

**NJIT BOARD OF TRUSTEES
PUBLIC SESSION MEETING**

Thursday, July 20, 2017



PLEASE BRING TO MEETING

NEW JERSEY INSTITUTE OF TECHNOLOGY
BOARD OF TRUSTEES
PUBLIC SESSION
July 20, 2017
2:00 PM

Call to Order

1. **Notice of Meeting to Public** (Statement read by the Chair, a requirement of the NJ Open Public Meeting Act) **[Pg. 4]**
2. **Minutes** (Approve minutes of the June 1, 2017 meeting of the Board of Trustees) **[Pg. 6]**
3. **Public Comments**
4. **Announcements**
 - Introduction of Dr. Louis Hamilton, Dean, Albert Dorman Honors College (F. Deek) **[Pg. 12]**
 - Introduction of Dr. Laurent Simon, Vice Provost for Undergraduate Studies (F. Deek) **[Pg. 13]**
 - Introduction of Dr. Matthew Golden, Chief Strategy Officer (J. Bloom)
5. **Action Items**
 - A. Approve Resolution for FY18 Budget **[Pg. 15]**
 - B. Approve Resolution for FY18 Tuition and Fee Schedule **[Pg. 18]**
 - C. Approve Resolution to Appoint Trustee Officers for FY18
 - D. Approve Resolution for Real Estate Exchange between Claremont Properties, Inc. and New Jersey Institute of Technology **[Pg. 26]**
 - E. Approve Resolution for Lease of Office Space and Parking through Lock Street Development Urban Renewal LLC to Support the Operation of the University **[Pg. 28]**
 - F. Approve Resolution for the Acquisition of 200-214 Warren Street, Block 403, Lot 23, Newark New Jersey and Non-Binding Letter of Intent for a Ground Lease and Future Build to Suit Development with Claremont Properties, Inc. **[Pg. 30]**
 - G. Approve Resolution to Authorize Certain University Officials to Execute Contracts **[Pg. 32]**
 - H. Approve Resolution to Amend Bylaws of the Board of Trustees **[Pg. 34]**
 - I. Approve Resolution to Adopt Board of Trustees Handbook **[Pg. 37]**
 - J. Approve Resolution for Proposed Changes to Faculty Handbook **[Pg. 39]**
6. **Reports**
 - A. President's Report (J. Bloom)
 - B. Comprehensive Campaign and Gift Report (P. Cistaro) **[Pg. 47]**
 - C. Operating Statement Year to Date (E. Bishof) **[Pg. 52]**
 - D. Schedule of Short Term Investments (E. Bishof) **[Pg. 58]**
 - E. Report on Clery Crime Data (A. Christ) **[Pg. 60]**
 - F. Schedule of 2017-2018 Trustee Meetings (S. DePalma) **[Pg. 64]**
 - G. Report on Upcoming Calendar of Events (S. DePalma) **[Pg. 66]**
7. **Announcement of Next Meeting** **[Pg. 68]**

Chair to read resolution regarding Closed Session to discuss Personnel, Legal, Real Estate and Contract Matters to be held on Thursday, September 21, 2017, 2:00 PM, Eberhardt Hall, NJIT Alumni Center Board Room.

Announce next public meeting: Thursday, September 21, 2017, 4:00 PM, Eberhardt Hall NJIT Alumni Center Board Room.

Adjourn Public Meeting

New Jersey Institute of Technology
--innovative, entrepreneurial, engaged

Mission

NJIT is the *state's technological research university*, committed to the *pursuit of excellence* ---

- in undergraduate, graduate, and continuing professional *education*, preparing students for productive careers and amplifying their potential for lifelong personal and professional growth;
- in the conduct of *research* with emphasis on applied, interdisciplinary efforts encompassing architecture, the sciences, including the health sciences, engineering, mathematics, transportation and infrastructure systems, information and communications technologies;
- in contributing to *economic development* through the state's largest business incubator system, workforce development, joint ventures with government and the business community, and through the development of intellectual property;
- in *service* to both its urban environment and the broader society of the state and nation by conducting public policy studies, making educational opportunities widely available, and initiating community-building projects.

NJIT *prepares its graduates* for positions of leadership as professionals and as citizens; *provides educational opportunities* for a broadly diverse student body; *responds to needs* of large and small businesses, state and local governmental agencies, and civic organizations; *partners with educational institutions* at all levels to accomplish its mission; and *advances the uses of science, technology, engineering and mathematics (STEM)* as a means of improving the quality of life.

Vision

A preeminent engineering, design, science and technology university known for research and education fostering innovation, entrepreneurship, and engagement.

1. NOTICE OF MEETING TO PUBLIC

BOARD OF TRUSTEES
STATEMENT TO BE READ AT THE OPENING OF EACH
MEETING OF THE BOARD OF TRUSTEES

“NOTICE OF THIS MEETING WAS PROVIDED TO THE PUBLIC AS REQUIRED BY THE NEW JERSEY PUBLIC MEETING ACT, IN THE SCHEDULE OF MEETING DATES OF THE BOARD OF TRUSTEES OF THE NEW JERSEY INSTITUTE OF TECHNOLOGY WHICH WAS MAILED AND SENT ELECTRONICALLY TO THE STAR LEDGER, THE HERALD NEWS, AND THE VECTOR ON JUNE 5, 2017, AND POSTED ON THE UNIVERSITY WEBSITE. THIS SCHEDULE WAS ALSO MAILED AND SENT ELECTRONICALLY TO THE COUNTY CLERK ON JUNE 5, 2017 FOR FILING WITH THAT OFFICE AND POSTING IN SUCH PUBLIC PLACE AS DISIGNATED BY SAID CLERK.”

**2. APPROVE MINUTES OF THE JUNE 1, 2017
MEETING**

**NEW JERSEY INSTITUTE OF TECHNOLOGY
BOARD OF TRUSTEES
MINUTES OF PUBLIC MEETING (DRAFT)
(June 1, 2017)**

The meeting was called to order by Chair DePalma at 11:05 a.m. in Eberhardt Hall, NJIT Alumni Center Boardroom, NJIT Campus, Newark, N.J. In attendance were Chair DePalma, Vice Chairs DeCaprio and Raia, Board Members Beachem, Bone, Cistaro, Dahms, Knapp, Slimowicz and Taylor. Absent: Vice Chair Garcia and Board Member Poddar.

Administrative members in attendance were President Bloom, Provost and Sr. Executive Vice President Deek, Sr. Vice Presidents Bishof, Dees and Sebastian, Vice Presidents Christ and Turner, and Vice President/Secretary Stern.

1. In accordance with the New Jersey Open Public Meetings Act, Chair DePalma read the following statement:

“Notice of this Meeting was provided to the public as required by the New Jersey Open Public Meeting Act, in the Schedule of Meeting Dates of the Board of Trustees of the New Jersey Institute of Technology which was mailed and sent electronically to the Star Ledger, the Herald News and the Vector on December 5, 2016, and posted on the University website. This Schedule was also mailed and sent electronically to the County Clerk on December 5, 2016 for filing with that office and posting in such public place as designated by said Clerk.”

2. By a motion duly made by Mr. Bone, seconded by Mr. Taylor and unanimously approved, the Board approved the public minutes of the meeting of April 17, 2017, with abstentions from those members not in attendance at such meeting.
3. Secretary Stern noted that no one had registered to speak at the meeting.
4. President Bloom noted that this was the last Board meeting that Dr. Dees would attend before his retirement from NJIT at the end of June, and the Board wished him well. Chair DePalma acknowledged and thanked him for his great work for NJIT. Dr. Dees thanked the Board for their support and expressed his gratitude and appreciation for the opportunity to serve the university.
5. BY A MOTION DULY MADE BY DR. DeCAPRIO, SECONDED BY DR. SUGLA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION FOR PROMOTION TO RANK OF DISTINGUISHED PROFESSOR, PROFESSOR AND ASSOCIATE PROFESSOR WITH TENURE.
6. BY A MOTION DULY MADE BY MR. TAYLOR, SECONDED BY MR. RAIA AND UNANIMOUSLY APPROVED, the BOARD VOTE TO APPROVE RESOLUTION OF NJIT FOR THE CONDITIONAL DESIGNATION OF PRC GROUP FOR THE DEVELOPMENT OF THE MLK GATEWAY EASTSIDE, BLOCK 43 LOTS 38, 39, 40, 41, 46, 48.

7. BY A MOTION DULY MADE BY MR. CISTARO, SECONDED BY MR. DAHMS AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION FOR ELECTRICITY AND NATURAL GAS FOR FY 2018.
8. BY A MOTION DULY MADE BY MR. DAHMS, SECONDED BY MR. TAYLOR AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION TO AWARD A GENERAL CONSTRUCTION CONTRACT FOR THE GUTTENBERG INFORMATION TECHNOLOGY MAKERSPACE CONSTRUCTION TO SMBA CONSTRUCTION, LLC.
9. The RESOLUTION FOR LEASE OF OFFICE SPACE AND PARKING THROUGH CLAREMONT CONSTRUCTION GROUP, INC. was tabled and carried to a later meeting.
10. Dr. Bloom gave the highlights of his President's Report. Representative Rodney Frelinghuysen was on campus and had the opportunity to tour the new facilities, as well as to discuss campus initiatives. With respect to Maker Space, we have a \$9 million budget request which has bi-partisan support. We had an outstanding Alumni Weekend following Commencement, and Dr. Dees' staff was commended for their efforts.
11. Dr. Sebastian gave a report on NJII, with a slide presentation, highlighting NJII's program schematic, which focuses upon its core strengths, all of which are anchors of the U.S. economy. These include biotechnology and pharmaceutical engineering, civil infrastructure, defense & homeland security, financial services and healthcare, and Dr. Sebastian reviewed the major accomplishments in each area. Since the 2014 launch, growth has been remarkable. NJIT's initial investment of \$200,000 has been repaid. Our faculty members have the opportunity to work with NJII. The Vision 2020 revenue goal of \$60 million has already been attained. An audit of NJII was successfully completed, and the shared service model implemented successfully, with human resources, sponsored research and legal services. The economic impact of NJII for FY 2015 was over \$800 million per year, and is expected to be double for FY 2017. We have embarked on a number of new and important corporate relationships, and are recognized by State leadership as an integrator of academic capacity, as well as achieving leadership on a Federal level. Dr. Sebastian thanked the Chair and the Board for launching NJII, and also thanked the Board members who served or are currently serving on the NJII Board.
12. Dr. Dhawan prepared a report on Intangible Assets, along with a slide presentation. Our IP productivity was benchmarked against our peer institutions; we have had steady growth in the filing of patents issued (both provisional and non-provisional) and invention disclosure. Additionally, we have had more than \$6.3 million in external sponsored research awards related to patents and IP assets in FY 2016 and FY 2017 YTD. We still have work to do in terms of licensing activity, although we are moving in the right direction. To that end, we have improved the process for review of invention disclosures to expand IP Committee membership to include 8 faculty representatives from across the colleges, revised the online invention disclosure form, hired a new manager of patents and licensing administration, and promoted research to entrepreneurial pathways through NSF iCorps, URI, industry-university partnerships, NJIT Highlander Angel Networks, and IP/investor networks.

13. Dr. Deek gave a report on Enrollment and Growth strategies, along with a slide presentation. For the summer, our enrollment is slightly down in the first summer session; we hope to make that up in the second summer session. We are engaging in outreach to current students to maximize enrollments. With respect to Fall 2017, we remain optimistic that our enrollment will grow and not be impacted by the decline in MS students. Current registrations are up 1.18%, and while MS enrollment for currently enrolled students is expected to decline, particularly with our international students (reflecting a broad trend among our peer institutions), we are experiencing growth in undergraduate students, new MS students and new transfer students. We are engaging in significant outreach activities through multiple departments. Dr. Bloom added that we are building our budget on a conservative model of flat enrollment.
14. Board Member Cistaro noted that the materials for the Comprehensive Campaign and Gift Report are set forth in the Board materials. Dr. Dees noted that while we are down somewhat in alumni dollars and number of donors, overall we are significantly up for FY 2017 in gifts from all sources, to \$11,147,595. We are using innovative ways to increase participation in our annual funds. With respect the Comprehensive Campaign, we are currently at \$182,493,101 as of April 30, 2017.
15. Chair DePalma noted that materials for items 5F, G and H (Operating Statement Year to Date, Schedule of Short Term Investment, and Clery Crime Data) are in the Board materials and invited questions and discussion.
16. Chair DePalma also reminded the Board that the 2018 meetings are all scheduled, and referred the Board to the schedule in the Board materials. He also highlighted the Convocation event for the Fall semester will take place on September 27, 2017. November 10, 2017 will be a busy day, as we will have a ribbon-cutting for the Wellness and Events Center in the morning, and the Celebration event in the evening.
17. The Chair announced that the next regularly scheduled Closed Session would be convened on Thursday, July 20, 2017 at 12:00 noon at Eberhardt Hall Alumni Center Board Room, to discuss personnel, real estate, legal and contractual matters. The following resolution was read and approved by all Trustees present:

WHEREAS, there are matters that require consideration by the Board of Trustees that qualify under the Open Public Meetings Act for discussion at a Closed Session;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees shall have a Closed Session to discuss matters involving personnel, real estate, legal and contractual matters on Thursday, July 20, 2017 at 12:00 noon, Eberhardt Hall Board Room.

