

Navigate – Student facing Schedule

Scheduling Appointments – Guide - njit-campus.EAB.com

1. Go to my.njit.edu
2. Go to Student Services on the left
3. Go to Online Services – locate **Navigate**
4. Student Home Page – Schedule an Appointment

Student Home

Class Information Reports Calendar

Classes This Term



Schedule a Virtual Appointment

Quick Links

5. Schedule Appointment – Select What type of appointment would you like to schedule from the drop down menu → Select a Service → Pick a Date

New Appointment

What can we help you find?

*What type of appointment would you like to schedule?

Advising x



*Service

Course Difficulty x



Pick a Date ⓘ

Tuesday, February 23rd 2021



Find Available Time

Other Appointment Options

Meet With Your Success Team


6. New Appointment - Select a location and a time

New Appointment

All Filters Start Over Advising Course Difficulty

What type of appointment would you like to schedule?
 Advising

Service
 Course Difficulty

Pick a Date 

< February 2021 23 >

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Staff
Search by name

Location
Search by name

Course
Select course

4 Locations

Friday, Feb 26th

Campus Center
1 Person
12:00-1:00 PM 1:00-1:30 PM 1:30-2:00 PM 2:00-2:30 PM 2:30-3:00 PM 3:00-3:30 PM 3:30-4:00 PM

Center for Student Success ←
1 Person
9:00-9:30 AM 9:30-10:00 AM 10:00-10:30 AM 10:30-11:00 AM 11:00-11:30 AM 11:30-12:00 PM 12:00-12:30 PM 12:30-1:00 PM 1:00-1:30 PM 1:30-2:00 PM 2:00-2:30 PM 2:30-3:00 PM 3:00-3:30 PM 3:30-4:00 PM 4:00-4:30 PM ←
[Show more](#)

College of Architecture and Design
1 Person
No availability for this day

The Learning Center
1 Person
9:00-9:30 AM 9:30-10:00 AM 10:00-10:30 AM 10:30-11:00 AM 11:00-11:30 AM 11:30-12:00 PM 12:00-12:30 PM 12:30-1:00 PM 1:00-1:30 PM 1:30-2:00 PM 2:00-2:30 PM 2:30-3:00 PM 3:00-3:30 PM 3:30-4:00 PM 4:00-4:30 PM
[Show more](#)

7. Schedule Appointment - By clicking on the blue Schedule button

Review Appointment Details and Confirm

What type of appointment would you like to schedule?

Advising

Service

Course Difficulty

Date

02/26/2021

Time

10:30 AM - 11:00 AM

Location

Center for Student Success

Staff

Nancy Vega (Your Advisor)

URL / Phone Number

https://saab.com

Would you like to share anything else?

Add your comments here

Email Reminder

Reminder will be sent to jpa8@njit.edu

Text Message Reminder

Phone Number for Text Reminder

9080148749

Schedule ←

8. Schedule Appointment – Appointment is Confirm when you see Appointment Scheduled

Success!



Appointment Scheduled
Great job scheduling your appointment!

[View Appointments](#)

[Schedule Another Appointment](#)
