

UNIVERSITY SENATE
Agenda
November 16, 2016

- Approval of September 8, 2016 University Senate meeting minutes
- President's Report
- Reports of standing committees
- Provost's report
 - Election of Elections Committee
 - "Election and Bylaw/Constitutional Review Committees*
At the last meeting of the University Senate in the fall semester an election committee of not less than three members of the University Senate shall be nominated and elected to begin the necessary preparation and publicity for the spring elections."
- Vice Provosts' reports

UNIVERSITY SENATE

Minutes

November 16, 2016

In attendance: B. Baltzis, M. Bebawy, K. Belfield, E. Bishof, J. Bloom, D. Bunker, R. Cassetta, R. Caudill, A. Christ, D. Clarke, F. Deek, A. Dhawan, J. Esche, C. Fey, K. Franck, U. Gauchat, M. Golden, W. Hubbi, C. Johnson, M. Kam, P. Kenrick, S. Kent, A. Manoj, G. Mass, C. Siemann, T. Small, M. Stanko, N. Steffen-Fluhr, B. Tierney, K. Turner, D. Ullman, S. Zivras

Meeting called to order at 10:06 a.m.

Unanimous approval of September 8, 2016 meeting minutes.

President's Report

Overview of the following topics:

1. Safety and security of campus
2. Student successes
3. Student/Staff/Faculty satisfaction

Reports of Standing Committees

- **Committee on Finances, Chair: Mr. Ed Bishof**
 - Committee met on November 1, 2016 and discussed the following topics:
 - Membership and Introductions
 - FY17 Budget Details (September close)
 - FY17 Budget Status
 - FY17 Budget Review & FY18 Budget Development Calendar
 - Business Processes (ADAPT Initiatives)
 - Future meeting dates (1/31/17, 4/25/17)
- **Committee on Campus Life, Chair: Dr. Charlie Fey**
 - Discussion items at last committee meeting included:
 - Student satisfaction surveys
 - Improvement of Fraternity/Sorority life
 - Task force for student experience (working with HR/Kay Turner)
- **Joint Report: Committee on Information Systems and Communications and Committee on Human Resources, Chairs: Mr. Dave Ullman and Ms. Kay Turner, respectively**
 - Discussion items at last committee meeting included:
 - Smooth and efficient on/off boarding for employees
 - Looking to automate many HR processes
 - Need to address adjuncts and keeping them active in the system even after they are off the payroll

- Estimated roll-out of new employee announcements on Pipeline is Spring 2017
- A full university diversity plan is under development and continues to be worked on in earnest
- **Committee on Facilities, Chair: Mr. Andrew Christ**
 - Discussion items at last committee (Nov. 10, 2016) meeting included:
 - Facilities Master Plan, committee will continue to ask for feedback from different university constituency groups
 - Data analysis and process will be pushed out to 2020 and beyond
 - Major construction projects (CKB, Life Science & Engineering Building, WEC)
 - Smaller projects (Tiernan 204 lab)
 - Furniture improvements in Campus Center locations
- **Strategic Planning Steering Committee, Chair: Dr. Joel Bloom**
 - Discussion items at last committee meeting (Oct. 13, 2016) included:
 - FY17 budget overview
 - Review of and strategies for KPIs / 2020 Vision

Election of Elections Committee

Mr. Michael Bebawy was nominated by Dr. Walid Hubbi, accepted the nomination, and was approved unanimously by the voting members.

Dr. Nancy Steffen-Fluhr was nominated by Dr. Charlie Fey, accepted the nomination, and was approved unanimously by the voting members.

Ms. Tiffany Small nominated herself and was approved unanimously by the voting members.

Provost's Report

Dr. Deek formally announced the departure of both Dean Marek Rusinkiewicz (YWCC) and Dean Urs Gauchat (CoAD), and thanked them for their service to the university.

Searches are underway for Dean positions in YWCC, ADHC, and CoAD, as well as for the University Librarian.

The following topics were also addressed:

- Development of online programs and an incentive model
- Faculty hiring update
- Retention and graduation
- The Princeton Review
- NESSE report

Charlie Fey made a motion to commend Urs Gauchat for his years of service to the university and to offer the University Senate's profound gratitude on behalf of NJIT.

Motion was seconded and approved unanimously.

Charlie Fey made a motion to commend Marek Rusinkiewicz for his years of service to the university and to offer the University Senate's profound gratitude on behalf of NJIT.

Motion was seconded and approved unanimously.

Dr. Basil Baltzis announced that the new policy on Academic Standing was set in place as of Sept. 1st.

Meeting was adjourned at 11:43a.m.