The next regularly scheduled Public Session of the Board will take place on Thursday, July 20, 2017 at 2:00 p.m., Eberhardt Hall Board Room, following the Closed Session of the Board.

18. The public session was adjourned at 12:10 p.m.

3. PUBLIC COMMENTS

**4A. INTRODUCTION OF DR. LOUIS HAMILTON,
DEAN, ALBERT DORMAN HONORS COLLEGE, DR.
LAURENT SIMON, VICE PROVOST FOR
UNDERGRADUATE STUDIES, AND DR. MATTHEW
GOLDEN, CHIEF STRATEGY OFFICER**



Watkins, Renee <watkins@njit.edu>

Appointment of Dr. Louis Hamilton to Dean, Albert Dorman Honors College

1 message

Fadi P. Deek <Office.of.the.Provost@njit.edu>

Wed, Mar 22, 2017 at 10:35 AM

MEMORANDUM

To: NJIT Community
From: Fadi P. Deek, Provost and Senior Executive Vice President
Date: Wednesday, March 22, 2017
RE: Appointment of Dr. Louis Hamilton to Dean, Albert Dorman Honors College

I am pleased to announce the appointment of Dr. Louis I. Hamilton to the position of Dean, Albert Dorman Honors College, effective July 1, 2017. Dr. Hamilton has been Director of the Baldwin Honors Program at Drew University since August 2013. As Director, Dr. Hamilton oversaw a complete review and revision of the Honors curriculum, standardized and invigorated its seminars focused on a research-based learning curriculum, and initiated an annual assessment plan with a focus on student outcomes. He developed student research grants for the Program, funding independent student research projects at Drew and around the globe, and also expanded the cultural experiences for Honors Scholars. These grants yielded student publications in peer-reviewed journals and presentations at professional and undergraduate conferences.

For the past ten years Dr. Hamilton has been a proponent of the use of the Digital Humanities tools in the classroom. In 2016, he co-chaired the Digital Humanities Initiative at Drew and served as the first Director of their Digital Humanities Summer Institute, with undergraduates working as faculty research assistants learning and using a variety of digital tools for urban, social, historical, and language analysis. Prior to serving as Director of the Honors Program he served as Drew's prestigious scholarships coordinator, increasing the number of Goldwater Scholarships and other prestigious scholarships earned by their students. Dr. Hamilton was the founding Director of Drew's peer-reviewed journal of undergraduate research: *The Drew Review*. He is currently the Chair of the Comparative Religion Department.

Dr. Hamilton's research concerns the cultural history of medieval Italy and the Mediterranean, and he has published on topics from the fifth through the sixteenth century. He is the author of *A Sacred City: Consecrating Churches and Reforming Society in Eleventh-Century Italy* (2010), and has co-edited two volumes, most recently, *Rome Re-imagined: Twelfth-Century Jews, Christians, and Muslims Encounter the Eternal City* (2012). He is currently at work on a monograph on the architectural imagery of the eleventh-century Italian bishop, Bruno of Segni, and a second project on the history of Roman street shrines from antiquity to the present. He is co-editing the volume on the Middle Ages for *A Cultural History of Religion in the West*. Dr. Hamilton was a Fulbright Scholar (Rome, Italy), and his work has also been supported by grants from the Andrew W. Mellon Foundation and the National Endowment for the Humanities, among others.

Dr. Hamilton is the product of an honors education, holding a B.A. in Honors and a B.A. in History from Villanova University. He holds an M.A. in History from the University of Virginia, a License in Mediaeval Studies from the Pontifical Institute of Mediaeval Studies, Toronto, and an M.Phil. and Ph.D. in Medieval History from Fordham University.

Please join me in congratulating Dr. Louis Hamilton and welcoming him as Dean, Albert Dorman Honors College.

Thank you,
Fadi



Watkins, Renee <watkins@njit.edu>

Appointment of Dr. Laurent Simon to Vice Provost for Undergraduate Studies

1 message

Fadi P. Deek <Office.of.the.Provost@njit.edu>

Thu, Jun 8, 2017 at 3:50 PM

MEMORANDUM

To: NJIT Community
From: Fadi P. Deek, Provost and Senior Executive Vice President
Date: Thursday, June 8, 2017
RE: Appointment of Dr. Laurent Simon to Vice Provost for Undergraduate Studies

I am pleased to announce the appointment of Dr. Laurent Simon to the position of Vice Provost for Undergraduate Studies, effective July 1, 2017.

An Associate Professor in the Otto H. York Department of Chemical, Biological, and Pharmaceutical Engineering (CBPE) at NJIT since 2001, Dr. Simon was the Associate Director of the Pharmaceutical Engineering Program from 2006 to 2013. He has taught undergraduate and graduate courses, has been a member of the curriculum committee since 2007, and serves on the CBPE assessment committee. Dr. Simon has mentored underrepresented students through the Ronald E. McNair Post-Baccalaureate Achievement Program, has worked with the Center for Pre-College Programs at NJIT to help increase partnerships with local school districts, and has organized "Camp Pharma for High School Teachers"—an educational and outreach initiative launched by NJIT. In addition, Dr. Simon created "Laboratory Online", a series of educational and interactive modules designed to enrich knowledge in drug-delivery technologies and underlying engineering principles.

Dr. Simon's current research interests include modeling and analysis of controlled-release devices. He has supervised 11 MS and doctoral students and has served on dissertation and thesis committees for 30 candidates. He has authored two textbooks, seven book chapters, and more than 50 journal articles.

Dr. Simon has been the recipient of many awards including the NCE Saul K. Fenster Innovation in Engineering Education Award, the NJIT Excellence in Teaching Award for Upper Division Undergraduate Instruction, and the ASEE Mid-Atlantic Section Distinguished Teaching Award. He is also an NJIT Master Teacher.

Dr. Simon earned a Bachelor of Science degree from NJIT and a Master's degree and Ph.D. in Chemical Engineering from Colorado State University.

Please join me in congratulating Dr. Simon on his appointment to Vice Provost for Undergraduate Studies.

5A. APPROVE RESOLUTION FOR FY18 BUDGET

STATEMENT

RESOLUTION TO ADOPT FY 2018 OPERATING AND CAPITAL BUDGETS

The administration has carefully developed Operating and Capital Budgets for FY 2018, examining revenue and expense options. Following an iterative, consultative process, the resulting FY 2018 Operating Budget is a balanced budget which provides for the allocation of available resources consistent with the university's 2020 Vision Strategic Plan.

The authorized spending limits are the amounts the Administration is authorized to spend with a single vendor in return for receiving services during FY 2018. There are three categories of expenditure- operating budget, capital budget, and restricted funds budget. All three are subject to University Purchasing Policies. The operating budget has a per annum of \$750,000 threshold (multi-year contracts that exceed \$750,000 require the Board of Trustees authorization); the capital budget limit is the amount in the approved Capital Budget for Annual Maintenance Projects and Major Projects (contracts that exceed \$750,000 in aggregate value, while bid is for disparate projects, require Board of Trustees approval); the threshold for restricted funds is the amount in the approved grant or contract.

**NEW JERSEY INSTITUTE OF TECHNOLOGY
RESOLUTION TO ADOPT FY 2018 OPERATING AND CAPITAL BUDGETS**

WHEREAS, the administration has developed balanced Operating and Capital Budgets, and

WHEREAS, the administration has presented said Budgets to the Audit and Finance and the Buildings and Grounds Committees respectively and to the Executive Committee, and

WHEREAS, said Committees of the Board have reviewed same and recommend acceptance of the administration's proposed Budgets, and

WHEREAS, the Board of Trustees have set the FY 2018 Schedule of Tuition and Fees, and

WHEREAS, the recommended spending limits from the Budgets to single vendors during the fiscal year without further Board approval, in accordance with the University Purchasing Policies, are established to provide fiscal control and promote fair and reasonable contracting practices, and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees adopts the FY 2018 Operating and Capital Budgets, and

BE IT FURTHER RESOLVED, that the administration's authorized spending limits from the budgets to single vendors during the fiscal year without further Board approval, and subject to University Purchasing Policies are as follows:

- For university accounts \$750,000 in a single annual or multi-year contract, above which Board of Trustees authority is required,
- For capital accounts in the Approved Capital Budget, within the amounts approved for Annual Maintenance Projects and Major Projects, up to \$750,000 above which Board of Trustees authority is required, and
- For Research Contracts, the amounts as approved by the external source.

Holly C. Stern, Esq.
General Counsel and
Secretary to the Board of Trustees
New Jersey Institute of Technology

July 20, 2017

**5B. APPROVE RESOLUTION FOR FY18 TUITION AND FEE
SCHEDULE**

**STATEMENT
SCHEDULE OF TUITION AND FEES**

The proposed Schedule of Tuition and Fees for FY 2018 has been carefully reviewed and has been the subject of a public hearing as required by Law. The Legislature and Governor have acted to establish the base appropriation. The FY 2018 base State appropriation is \$45.44 million.

Shown below are the FY 2017 and proposed FY 2018 per semester tuition and mandatory fees for full-time, in-state undergraduates attending NJIT, which results in a 2.85% increase.

**UNDERGRADUATE IN-STATE
FULL - TIME, PER SEMESTER**

	FY17 Approved			FY18 Approved			Total \$ Δ	Total % Δ
	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>		
NJIT	\$ 6,801	\$ 1,414	\$ 8,215	\$ 6,953	\$ 1,496	\$ 8,449	\$ 234	2.85%

For comparison purposes, the Rutgers Engineering undergraduate, in-State tuition and fee rates per semester are displayed below:

	FY17 Approved			FY18 Approved			Total \$ Δ	Total % Δ
	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>		
Rutgers Engineering	\$ 6,336	\$ 1,482	\$ 7,818	TBD	TBD	\$ -	\$ -	0.00%

A resolution to adopt the proposed Schedule of Tuition and Fees has been prepared for your consideration.

Exhibit A, attached to this statement, compares the FY2017 Board approved rates to the proposed FY2018 rates.

Attachment A of the Board of Trustees FY2018 Tuition and Fees resolution reflects a complete list of proposed FY 2018 Tuition and Fees.

