

UNIVERSITY SENATE
Agenda
November 29, 2017

- Approval of October 4, 2017 University Senate meeting minutes
- President's Report – Dr. Joel Bloom
- Election of Elections Committee

University Senate Bylaws section IV.C:

“Election and Bylaw/Constitutional Review Committees

At the last meeting of the University Senate in the fall semester an election committee of not less than three members of the University Senate shall be nominated and elected to begin the necessary preparation and publicity for the spring elections.”

- Discussion and vote on proposed changes to University Senate Constitution
- Reports of standing committees
- University Senate President's report

UNIVERSITY SENATE

Minutes

November 29, 2017

In attendance: B. Baltzis, K. Belfield, T. Bermeo, E. Bishof, M. Boger, H. Bonitsis, R. Cassetta, R. Caudill, A. Christ, D. Clarke, F. Deek, A. Dhawan, J. Esche, K. Franck, J. Geller, B. Haggerty, L. Hamilton, J. Jimenez, C. Johnson, M. Kam, P. Kenrick, S. Kent, A. Klobucar, B. Lazer, S. Lieber, S. Nadimpalli, M. Neubauer, P. Petropoulous, T. Schuman, L. Simon, M. Singh, N. Steffen-Fluhr, H. Stern, D. Ullman, S. Zivras

Meeting called to order at 10:02 a.m.

Unanimous approval of October 4, 2017 meeting minutes.

Election of Elections Committee

Nominations to the Elections Committee were made and approved unanimously, per below:

John Esche – nominated by Ray Cassetta

Sam Lieber – self nominated

Scott Kent – self nominated

Vote and Discussion on proposed changes to University Senate Constitution

A motion to approve the proposed changes to the University Senate Constitution was made and unanimously approved.

Reports of Standing Committees

- **Committee on Finances: *Mr. Ed Bishof***

A listing of committee membership was given, as well as dates for upcoming meeting dates.

An overview of topics covered at last meeting was given, including action items moving forward:

- Finance Fast Facts- FY17 Results
- Business Services:
 - Chrome River
 - Anthony Travel
 - Petty Cash
- E-Procurement
- Business Policies
- Executive Summary of FY17 Strategic Debt Plan
- FY17 Financial Statements- Exec. Summary
- FY18 Budget
- FY19 Budget

- **Committee on Campus Life: *Dr. Marybeth Boger***

Committee has been discussing, and plans to continue to explore:

- Strengthening the relationship between alumni and current students

- Health Services
- Campus Safety concerns

- **Committee on Human Recourse, Ms. Holly Stern**

Topics discussed at recent committee meeting include:

- Vice President of HR search
- Great Colleges to Work For Survey – to be given in Spring 2018
- Management and Staff Academy
- Updating of HR website
- Implementation of Cornerstone and DocuSign
- Compliance training & awareness programs
- PSA and Non-Aligned online review process / looking to consolidate OPEIU evaluation to 1 page
- Diversity strategy and framework

- **Strategic Planning Steering Committee, Dr. Fadi Deek**

Recent meeting topics:

- Overview of the planning process; including budget plans, state funding, campus improvements (capital renewal and replacement), and enrollment.
- Budget overview including the process for the FY18 Budget planning and approval process, as well as 2020 Vision investments.
- Accreditation and planning.
- A plan renewal overview. A planning roadmap will be in place by May 18, 2018. The schedule to align with the anticipated Middle States Self Study to be done in 2022.

- **Committee on Information Systems and Communications, Mr. Dave Ullman**

A demonstration of the new auto-attendant software was given by Mr. Ullman. Soft launch of this new phone functionality is expected December 1, 2017. This will operate using a voice recognition system.

University Senate President's Report

- Enrollment
- Strategic Planning Renewal
- Class Schedule Grid review > Effective with Spring 2018 semester, time in between successive classes has changed from 5 to 10 minutes to allow students sufficient travel time between different locations on campus, especially those traveling in between Rutgers and NJIT.
- Modes of instructional delivery

Meeting was adjourned at 11:19a.m.