges to Work For – open March 11 – April 5
    - Annual Service Awards scheduled for May 6
    - Take Our Daughters and Sons to Work Day, April 23
    - Collective bargaining agreements settled with OPEIU, UCAN Adjuncts, AFSCME, Sergeants, and Lieutenant's
    - New Jersey Employees Charitable Campaign
  
- **Committee on Information Systems and Communications: *Mr. Gregg Chottiner***
  - Update on projects IST group is currently working on:
    - 31 upgraded instructional spaces over Summer 2019, an increase of 20 from previous year; plan to refresh 15/ year moving forward
    - Established a classroom technology standard in 2019, to ensure consistency in operations
    - Software Innovation Program
    - Cybersecurity User Awareness Training
    - Deploying advanced endpoint protection
    - New investment strategy for HPC supporting research
    - Migration to SaaS solutions : website, CRM, housing, advancement, scheduling
    - Migrating to Canvas from Moodle
    - Beginning pilot for VDI
    - Help Desk Improvements
    - New Identity Management Solution
    - 50% of primary data center technology migrated to cloud
  - Update on challenges faced:
    - Lack of data management / data governance
    - Inability to request or self produce custom reports easily
    - Tasks like dept name changes are complicated and convoluted
    - Banner does not communicate well with Navigate
    - Class Catalog needs updating
    - Classrooms need AC power to support mobile devices
    - Better location for IT Help Desk and IT Services
    - IDM solution highlights legacy onboarding process challenges
    - Title field does not accommodate users with multiple titles

Ellen Thomas, President of the Faculty Senate, made note that the Faculty Senate encourages and supports the 5-year IT Plan.

**University Senate President's Report**

- Review and status of NJIT 2025 Planning & Accreditation Timeline 2018-2020
- Middle States Self-Study review and status of timeline, 2019-2022

Meeting was adjourned at 11:07a.m.