NEW JERSEY INSTITUTE OF TECHNOLOGY
Schedule of Tuition & Fees

EXHIBIT A

Summary Change - In-State Full Time Undergraduate

	FY 2017 Approved	FY 2018 Approved	DIFFERENCE From FY17 Approved	
			AMOUNT	PERCENT
Full-Time Per Semester Tuition	\$ 6,801	\$ 6,953	\$ 152	2.23%
Full-Time Per Semester Fees	\$ 1,414	\$ 1,496	\$ 82	5.80%
Full-Time Per Semester Tuition and Fees	\$ 8,215	\$ 8,449	\$ 234	2.85%

Complete Schedule of Mandatory Tuition and Fees

	FY 2017 Approved	FY 2018 Approved	DIFFERENCE From FY17 Approved	
TUITION			AMOUNT	PERCENT
Undergraduate				
<u>In-State</u>				
Full-Time Per Semester	\$6,801	\$6,953	\$152	2.23%
Part-Time Per Credit	517	529	12	2.32%
<u>Out-Of-State</u>				
Full-Time Per Semester	\$14,103	\$14,463	\$360	2.55%
Part-Time Per Credit	1,206	1,237	31	2.57%
Graduate				
<u>In-State</u>				
Full-Time Per Semester	\$9,504	\$9,860	\$356	3.75%
Part-Time Per Credit	1,034	1,073	39	3.77%
<u>Out-Of-State</u>				
Full-Time Per Semester	\$14,046	\$14,583	\$537	3.82%
Part-Time Per Credit	1,484	1,541	57	3.84%
MANDATORY FEES – Per Semester				
<u>Full-Time (12 or More Credits)</u>				
University Fee	\$1,359	\$1,441	\$82	6.03%
Undergraduate Student Senate - Activities Fee	55	55	\$0	0.00%
Graduate Student Association - Activities Fee	44	44	\$0	0.00%
TOTAL UNDERGRADUATE	1,414	1,496	82	5.80%
TOTAL GRADUATE	1,403	1,485	82	5.84%
<u>Part-Time</u>				
Per Credit:				
University Fee	\$160	\$170	\$10	6.25%
Undergraduate Student Senate - Activities Fee	6	6	\$0	0.00%
Graduate Student Association - Activities Fee	5	5	\$0	0.00%
TOTAL UNDERGRADUATE PER CREDIT	166	176	10	6.02%
TOTAL GRADUATE PER CREDIT	165	175	10	6.06%

NEW JERSEY INSTITUTE OF TECHNOLOGY
Schedule of Tuition & Fees

EXHIBIT A (Continued)

PER OCCURRENCE FEES	UNDERGRADUATE		GRADUATE	
	FY 2017 Approved	FY 2018 Approved	FY 2017 Approved	FY 2018 Approved
Application/Re-admission/Non-Matriculation	\$75	\$75	\$75	\$75
Late Registration	100	100	100	100
Late Payment Penalty	500	500	500	500
Payment Plan Set-up	100	100	100	100
Payment Plan Late Fee	100	100	100	100
Thesis	N/A	N/A	75	75
Dissertation	N/A	N/A	100	100
Maintaining Registration	25	25	50	50
Matriculation (1)	120	120	120	120
Commencement	120	120	120	120
Parking (2)				
· Part-time Commuter (per semester) *	160	182	160	182
· Full-time Commuter (per semester) *	285	325	285	325
· On- Campus Resident (per semester) *	430	490	430	490
Health Insurance (3) *	1,338	1,670	1,338	1,670
International Student Fee (per semester)	125	125	125	125
Optional Practical Training Application Fee	200	200	200	200
First Year Student Fee	230	230	N/A	N/A
Transfer Student Orientation	30	30	N/A	N/A
ID Card Replacement	25	25	25	25
E-Transcript *	0	7	0	7

* Indicates change from FY 2017

Rationale for Proposed Per Occurrence Fee Changes

- (1) **Matriculation:** A one-time matriculation fee will be assessed to all new matriculating students (full or part-time) beginning with their first registration (fall 2014 semester). Students assessed this fee would not be assessed the commencement fee once they apply for graduation. The commencement fee will be assessed to all students who had been previously registered prior to fall 2014
- (2) **Parking:** To offset additional debt service costs associated with the Science & Technology Park Garage, which opened Fall 2016, the Board of Trustees, in FY15, approved a multi-year parking fee rate plan. The parking fee rate is consistent with this plan.
- (3) **Health Insurance:** NJIT requires that all full-time, domestic undergraduate students, domestic graduate students and F1 and J1 international students carrying 3 or more credit hours have health insurance that is compliant with the Patient Protection and the Affordable Care Act (PPACA) legislation. If a student cannot demonstrate that they have insurance they must purchase the insurance from a program offered by NJIT.

**NEW JERSEY INSTITUTE OF TECHNOLOGY
RESOLUTION TO ADOPT FY 2018 SCHEDULE OF
TUITION AND FEES**

WHEREAS, after review of the FY 2018 Budget, it has been determined that additional revenues are required to provide necessary resources, and

WHEREAS, the FY 2018 Schedule of Tuition and Fees has been reviewed and increases recommended, and

WHEREAS, pursuant to law, there has been a Public Hearing on the subject of the FY 2018 Tuition and Fees Schedule, and

WHEREAS, for full time In-State undergraduate students, the per semester tuition increase is \$152 and the per semester mandatory fee increase is \$82, resulting in an overall tuition and mandatory fee increase of \$234 per semester of 2.85%, and

WHEREAS, the complete FY 2018 Schedule of Tuition and Fees is shown on Attachment A.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees sets the FY2018 Schedule of Tuition and Fees as shown on Attachment A.

Holly C. Stern, Esq.
General Counsel and
Secretary to the Board of Trustees
New Jersey Institute of Technology

July 20, 2017

**NEW JERSEY INSTITUTE OF TECHNOLOGY
PROPOSED TUITION & FEE SCHEDULE 2017-2018**

Attachment A

ACADEMIC YEAR 2017/2018

UNDERGRADUATE	RESIDENT		NON-RESIDENT	
	<u>Tuition</u>	<u>Fee ⁽¹⁾</u>	<u>Tuition</u>	<u>Fee ⁽¹⁾</u>
Part-time (Less than 12 credit hours per semester)	\$529 per credit	176	\$1,237 per credit	176
Full-time (12 to 19 credit hours per semester)	6,953 per semester	1,496	14,463 per semester	1,496
Each credit hour over 19 credits per semester	529 per credit		1,237 per credit	
GRADUATE				
Part-time (Less than 12 credit hours per semester)	1,073 per credit	175	1,541 per credit	175
Full-time (12 to 19 credit hours per semester)	9,860 per semester	1,485	14,583 per semester	1,485
Each credit hour over 19 credits per semester	1,073 per credit		1,541 per credit	

WINTER SESSION 2017/2018 AND SUMMER SESSION 2018

	RESIDENT		NON-RESIDENT	
	<u>Tuition</u> <u>Per Credit</u>	<u>Fees Per</u> <u>Term</u>	<u>Tuition</u> <u>Per Credit</u>	<u>Fees Per</u> <u>Term</u>
Undergraduate	529	176	1,237 per credit	176
Graduate	1,073	175	1,541 per credit	175

SPECIAL PROGRAMS:

e - Tuition Program (Tuition Per Credit)	1,248	(Plus \$175 per credit mandatory fees)
Picatinny UG Program (Tuition Per Credit)	588	(Plus \$110 per semester registration fee)
Picatinny GR Program (Tuition Per Credit)	1,069	(Plus \$110 per semester registration fee)
Executive Management Program	67,000	(Beginning with the Fall 2017 cohort)
Typical Student On-Campus Room And Board	12,540	Average increase of 3%

(1) Fee consists of university fee and student activities fee.

**NEW JERSEY INSTITUTE OF TECHNOLOGY
TUITION & FEE SCHEDULE 2017 - 2018**

Attachment A (Continued)

PER OCCURRENCE FEES	UNDERGRADUATE	GRADUATE
Application/Re-admission/Non-Matriculation	\$75	\$75
Late Registration	100	100
Late Payment Penalty	500	500
Payment Plan Set-up	100	100
Payment Plan Late-Fee	100	100
Thesis	N/A	75
Dissertation	N/A	100
Maintaining Registration	25	50
Matriculation (1)	120	120
Commencement (1)	120	120
Parking		
· Part-time Commuter (per semester)	182	182
· Full-time Commuter (per semester)	325	325
· On- Campus Resident (per semester)	490	490
Health Insurance (2)	1,670	1,670
International Student Fee (per semester)	125	125
Optional Practical Training Application Fee	200	200
First Year Student Fee	230	N/A
Transfer Student Orientation	30	N/A
ID Card Replacement	25	25
E-Transcript	7	7

(1) A one-time matriculation fee will be assessed to all new matriculating students (full or part-time) beginning with their first registration (fall 2014 semester). Students assessed this fee would not be assessed the commencement fee once they apply for graduation. The commencement fee will be assessed to all students who had been previously registered prior to fall 2014 semester.

(2) NJIT requires that all full-time, domestic undergraduate students, domestic graduate students and F1 and J1 international students carrying 3 or more credit hours have health insurance that is compliant with the Patient Protection and the Affordable Care Act (PPACA) legislation. If a student cannot demonstrate that they have insurance they must purchase the insurance from a program offered by NJIT. Some of the features of the insurance program include:

- Co-insurance: Students are responsible for 10% of the in-network cost
- Student's maximum out of pocket cost will be \$3,500
- Student pays \$15 for generic drugs
- Network Size: 1.15M health care professionals, 664,301 primary care doctors & specialists and 5,667 hospitals and 68,000 pharmacies participate in the Aetna plan
- Aetna has national name recognition

**5C. APPROVE RESOLUTION TO APPOINT TRUSTEE
OFFICERS FOR FY18**

**5D. APPROVE RESOLUTION FOR REAL ESTATE
EXCHANGE BETWEEN CLAREMONT PROPERTIES, INC.
AND NEW JERSEY INSTITUTE OF TECHNOLOGY**

**RESOLUTION APPROVING REAL ESTATE EXCHANGE BETWEEN CLAREMONT
PROPERTIES, INC. AND NEW JERSEY INSTITUTE OF TECHNOLOGY**

WHEREAS, New Jersey Institute of Technology owns Block 2835, Lot 30 which measures 0.1191 acres and Block 2836, Lot 24 which measures 0.0895 acres in Newark, NJ which are north of the NJIT campus, and,

WHEREAS, there is an opportunity to exchange these parcels in an effort at assemble contiguous properties for future development needs of the University, and,

WHEREAS, Claremont Properties, Inc. is the contract purchaser of Block 2836, Lot 17 (formerly Lots 17 and 18) and commonly known as 13-15 Lock Street, which measures 0.2593 acres from the City of Newark and desires to exchange this property with NJIT to facilitate their future development activities in the area, and,

WHEREAS, NJIT will acquire an additional 0.051 acres of property through the exchange, and,

WHEREAS, the University will maintain significant property ownership in the area north of the campus along Lock Street after execution of this exchange, and,

WHEREAS, all fees related to the property exchange with the exception of any due diligence performed by NJIT will be paid by Claremont Properties, Inc, and

NOW THEREFORE IT BE RESOLVED that the Board of Trustees authorizes the administration to negotiate the final terms and conditions, as reviewed and approved by counsel, for the exchange of Block 2835, Lot 30 and Block 2836, Lot 24 from NJIT to Claremont Properties, Inc. for Block 2836, Lot 17 (formerly Lots 17 and 18) and commonly known as 13-15 Lock Street.

Holly C. Stern
General Counsel and
Secretary to the Board of Trustees
New Jersey Institute of Technology

July 20, 2017

Board Resolution 2017-XX

**5E. APPROVE RESOLUTION FOR LEASE OF OFFICE SPACE
AND PARKING THROUGH LOCK STREET DEVELOPMENT
URBAN RENEWAL LLC TO SUPPORT THE OPERATION OF
THE UNIVERSITY**

**RESOLUTION TO APPROVE THE LEASE OF OFFICE SPACE AND PARKING
THROUGH CLAREMONT CONSTRUCTION GROUP, INC. TO SUPPORT THE
OPERATION OF THE UNIVERSITY**

WHEREAS, New Jersey Institute of Technology, as part of the 2020 Vision Strategic Plan, has examined its facilities needs through a comprehensive master planning process, and,

WHEREAS, the administration has examined the opportunity to avoid constructing additional on campus space and parking to accommodate near term space and parking needs, and,

WHEREAS, after careful consideration of the foregoing factors, the administration has negotiated favorable terms with a developer to provide 20,000 gross square feet of office space for use by associated entities and non-academic functions and 166 parking spaces within a to be developed facility contiguous to the NJIT campus, and,

WHEREAS, the total of lease cost for these facilities, not to exceed \$18,500,000 over the 16 year lease term, including operating costs, has been determined to avoid both the cost to construct technically complex space on the campus and the use of limited on campus land assets for the construction of parking, and,

WHEREAS, the funds for these expenditures will be budgeted as operating expenses in future budget years and partially offset by increased parking revenues and rent from affiliated entities, and

NOW THEREFORE IT BE RESOLVED that the Board of Trustees authorizes the administration to negotiate the final terms and conditions, as reviewed and approved by counsel and analyzed by an independent real estate market expert, of the lease of 20,000 gross square feet of office space and 166 parking spaces for a not-to-exceed cost of \$18,500,000 over the 16 year lease term, including operating costs, from Claremont Construction Group, Inc. or a single purpose entity controlled by the principals of the firm.

Holly C. Stern
General Counsel and
Secretary to the Board of Trustees
New Jersey Institute of Technology

July 20, 2017

Board Resolution 2017-XX

**5F. APPROVE RESOLUTION FOR THE ACQUISITION OF
200-214 WARRAN STREET, BLOCK 403, LOT 23,
NEWARK, NEW JERSEY AND NON-BINDING LETTER OF
INTENT FOR A GROUND LEASE AND FUTURE BUILD TO
SUIT DEVELOPMENT WITH CLAREMONT PROPERTIES,
INC.**

**RESOLUTION TO APPROVE THE ACQUISITION OF 200-214 WARREN STREET,
BLOCK 403, LOT 23, NEWARK, NEW JERSEY AND NON-BINDING LETTER OF
INTENT FOR A FUTURE BUILD TO SUIT DEVELOPMENT WITH CLAREMONT
PROPERTIES, INC.**

WHEREAS, New Jersey Institute of Technology, as part of the 2020 Vision Strategic Plan, has examined its facilities needs through a comprehensive master planning process, and,

WHEREAS, the administration has examined the opportunity to acquire strategically located properties around the campus and in the University Heights area of Newark, and,

WHEREAS, after careful consideration of the foregoing factors, the administration determined 200-214 Warren Street, Block 403, Lot 23 met this criteria and worked with Claremont Properties, Inc. to acquire the land through the Newark Housing Authority public bidding process, and,

WHEREAS, NJIT and Claremont Properties, Inc. have agreed to general terms and conditions, in a non-binding letter of intent, for the property acquisition and a future build to suit, public private partnership, and,

WHEREAS, NJIT and Claremont Properties, Inc. will negotiate final terms of a sale and development agreement whereby NJIT will maintain ownership of the property and will acquire ownership interest in the future build to suit improvements leased by NJIT after the appropriate lease term, and

NOW THEREFORE IT BE RESOLVED that the Board of Trustees authorizes the administration to execute the non-binding letter of intent and negotiate the final terms and conditions, as reviewed and approved by counsel, of a sale agreement for 200-214 Warren Street, Block 402, Lot 23 in the City of Newark with Claremont Properties, Inc. or a single purpose entity controlled by the principals of the firm.

Holly C. Stern
General Counsel and
Secretary to the Board of Trustees
New Jersey Institute of Technology

July 20, 2017

Board Resolution 2017-XX

**5G. APPROVE RESOLUTION TO AUTHORIZE CERTAIN
UNIVERSITY OFFICIALS TO EXECUTE CONTRACTS**

**RESOLUTION TO AUTHORIZE CERTAIN UNIVERSITY
OFFICIALS TO EXECUTE CONTRACTS**

WHEREAS, the Board of Trustees is empowered to direct and control the expenditure of funds and enter into contracts and agreements deemed necessary or important to carry out the goals of the University;

WHEREAS, the Board of Trustees deems it advisable to authorize certain University officials to execute grant and contract documents with State and Federal agencies, as well as private entities and individuals;

NOW THEREFORE, BE IT RESOLVED, that any one of the following University officials: the President, the Provost and Senior Executive Vice President, the Senior Vice President for Finance and Chief Finance Officer, the Senior Vice President for Technology and Business Development, the Vice President for Human Resources, the Vice President for Real Estate Development and Capital Operations, the Vice President and General Counsel, the Vice Provost for Research and the Senior Vice Provost for Academic Affairs & Student Services, are authorized to execute, on behalf of the University, such grants and contracts with agencies of the federal and state government, including the State of New Jersey, any private or public for-profit or non-profit corporations, or other business entities, as well as individuals, upon such terms as the University official in the exercise of his or her discretion and within the scope of his or her express delegation, may deem necessary, appropriate or beneficial to New Jersey Institute of Technology, for the furnishing of services, research, training and instruction, or related to the protection, transfer and/or licensing of University intellectual property, provided however, that such authorization remains within the spending and policy limitations granted by authority of the Board of Trustees, through its bylaws, resolutions, or other authority.

Holly C. Stern, Esq.
General Counsel/Vice President of
Legal Affairs and
Secretary to the Board of Trustees
New Jersey Institute of Technology

July 20, 2017

Board Resolution No. 2017 -

**5H. APPROVE RESOLUTION TO AMEND BYLAWS OF THE
BOARD OF TRUSTEES**

RESOLUTION TO AMEND BYLAWS OF THE BOARD OF TRUSTEES

WHEREAS, in furtherance of its review of best practices in Board governance, the Board of Trustees (“Board”) wishes to amend the Board bylaws;

WHEREAS, the Board intends to create a category of Board membership of Trustee Emeritus to enable the Board to benefit from the expertise of former Board members following the end of the term of Board service;

WHEREAS, the Board further intends to amend the Committee charge for the Academic Affairs and Research Committee and the Campus Life Committee, respectively;

WHEREAS, these amendments will enable the Board to continue to govern in the best interests of the university;

NOW THEREFORE, BE IT RESOLVED, that the bylaws are hereby amended as follows:

1. Article II, (Members of the Board of Trustees) Section 1 (Number of Trustees and Their Appointments), is hereby amended to add the following language:

The Board of Trustees, in its discretion and at the recommendation of the Nominating Committee, may grant the status of Trustee Emeritus(a) to those retiring Board Members who have made distinguished contributions to the Board, and have served at least ten years on the Board. Trustee Emeritus appointments shall be for an initial term of three (3) years, which may be renewed at the end of the initial term for an additional three (3) years, for a maximum of six (6) years. Trustees Emeriti shall receive notifications of Board meetings and university events, and may attend Board meetings (in a non-voting capacity) at the invitation of the Board. They may also be nominated to serve on Board Committees.

2. Article IV (Committees of the Board), Section 1 (Standing and Special Committees) is amended to eliminate the current description of the Academic Affairs and Research Committee and replace same with the following language:

Academic Affairs and Research Committee: The Academic Affairs and Research Committee is responsible for matters concerning the quality of education and research mission of the university. Regarding education, the committee makes recommendations to the Board pertaining to the teaching and learning environment as well as the academic programs and curricula aiming to promote students' academic success, personal development, positive experience, and satisfaction. Student enrollment and support services are also considered. Regarding research, the committee reviews and discusses substantive issues pertaining to research, scholarship, creative work, and business and technology development. Of particular interest are ensuing appropriate institutional policies in support and recognition of faculty work, adequate infrastructures, and relevant services for all types of scholarly activities at the university. In addition, the committee assesses progress towards the implementation of the

strategic plan. Sub-committees of the Research and Academic Affairs Committee may be formed as appropriate to respond to emerging demands within the scope of committee oversight.

3. Article IV (Committees of the Board), Section 1 (Standing and Special Committees) is amended to eliminate the current description of the Campus Life Committee and replace same with the following language:

Campus Life Committee -The quality of campus life is of utmost importance to the overall success of our students. While many units on campus provide opportunities for active participation outside the classroom, it is the Vice Provost for Academic Affairs and the Dean of Students and Campus Life that provide leadership in this area. Its mission is to continually assess and improve the quality of the student experience in programs, services, activities and facilities as they impact the sense of community, recruitment, learning, engagement, retention, and graduation. Its objectives are to cultivate a courteous and welcoming campus climate, enhancing student satisfaction and success. The Campus Life Committee develops a service-focused message for all staff and faculty following the systematic examination of current practices. It examines and modifies university academic and non-academic policies, procedures and practices lending consistency and fairness to the continuing process of improving campus life. The Campus Life Committee expanded a service center to promptly address student questions and direct students to appropriate offices as needed, streamlining and tracking efforts to meet student's needs. It has also facilitated sustainable and supported campus events and experiences such as athletics, and academically oriented teams like debating and chess, engaging the entire university community and enhancing campus life. Finally, the Campus Life Committee continually monitors campus security to provide a safe environment for students.

Holly C. Stern, Esq.
General Counsel/Vice President of
Legal Affairs and
Secretary to the Board of Trustees
New Jersey Institute of Technology

July 20, 2017
Board Resolution 2017-

5I. APPROVE RESOLUTION ADOPT BOARD OF TRUSTEES HANDBOOK

RESOLUTION TO ADOPT BOARD OF TRUSTEES HANDBOOK

WHEREAS, trusteeship is an act of public service requiring commitment, engagement and dedication to the mission of New Jersey Institute of Technology;

WHEREAS, following the recommendations developed at the Board Retreat of 2016 and subsequent meetings, the Board of Trustees has directed the administration, through the leadership of Human Resources, to compile a handbook to orient new Trustees to the Board and the university, as well as to serve as a repository of information, documents, statute, policies and procedures to assist and guide the existing Board of Trustees in the performance of its work;

WHEREAS, the attached Board of Trustees Handbook reflects the input of numerous constituencies, and is intended to be a resource for Board Members in carrying out their public roles;

WHEREAS, documents, policies and procedures that have previously been adopted by the Board are so noted by the date of adoption and by approving this Handbook, these previously approved documents, policies and procedures are neither amended nor re-approved;

NOW THEREFORE, BE IT RESOLVED, that the Board adopts the attached Handbook for the purposes stated above;

BE IT FURTHER RESOLVED, that the NJIT Administration is authorized to update the Handbook from time-to-time to reflect changes in the relevant university information contained therein.

Holly C. Stern, Esq.
General Counsel/Vice President of
Legal Affairs and
Secretary to the Board of Trustees
New Jersey Institute of Technology

July 20, 2017

Board Resolution No. 2017 -

**5J. APPROVE RESOLUTION FOR PROPOSED CHANGES
TO FACULTY HANDBOOK**



To: The NJIT Board of Trustees

From: Joel S. Bloom
President

Re: Recommended changes to the *Faculty Handbook*

Date: July 20, 2017

I present two changes to the *Faculty Handbook* as follows:

1. Addition of hyperlink to information on the approved Faculty Search and Selection Guidelines

During AY2016-2017, the Faculty Senate and the Faculty, working together with Provost Deek and the Administration, approved a single, minor change that to the *Faculty Handbook* which inserts a single sentence, highlighted in **bold** below, and a hyperlink, **underlined**, into section 2.4.1.1.1 General Guidelines, which is itself part of section 2.4 Faculty Appointments and Affiliations:

“2.4 Faculty Appointments and Affiliations

2.4.1 Faculty Appointments

2.4.1.1 Search Process

2.4.1.1.1 General Guidelines

All Faculty hiring must be in compliance with Department and University goals. Equal employment opportunity considerations shall be a component of all Faculty searches and recruitment procedures. **For further information, see the University’s Faculty Search and Selection Guidelines.**”

The underlined text links to the newly approved Faculty Search and Selection Guidelines as currently posted on the Provost's website here: <<http://www.njit.edu/provost/faculty-resources/policies.php>>

2. Move of Unpaid Leaves of Absence and Active Service Modified Duties to Collective Agreement

In AY2015-2016 the Faculty Senate, the PSA, and the Administration agreed to move from the *Faculty Handbook* to the Collective Bargaining Agreement language regarding the details of Unpaid Leaves of Absence (6.9) and Active Service Modified Duties (6.10). To accommodate this change, the Board of Trustees approved language in the July 2016 *Faculty Handbook* that

included sections 6.9x and 6.10x and a note specifying that 6.9x and 6.10x would replace 6.9 and 6.10, respectively, once the details were incorporated into the Collective Bargaining Agreement. Since those changes have been implemented in the Collective Bargaining Agreement, and the details posted on the Provost's website, the change can now occur as specified in the note.

Attached to this memo, is a document showing sections 6.9 and 6.10 of the 2016 *Faculty Handbook* with “track changes” highlighted, and the specific language to be removed, edited, and added.

Changes to sections 6.9 and 6.10

6.9. Unpaid Leave of Absence

~~Full-time members of the faculty or instructing staff may at their own request be granted a leave of absence without compensation for a specific period of time and for a specific purpose at the discretion of the President.~~

~~Letters requesting leaves of absence are to be submitted to the President, with a copy sent to the individual's Department Chairperson. All such requests should be made on a timely basis. Leaves will normally be for a period of one academic year.~~

6.9.1 Eligibility

~~To be eligible for consideration for a leave of absence an applicant shall have served a minimum of two continuous years on the Faculty or instructing staff of New Jersey Institute of Technology and shall have tenure, a three-year contract, or Just Cause protection. Exceptions to these requirements may be made upon the approval of the Department Chairperson and Dean.~~

6.9.2 Implications

- ~~• All leave time shall be credited to the Faculty member's years of service, and such leave time shall not constitute an interruption of continuity of service.~~
- ~~• Fringe benefits during the leave are subject to the current Professional Staff Association agreement. For specific information the applicant should contact the Personnel Office.~~
- ~~• The returning Faculty member will be placed on the same range and step of the salary schedule as before the leave and shall be entitled to any general salary increases that may have taken place during the intervening period.~~
- ~~• The acceptance of a paid position or contracting for compensated services with another employer while on a leave of absence will not affect the provisions of the leave of absence.~~
- ~~• Requests for an extension of a leave of absence may be made by following the above procedure.~~
- ~~• The acceptance of a leave of absence does not obligate the recipient to return to New Jersey Institute of Technology. However, it is expected that appropriate notice be given to the President and the Department.~~

6.10 Active Service Modified Duties Policy for Tenured and Tenure-Track Faculty

~~NJIT is committed to providing policies and resources to facilitate the opportunity for Faculty to strike an appropriate balance between academic and family life. Often, leave policies find their origins in the illness of an employee, the desire to take a leave of absence without pay, or the Family Medical Leave Act but do not adequately address the unique circumstances of the birth or adoption of a child by tenured or tenure-track Faculty. Career demands can place Faculty members beginning a family, particularly women Faculty, at a potential disadvantage with respect to their peers. No one should be in a position to have to choose between family and profession. Consequently, it is important to have special policies that address the birth or adoption of a child by a tenured or tenure-track Faculty member as compared to leave policies that serve different purposes.~~

~~Eligibility: Following the event of an adoption or birth of a child by a tenured or tenure-track Faculty member or their spouse, and if the primary caregiver is an NJIT tenured or tenure-track~~

~~Faculty member, he or she has the option of using the Active Service Modified Duties Policy. Under this policy, the Faculty member is relieved of university service assignments and scheduled teaching (e.g., classroom) responsibilities for up to only one semester, without reduction in pay and with continuation of all rights and benefits of regular employment, as follows:~~

- ~~• If the birth or adoption takes place during Fall semester, the modified duties period can extend into the Spring Semester for a total of no more than one semester only.~~
- ~~• If the birth or adoption takes place in the Spring semester, the modified duties period can extend through that Spring semester only.~~
- ~~• If the birth or adoption takes place in the Summer before the start of Fall semester, the modified duties period can extend through the Fall semester only.~~

~~An individual can only be on Active Service Modified Duties under this policy twice during his or her career at NJIT. During the Modified Duties period, the primary care Faculty member is expected to fulfill student research, advising, and other research responsibilities. The use of the Active Service Modified Duties Policy obligates the recipient to serve as a member of the University Faculty for at least one year following the completion of the leave or to reimburse the University for all salary paid during the Active Service Modified Duties period.~~

~~[Note: Sections 6.9 and 6.10 above shall remain in effect until such time as the policy on unpaid leave of absence and the Active Service Modified Duty policy for Faculty become part of the Collective Agreement between NJIT and the PSA. As soon as that occurs, the alternative language below, Sections 6.9x and 6.10x, shall replace the current language for Sections 6.9 and 6.10 in the Faculty Handbook, and both the "x" after those section numbers and this note shall be deleted.]~~

6.9x Unpaid Leave of Absence

Full-time members of the Faculty or Instructional Staff may at their own request be granted a leave of absence without compensation for a specific period of time and for a specific purpose. Details of the policy, contained in the Collective Agreement between NJIT and the PSA, are posted [here](#) ~~[link to the policy as posted elsewhere].~~

6.10x Active-Service Modified-Duties Policy

NJIT is committed to helping its Faculty maximize their productivity by obtaining an appropriate balance between academic and family life. The Active-Service Modified-Duties Policy serves this end by providing support to Faculty following the birth or adoption of a child. Details of the policy, contained in the Collective Agreement between NJIT and the PSA, are posted [here](#) ~~[link to the policy as posted elsewhere].~~

STATEMENT

RESOLUTION TO APPROVE PROPOSED CHANGES TO THE FACULTY HANDBOOK

As part of an ongoing review, the Faculty Senate and NJIT Faculty have approved a single, minor proposed change to the July 2016 *Faculty Handbook*. In addition, the implementation of changes to the *Faculty Handbook* as approved in AY2015-2016 are ready to be made based on the successful removal of language from the *Faculty Handbook* and into the Collective Bargaining Agreement.

These changes are part of an ongoing effort to update the *Faculty Handbook* to reflect improved academic processes, as well as address inconsistencies and needed language updates. The proposed changes improve upon the streamlining and reorganization of the *Faculty Handbook*.

The Administration presents these changes to the Board for discussion. It is recommended that the changes be approved. The attached resolution has been prepared for your consideration.

**RESOLUTION TO APPROVE PROPOSED CHANGES TO THE FACULTY
HANDBOOK**

WHEREAS the Faculty Senate and NJIT Faculty have approved proposed changes to the July 2016 *Faculty Handbook*;

WHEREAS these changes are part of an ongoing effort to update the *Faculty Handbook* to reflect improved academic processes, as well as address inconsistencies and needed language updates;

WHEREAS, the proposed changes improve upon the streamlining and reorganization of the *Faculty Handbook*, and also present substantive changes;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees approves the recommended changes to the *Faculty Handbook*.

Holly C. Stern, Esq.
General Counsel and
Secretary to the Board of Trustees
New Jersey Institute of Technology

July 20, 2017

6A. PRESIDENT'S REPORT

6B. COMPREHENSIVE CAMPAIGN AND GIFT REPORT

Gift Report

Comparison of Total Giving Year to Jun-30

	2015	2016	2017
All Sources	\$9,007,481	\$12,414,017	\$12,024,028
All Sources without Gifts in Kind	\$8,401,421	\$11,863,001	\$9,759,211
Matching Gifts	\$145,477	\$143,210	\$141,919

Comparison of Giving by Constituent Category Year to Jun-30

Category	2015			2016			2017		
	\$ Giving	%	Donors	\$ Giving	%	Donors	\$ Giving	%	Donors
Alum	\$3,959,014 ¹	43.95	3,963	\$5,263,353 ²	42.40	3,971	\$3,729,209 ³	31.01	3,817
Corp	\$3,026,908 ⁴	33.60	337	\$3,504,916 ⁵	28.23	321	\$4,106,304 ⁶	34.15	336
Foundation	\$894,096 ⁷	9.93	39	\$2,073,410 ⁸	16.70	44	\$519,845 ⁹	4.32	44
Friends	\$842,138 ¹⁰	9.35	926	\$829,430 ¹¹	6.68	1,022	\$613,174 ¹²	5.10	800
Other	\$285,325 ¹³	3.17	44	\$742,907 ¹⁴	5.98	47	\$3,055,497 ¹⁵	25.41	43
Total	\$9,007,481	100	5,309	\$12,414,017	100	5,405	\$12,024,028	100	5,040

FY 2017 vs FY 2016 by Donor Type Variance in Dollars and Donors Raised

	% Dollars	% Donors
Alumni	-29%	-4%
Corp	17%	5%
Foundations	-75%	N/C
Friends	-26%	-22%
Other	311%	-9%
Total	-3%	-7%

¹ Alumni – Dow \$1M, Kane BQ \$800K, Glass BQ \$510K, Gimbel BQ \$147K

² Alumni – Wu \$1M, Glass BQ \$500K, Hoeng BQ \$500K, Tuchman \$400K, Kiernan \$250K

³ Alumni – Wu \$1M, Hoeng BQ \$500K, Tuchman \$400K, Cassetta \$125K

⁴ Corporations – Linode GIK \$420K, JPMorgan Chase \$300K, Compass \$240K, Cassetta \$125K

⁵ Corporations – JPMorgan Chase \$600K, Panasonic \$315K, ExxonMobil \$255K, Compass \$240K, S-Frame GIK \$219K, Pepsi \$202K, AECOM \$150K, Avonade \$120K, ExxonMobil \$111K

⁶ Corporations – Compass \$1.7M, Claremont \$250K, Pepsi \$202K, AECOM \$150K, Avonade \$120K, ExxonMobil \$111K

⁷ Foundations – Leir \$350K, Pfeiffer \$204K, Musculoskeletal Transplant Foundation \$100K

⁸ Foundations – Keck \$1M, Leir \$300K, Pfeiffer \$208K, McDonnell \$200K, Hearst \$100K

⁹ Foundations – Leir \$146K, Pfeiffer \$136K

¹⁰ Friends – Hartmann BQ \$407K

¹¹ Friends – Stevenson \$100K

¹² Friends – Stevenson \$100K

¹³ Other – CIM \$100K

¹⁴ Other – Independent Alumni \$300K, CIM \$125K, CIM Patrons \$100K

¹⁵ Other – Health E-Citi GIK \$2.2M, Independent Alumni \$150K, CIM \$150K, Parent Project Muscular Dystrophy \$150K, CIM Patrons \$100K

Campaign Report

STATUS OF COMPREHENSIVE CAMPAIGN

Gift Summary:



	As of June 30, 2015	As of June 30, 2016	As of June 30, 2017
Comprehensive Campaign Total	\$154,199,134	\$172,524,974	\$186,099,108
# Donors	18,947	20,620	21,941
Gifts	\$39,702,919	\$47,033,750	\$53,507,050
Pledges	\$47,197,612	\$58,192,621	\$65,293,455
Grants	\$67,298,603	\$67,298,603*	\$67,298,603*

* As of 7/1/15, grants N/A toward campaign total.

Recent Highlights:

- \$60,000 gift from Alumni Weekend participant Mr. Michael H. Wallach, BS EE '67
- \$50,000 gift from Mr. Jordan Hu, MS CIS '89 for Student Emergency Fund and General Scholarship resulting from targeted High Value Target Annual Fund Mailing
- \$50,000 gift from The Robert Sydney Needham Foundation for EOP STEM Scholarship

Events

- July 29 QuickChek Balloon Festival (Whitehouse Station, NJ)
- August 6 Central NJ Alumni Lakewood BlueClaws BBQ and Game (Lakewood, NJ)
- August 13 Southern NJ/Philadelphia Alumni Club Mets vs. Phillies Game (Philadelphia, PA)
- August 26 Big Bear NJIT Alumni Reception (Big Bear, CA)
- September 7 Philadelphia Presidential Reception (Philadelphia, PA)
- September 9 Central NJ Alumni Info Age Museum Tour (Wall, NJ)
- September 16 NY Metro Club Clipper Ship Cruise (New York, NY)
- September 18 Highlander Golf Classic (Edgewood, NJ)
- September 27 NJIT Convocation (Newark, NJ)
- November 10 Celebration (West Orange, NJ)

Celebration 2017 - Save the Date

November 10, 2017

Honorees

President's Medal for Distinguished Lifetime Achievement

The Honorable Paul A. Sarlo '92
Senator, State of New Jersey

Edward F. Weston Medal
Raymond A. Cassetta '70

University Award for Entrepreneurial Leadership

Brian G. Kiernan '70
Student Mentor & Angel Investor

Special Friend to the University

James F. Stevenson, Ph.D.
Fellow (Ret), Honeywell International

Outstanding Corporate Partner

Gourmet Dining Services LLC
~~~~~

### Guest Entertainment

Classical Mystery Tour: A Tribute to The Beatles

## **6C. OPERATING STATEMENT YEAR TO DATE**



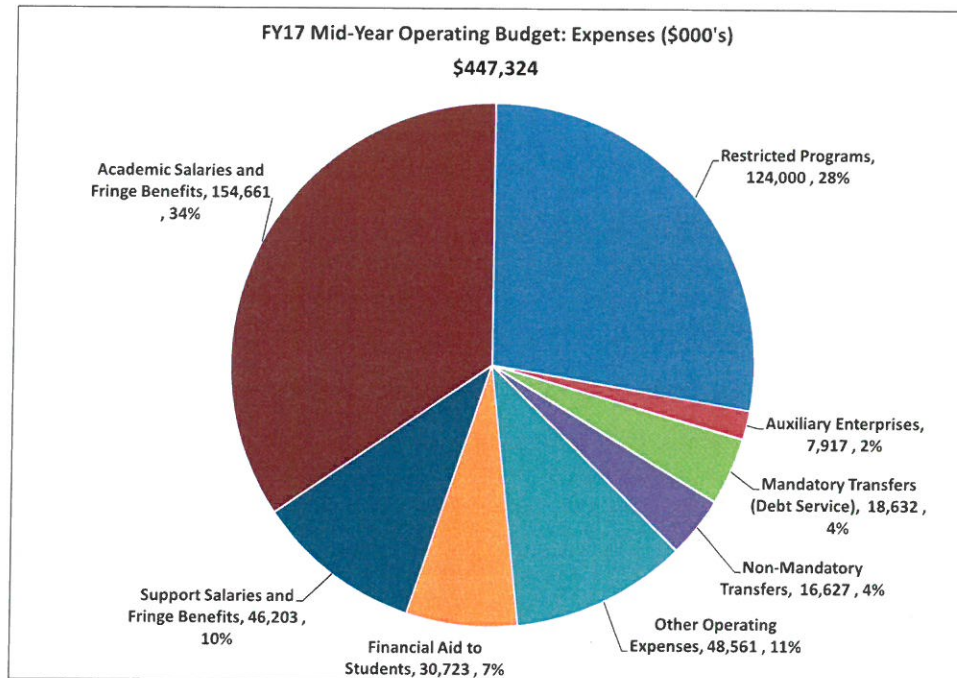
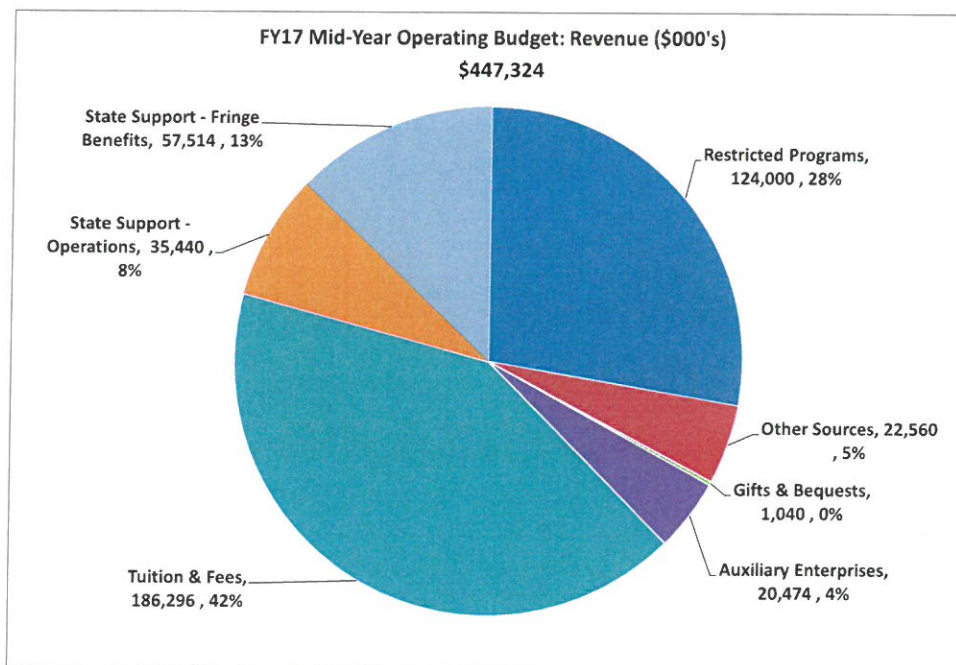
**New Jersey Institute of Technology  
Statement of Revenue & Expenditures  
FY2017  
As of June 30, 2017 (Pre-Close)**

**Board of Trustees**



NEW JERSEY INSTITUTE OF TECHNOLOGY  
STATEMENT OF CURRENT FUND REVENUES AND EXPENDITURES  
FOR THE TWELVE MONTHS ENDED JUNE 30, 2017  
(DOLLARS IN THOUSANDS)

BUDGET DISTRIBUTION

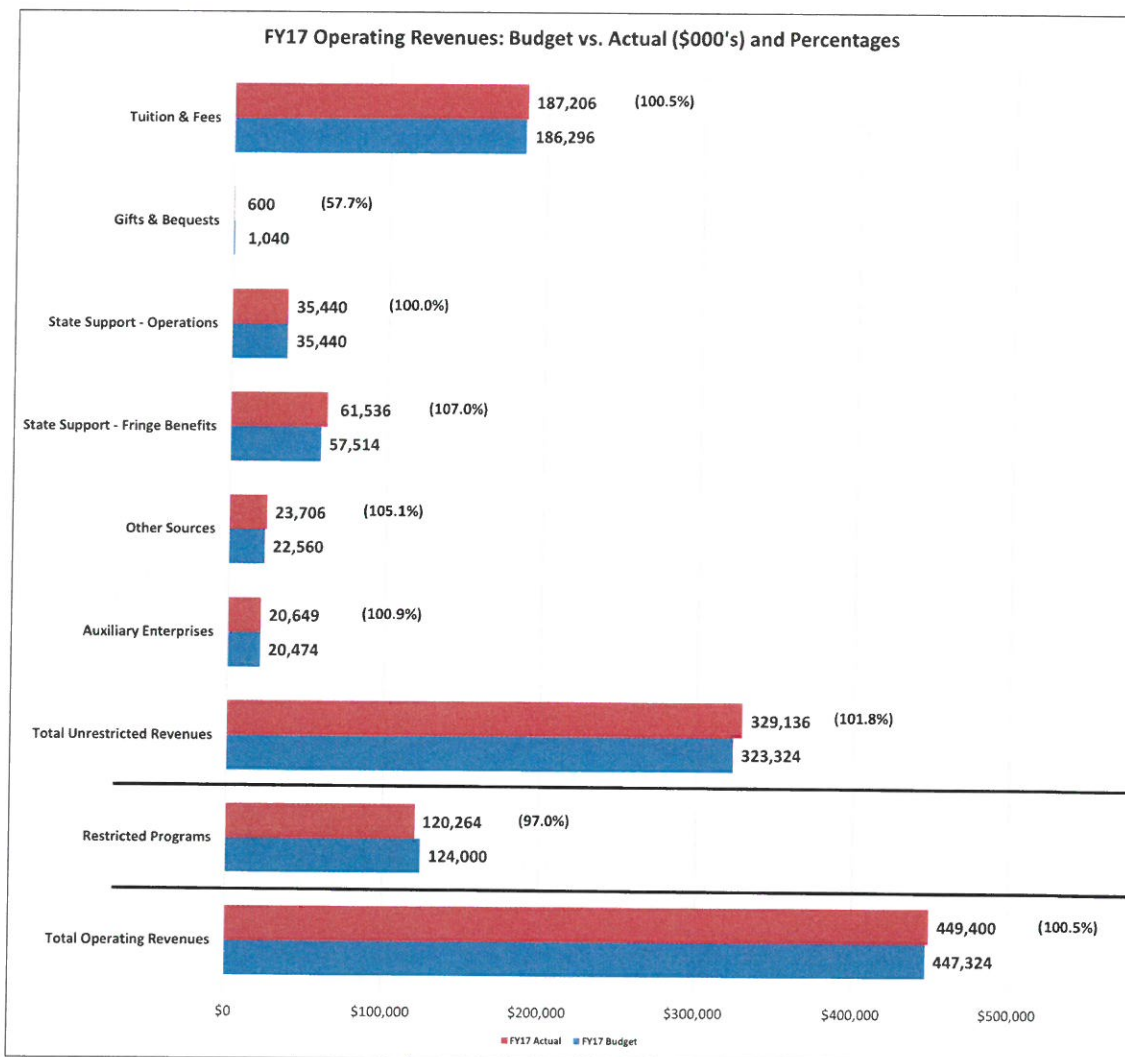




**NEW JERSEY INSTITUTE OF TECHNOLOGY**  
**STATEMENT OF CURRENT FUND REVENUES AND EXPENDITURES**  
**FOR THE TWELVE MONTHS ENDED JUNE 30, 2017 (Pre-Close)**  
**(DOLLARS IN THOUSANDS)**

**REVENUES**

| REVENUES                                          | FY17 Budget    | FY17 Actual    | FY17 % To Budget |
|---------------------------------------------------|----------------|----------------|------------------|
| Educational & General                             |                |                |                  |
| Tuition & Fees                                    | 186,296        | 187,206        | 100.5%           |
| Gifts & Bequests                                  | 1,040          | 600            | 57.7%            |
| State Support - Operations                        | 35,440         | 35,440         | 100.0%           |
| State Support - Fringe Benefits                   | 57,514         | 61,536         | 107.0%           |
| Other Sources                                     | 22,560         | 23,706         | 105.1%           |
| <b>Total Educational &amp; General</b>            | <b>302,850</b> | <b>308,487</b> | <b>101.9%</b>    |
| Auxiliary Enterprises                             | 20,474         | 20,649         | 100.9%           |
| <b>Total Unrestricted Revenues <sup>(1)</sup></b> | <b>323,324</b> | <b>329,136</b> | <b>101.8%</b>    |
| Restricted Programs <sup>(2)</sup>                | 124,000        | 120,264        | 97.0%            |
| <b>Total Operating Revenues</b>                   | <b>447,324</b> | <b>449,400</b> | <b>100.5%</b>    |



(1) Excludes NJIT Direct Operations.

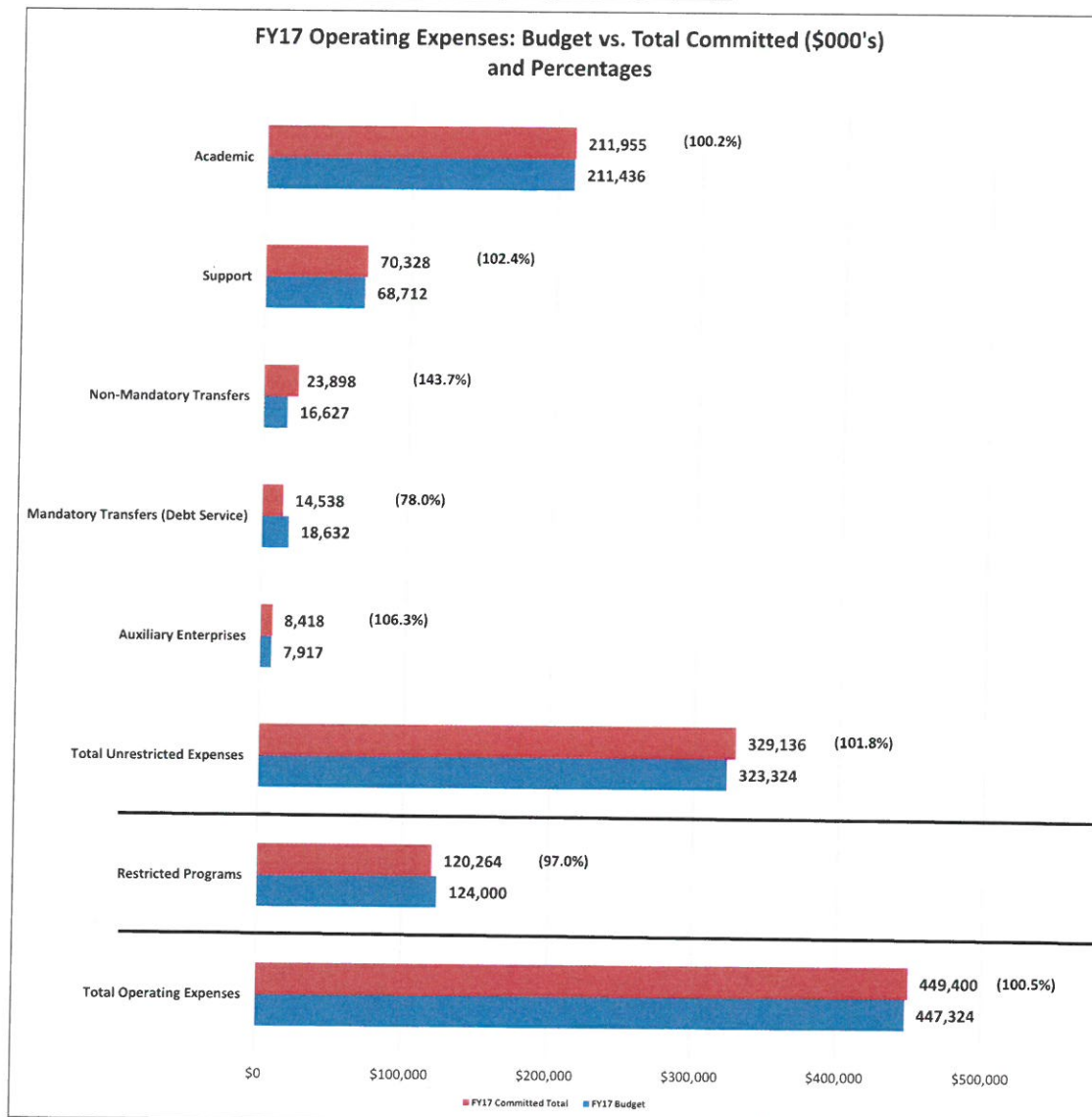
(2) Restricted Programs only include YTD Actuals.



**NEW JERSEY INSTITUTE OF TECHNOLOGY**  
**STATEMENT OF CURRENT FUND REVENUES AND EXPENDITURES**  
**FOR THE TWELVE MONTHS ENDED JUNE 30, 2017 (Pre-Close)**  
**(DOLLARS IN THOUSANDS)**

**EXPENDITURES**

| EXPENDITURES                           | FY17 Budget    | FY17 Committed<br>(1) | FY17 % to Budget |
|----------------------------------------|----------------|-----------------------|------------------|
| Academic                               | 211,436        | 211,955               | 100.2%           |
| Support                                | 68,712         | 70,328                | 102.4%           |
| Non-Mandatory Transfers                | 16,627         | 23,898                | 143.7%           |
| Mandatory Transfers (Debt Service)     | 18,632         | 14,538                | 78.0%            |
| Auxiliary Enterprises                  | 7,917          | 8,418                 | 106.3%           |
| <b>Total Unrestricted Expenses (2)</b> | <b>323,324</b> | <b>329,136</b>        | <b>101.8%</b>    |
| Restricted Programs (3)                | 124,000        | 120,264               | 97.0%            |
| <b>Total Operating Expenses</b>        | <b>447,324</b> | <b>449,400</b>        | <b>100.5%</b>    |



(1) FY17 Committed includes YTD actual expenses, balance of FY17 current salary commitments, open purchase orders and accruals.

(2) Excludes NJIT Direct Operations.

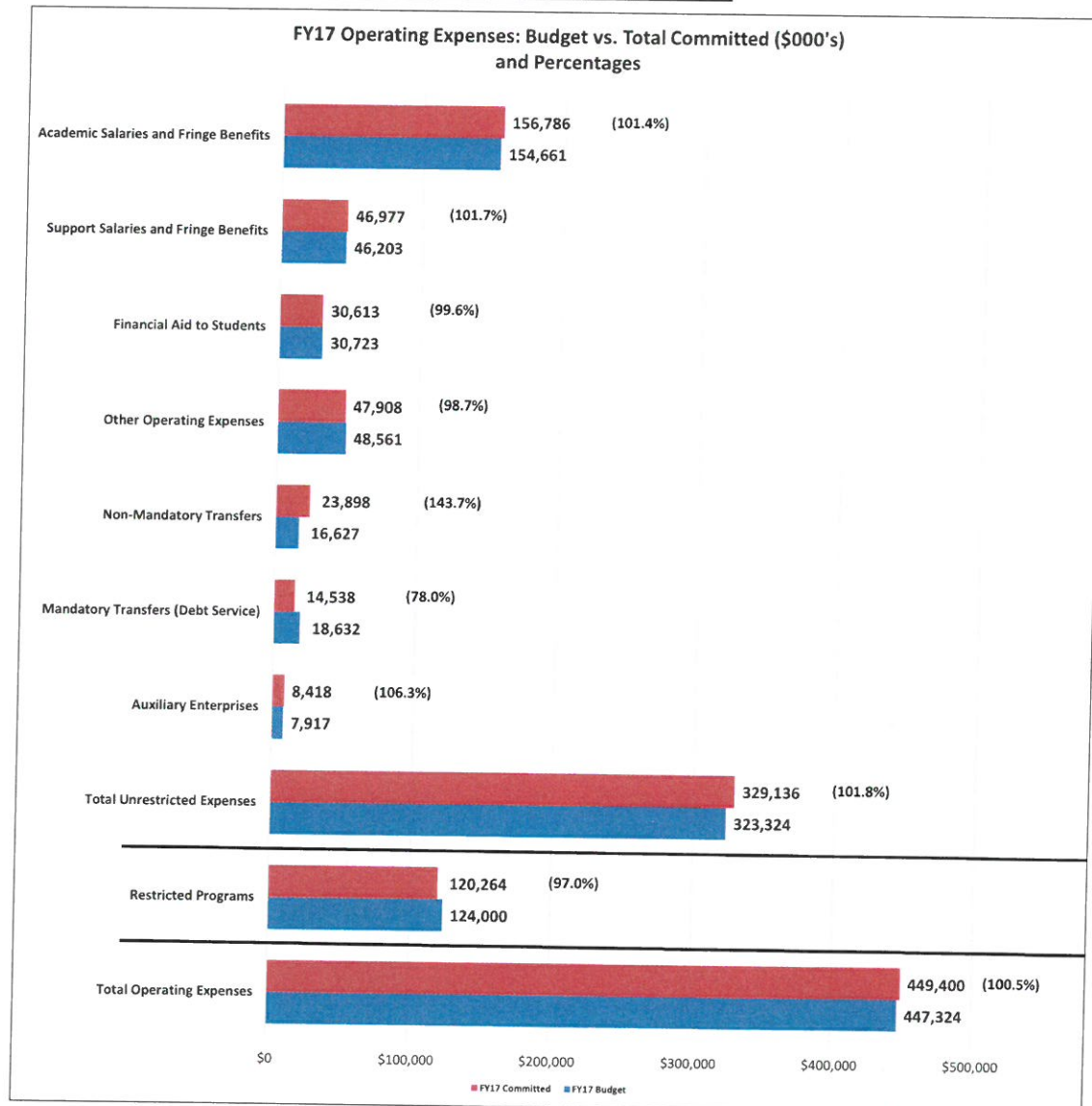
(3) Restricted Programs only include YTD Actual expenses.



**NEW JERSEY INSTITUTE OF TECHNOLOGY**  
**STATEMENT OF CURRENT FUND REVENUES AND EXPENDITURES**  
**FOR THE TWELVE MONTHS ENDED JUNE 30, 2017 (Pre-Close)**  
**(DOLLARS IN THOUSANDS)**

**EXPENDITURES**

| EXPENDITURES                                      | FY17 Budget    | FY17 Committed<br>(1) | FY17 % to Budget |
|---------------------------------------------------|----------------|-----------------------|------------------|
| Academic Salaries and Fringe Benefits             | 154,661        | 156,786               | 101.4%           |
| Support Salaries and Fringe Benefits              | 46,203         | 46,977                | 101.7%           |
| Financial Aid to Students                         | 30,723         | 30,613                | 99.6%            |
| Other Operating Expenses                          | 48,561         | 47,908                | 98.7%            |
| Non-Mandatory Transfers                           | 16,627         | 23,898                | 143.7%           |
| Mandatory Transfers (Debt Service)                | 18,632         | 14,538                | 78.0%            |
| Auxiliary Enterprises                             | 7,917          | 8,418                 | 106.3%           |
| <b>Total Unrestricted Expenses <sup>(2)</sup></b> | <b>323,324</b> | <b>329,136</b>        | <b>101.8%</b>    |
| Restricted Programs <sup>(3)</sup>                | 124,000        | 120,264               | 97.0%            |
| <b>Total Operating Expenses</b>                   | <b>447,324</b> | <b>449,400</b>        | <b>100.5%</b>    |



(1) FY17 Committed includes YTD actual expenses, balance of FY17 current salary commitments, open purchase orders and accruals.

(2) Excludes NJIT Direct Operations.

(3) Restricted Programs only include YTD Actual expenses.

## **6D. SCHEDULE OF SHORT TERM INVESTMENTS**



NEW JERSEY INSTITUTE OF TECHNOLOGY  
PRELIMINARY  
CASH AND CASH EQUIVALENTS AND INVESTMENTS  
AS OF June 30, 2017  
(Dollars in thousands)

|                              | WELLS<br>FARGO    | JP MORGAN<br>CHASE | CITY<br>NATIONAL<br>BANK | 6/30/2017<br>TOTAL | 6/30/2016<br>TOTAL |
|------------------------------|-------------------|--------------------|--------------------------|--------------------|--------------------|
| Cash and cash equivalents:   |                   |                    |                          |                    |                    |
| Money market funds           | \$ 18,068         | \$ 2,311           | \$ 286                   | \$ 20,665          | \$ 78,375          |
|                              | <u>18,068</u>     | <u>2,311</u>       | <u>286</u>               | <u>20,665</u>      | <u>78,375</u>      |
| Investments:                 |                   |                    |                          |                    |                    |
| U.S. Treasury and government |                   |                    |                          |                    |                    |
| agency bonds                 | 4,573             | -                  | -                        | 4,573              | 5,361              |
| Mutual equity funds          | 10,024            | -                  | -                        | 10,024             | 7,389              |
| Mutual bond funds            | 59,992            | -                  | -                        | 59,992             | 10,483             |
| Corporate equity securities  | 13,055            | -                  | -                        | 13,055             | 5,582              |
| Corporate debt securities    | 1,375             | -                  | -                        | 1,375              | 1,392              |
| Certificate of deposit       | -                 | -                  | 500                      | 500                | 500                |
|                              | <u>89,019</u>     | <u>-</u>           | <u>500</u>               | <u>89,519</u>      | <u>30,707</u>      |
| Total                        | \$ <u>107,087</u> | \$ <u>2,311</u>    | \$ <u>786</u>            | \$ <u>110,184</u>  | \$ <u>109,082</u>  |

## **6E. REPORT ON CLERY CRIME DATA**



## Monthly Crime Reports June 30th 2016 to June 30th 2017

| Crime                       | June     | July     | Aug.      | Sept.     | Oct.      | Nov.      | Dec.      | Jan.      | Feb.      | Mar.      | April     | May       | June     |
|-----------------------------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|
| Murder-UCR                  | 0        | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Murder-Clery                | 0        | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Robbery-UCR                 | 1        | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 1         | 0         | 0        |
| Robbery-Clery               | 1        | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 1         | 0         | 0        |
| Aggravated Assault-UCR      | 0        | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 1         | 0         | 0         | 0        |
| Aggravated Assault-Clery    | 0        | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Simple Assault-UCR          | 0        | 0        | 2         | 1         | 1         | 0         | 0         | 1         | 0         | 1         | 2         | 1         | 0        |
| Sex Crimes-UCR              | 0        | 0        | 0         | 3         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Sex Crimes-Clery            | 0        | 0        | 0         | 3         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Burglary-UCR                | 1        | 0        | 1         | 1         | 0         | 0         | 1         | 2         | 1         | 0         | 1         | 0         | 0        |
| Burglary-Clery              | 0        | 0        | 1         | 1         | 0         | 0         | 1         | 2         | 1         | 0         | 1         | 0         | 0        |
| Theft / Theft from Auto-UCR | 4        | 5        | 3         | 10        | 11        | 9         | 8         | 6         | 5         | 9         | 10        | 4         | 5        |
| Theft of Auto -UCR          | 0        | 0        | 0         | 0         | 1         | 0         | 1         | 1         | 0         | 1         | 0         | 0         | 0        |
| Theft of Auto -Clery        | 0        | 0        | 0         | 0         | 1         | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0        |
| Drug Related Crimes-UCR     | 2        | 0        | 0         | 7         | 5         | 1         | 1         | 0         | 4         | 5         | 1         | 2         | 1        |
| Drug Related Crimes-Clery   | 1        | 0        | 1         | 3         | 3         | 1         | 1         | 0         | 4         | 1         | 1         | 1         | 0        |
| Criminal Mischief-UCR       | 1        | 2        | 2         | 2         | 0         | 1         | 2         | 0         | 0         | 1         | 0         | 2         | 0        |
| Drinking Law Offenses-UCR   | 0        | 0        | 0         | 20        | 1         | 1         | 1         | 1         | 1         | 2         | 3         | 0         | 1        |
| Drinking Law Offenses-Clery | 0        | 0        | 0         | 0         | 0         | 0         | 0         | 1         | 0         | 2         | 1         | 0         | 0        |
| Driving Under Influence-UCR | 0        | 1        | 0         | 0         | 0         | 0         | 0         | 1         | 0         | 1         | 0         | 1         | 0        |
| Harassment-UCR              | 0        | 0        | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 1         | 1         | 3         | 0        |
| Harassment-Clery            | 0        | 0        | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 1         | 1         | 3         | 0        |
| Weapons Possession-UCR      | 0        | 0        | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 1         | 1         | 3         | 0        |
| Weapons Possession-Clery    | 0        | 0        | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 1         | 0        |
| Trespassing-UCR             | 0        | 0        | 0         | 2         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Domestic Violence -UCR      | 0        | 0        | 0         | 2         | 0         | 0         | 0         | 0         | 0         | 2         | 0         | 3         | 0        |
| Domestic Violence -Clery    | 0        | 0        | 0         | 2         | 0         | 0         | 0         | 0         | 0         | 2         | 1         | 1         | 0        |
| Arson - Clery               | 0        | 0        | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 1         | 1         | 1         | 0        |
| <b>Total UCR</b>            | <b>9</b> | <b>8</b> | <b>10</b> | <b>46</b> | <b>19</b> | <b>14</b> | <b>14</b> | <b>11</b> | <b>11</b> | <b>25</b> | <b>20</b> | <b>18</b> | <b>7</b> |
| <b>Total Clery</b>          | <b>2</b> | <b>0</b> | <b>2</b>  | <b>8</b>  | <b>4</b>  | <b>3</b>  | <b>2</b>  | <b>4</b>  | <b>5</b>  | <b>5</b>  | <b>6</b>  | <b>5</b>  | <b>0</b> |



## Monthly Crime Reports June 30th 2015 to June 30th 2016

| Crime                       | June      | July     | Aug.      | Sept.     | Oct.      | Nov.      | Dec.      | Jan.      | Feb.      | Mar.      | April     | May       | June     |
|-----------------------------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|
| Murder-UCR                  | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Murder-Clery                | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 1         | 0        |
| Robbery-UCR                 | 2         | 0        | 0         | 0         | 1         | 1         | 0         | 0         | 0         | 0         | 0         | 2         | 1        |
| Robbery-Clery               | 0         | 0        | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 1         | 1        |
| Aggravated Assault-UCR      | 0         | 0        | 1         | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Aggravated Assault-Clery    | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Simple Assault-UCR          | 0         | 0        | 1         | 1         | 1         | 2         | 0         | 1         | 4         | 0         | 1         | 1         | 0        |
| Sex Crimes-UCR              | 0         | 0        | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Sex Crimes-Clery            | 0         | 0        | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Burglary-UCR                | 0         | 0        | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Burglary-Clery              | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 1         | 3         | 0         | 1        |
| Theft / Theft from Auto-UCR | 3         | 2        | 7         | 6         | 10        | 13        | 10        | 4         | 12        | 7         | 8         | 11        | 4        |
| Theft of Auto -UCR          | 3         | 1        | 1         | 1         | 1         | 0         | 0         | 1         | 0         | 0         | 1         | 0         | 0        |
| Theft of Auto -Clery        | 2         | 1        | 0         | 1         | 1         | 0         | 0         | 1         | 0         | 0         | 1         | 0         | 0        |
| Drug Related Crimes-UCR     | 1         | 0        | 4         | 7         | 6         | 4         | 5         | 3         | 3         | 6         | 7         | 7         | 2        |
| Drug Related Crimes-Clery   | 1         | 0        | 1         | 6         | 5         | 1         | 2         | 3         | 3         | 3         | 3         | 2         | 1        |
| Criminal Mischief-UCR       | 2         | 0        | 0         | 2         | 2         | 4         | 2         | 2         | 0         | 1         | 3         | 0         | 1        |
| Drinking Law Offenses-UCR   | 0         | 0        | 0         | 28        | 11        | 0         | 1         | 7         | 8         | 5         | 5         | 0         | 0        |
| Drinking Law Offenses-Clery | 0         | 0        | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Driving Under Influence-UCR | 1         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| Harassment-UCR              | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 1         | 1         | 1         | 0        |
| Harassment-Clery            | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 0        |
| Weapons Possession-UCR      | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 0        |
| Weapons Possession-Clery    | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 2         | 0         | 0         | 0        |
| Trespassing-UCR             | 0         | 1        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 2         | 0         | 0         | 0        |
| Domestic Violence -UCR      | 0         | 0        | 0         | 1         | 0         | 1         | 0         | 0         | 1         | 0         | 1         | 0         | 0        |
| Domestic Violence -Clery    | 0         | 0        | 0         | 1         | 0         | 1         | 0         | 0         | 1         | 0         | 1         | 0         | 0        |
| Arson - Clery               | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        |
| <b>Total UCR</b>            | <b>12</b> | <b>4</b> | <b>14</b> | <b>46</b> | <b>34</b> | <b>26</b> | <b>20</b> | <b>18</b> | <b>29</b> | <b>23</b> | <b>30</b> | <b>24</b> | <b>9</b> |
| <b>Total Clery</b>          | <b>3</b>  | <b>4</b> | <b>1</b>  | <b>9</b>  | <b>7</b>  | <b>3</b>  | <b>2</b>  | <b>6</b>  | <b>5</b>  | <b>6</b>  | <b>8</b>  | <b>4</b>  | <b>2</b> |



## Reported Crimes Part I Offenses 01/01/17 thru 06/30/17 Comp. To Same Period in 2016

| Crime Type              | 2016<br>Clery | 2017<br>Clery | 2016<br>UCR | 2017<br>UCR | % Change | Notes                                                                                   |
|-------------------------|---------------|---------------|-------------|-------------|----------|-----------------------------------------------------------------------------------------|
| Murder                  | 1             | 0             | 0           | 0           | 0%       |                                                                                         |
| Robbery                 | 2             | 1             | 3           | 1           | -66%     |                                                                                         |
| Aggravated Assault      | 0             | 0             | 0           | 1           | 100%     | Result of pursuit cleared by arrest                                                     |
| Simple Assault          | N/A           | N/A           | 7           | 5           | -28%     | Overall Decrease of Crime to Date                                                       |
| Sex Crimes              | 0             | 0             | 0           | 0           | 0%       |                                                                                         |
| Burglary                | 4             | 4             | 5           | 4           | -20%     | 2 of 4 cleared by arrest in 2017.                                                       |
| Theft / Theft From Auto | N/A           | N/A           | 43          | 38          | -12%     | Overall Decrease of Crime to Date                                                       |
| Motor Vehicle Theft     | 1             | 1             | 2           | 2           | 0%       | 1 was reported stolen and recovered as a result of a pursuit in 2017. Subject arrested. |
| Total Crimes            | 8             | 6             | 60          | 51          | -15%     | Overall Decrease of Crime to Date                                                       |

## Reported Crimes Part II Offenses 01/01/17 thru 06/30/17 Comp. To Same Period in 2016

|                         |     |     |    |    |      |                                                                                      |
|-------------------------|-----|-----|----|----|------|--------------------------------------------------------------------------------------|
| Drug Related Crimes     | 13  | 7   | 28 | 9  | -68% | All drug related crimes are closed by arrest.                                        |
| Criminal Mischief       | N/A | N/A | 8  | 3  | -62% |                                                                                      |
| Drinking Law Offenses   | 0   | 2   | 9  | 8  | -11% | Includes open container, underage drinking, serving minor. All Cleared by summonses. |
| Driving Under Influence | N/A | N/A | 3  | 3  | 0%   | All Cleared by arrest 2017                                                           |
| Harassment              | 2   | 4   | 3  | 5  | 66%  |                                                                                      |
| Weapons Possession      | 2   | 0   | 2  | 1  | -50% |                                                                                      |
| Trespassing             | N/A | N/A | 2  | 5  | 150% | All Cleared by arrest 2017                                                           |
| Domestic Violence Acts  | 2   | 4   | 2  | 5  | 150% |                                                                                      |
| Total                   | 19  | 17  | 57 | 39 | -31% | Overall Decrease of Crime to Date                                                    |

## NJIT Fire Log 01/01/16 thru 06/30/17 Comp. To Same Period in 2016

| Type        | 2016<br>Clery | 2017<br>Clery | Notes                                                                             |
|-------------|---------------|---------------|-----------------------------------------------------------------------------------|
| Arson       | 0             | 0             |                                                                                   |
| Active Fire | 0             | 0             | These stats are subject to change after full and final review of reports for UCR. |

## **6F. SCHEDULE OF 2017-2018 TRUSTEES MEETINGS**

**NJIT BOARD OF TRUSTEES  
2017 – 2018 SCHEDULE OF MEETINGS**

**2017 Board  
Meetings**

February 9, 2017  
April 13, 2017  
**June 1, 2017 \* (BOT Mtg. /Retreat)**  
    **(No Committee meetings)**  
    **9 – 11 AM (Closed Session)**  
    **11 AM -12 PM (Public Session)**  
    **1 – 4 PM (Retreat)**  
**July 20, 2017\*\***  
September 21, 2017  
November 9, 2017

**2018 Board  
Meetings**

February 8, 2018  
April 12, 2018  
**June 7, 2018 (BOT Mtg./Retreat)**  
    **(No Committee meetings)**  
    **9 – 11 AM (Closed Session)**  
    **11 AM -12 PM (Public Session)**  
    **1 – 4 PM (Retreat)**  
July 19, 2018  
September 20, 2018  
November 8, 2018

\*Changed from June 8, 2017

\*\*Changed from July 27, 2017

**Scheduled Meeting Times**

|                   |                    |
|-------------------|--------------------|
| (12:00 – 2:00 PM) | Committee meetings |
| (2:00 – 4:00 PM)  | Closed session     |
| (4:00 – 5:00 PM)  | Public session     |

***Note: committee meetings may occur on the same day as regular BOT meeting or alternate date as determined by the committee chair.***

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**Meeting Agenda Items**

**February:** Spring Enrollment Assessment; Sabbatical Reports; Sabbatical Leave Requests; Development Growth Strategies; Branding and Marketing Report Card; Faculty Senate Report; Next Year BOT Calendar; Clery Crime Data

**April:** Budget Preview; Alumni Association Update; Cyber Security; Technology Infrastructure (On-line Library Operational & Instructional Technology); NJ Ethics Training; Year-End Pooled Endowment Performance; Clery Crime Data

**June:** Intangible Asset Review; NJII Report; Proposed Budget (Federal Cost Accounting); Promotion and Tenure; Enrollment and Growth Strategies; Retreat; BOT Officer Nominations & Following Year Committee Interest; Clery Crime Data

**July:** Annual Budget; Tuition and Fees Schedule; Annual Election of Officers; Review of Committee Chair Appointments; Nomination of Officers and Committee Chairs; Strategic Plan Progress Assessment; Clery Crime Data

**September:** Financial Audit Report; Fall Enrollment Assessment; Athletics Report; President's Annual Review; Senior Personnel Evaluations and Compensation Review; Clery Crime Data

**November:** Research Growth Strategies; KZG Consultant's Report; DC Consultant's Report; University Senate Report; Approval of Honorary Doctorate Candidates; Clery Crime Data

***Note: All meetings are scheduled to be held in the Eberhardt Hall NJIT Alumni Center Board Room***

**Updated: 4/27/17**

## **6G. REPORT ON UPCOMING CALENDAR OF EVENTS**

**NEW JERSEY INSTITUTE OF TECHNOLOGY**  
**Calendar of Events**  
**August 2017 – December 2017**

|                                            |                                                               |
|--------------------------------------------|---------------------------------------------------------------|
| New Faculty Orientation                    | August 30, 2017<br>Eberhardt Hall, Room 112                   |
| Highlanders Golf Outing                    | September 18, 2017<br>Edgewood Country Club<br>River Vale, NJ |
| Life Sciences & Engineering Ribbon Cutting | September 21, 2017<br>(10:00 AM)                              |
| Convocation                                | September 27, 2017 ( <i>new date</i> )<br>(Details to Follow) |
| WEC Ribbon Cutting                         | November 10, 2017<br>10:00 AM                                 |
| Celebration                                | November 10, 2017<br>Pleasantdale Chateau<br>W. Orange        |
| University Holiday Party                   | December 13, 2017<br>3:00 PM<br>(Location TBD)                |

## **7. CLOSING STATEMENT**



**BOARD OF TRUSTEES**

**RESOLUTION RE: CLOSED SESSION TO DISCUSS PERSONNEL MATTERS,  
REAL ESTATE, LEGAL AND CONTRACTUAL MATTERS.**

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**WHEREAS, THERE ARE MATTERS THAT REQUIRE CONSIDERATION BY  
THE BOARD OF TRUSTEES THAT QUALIFY UNDER THE OPEN PUBLIC  
MEETINGS ACT FOR DISCUSSION AT A CLOSED SESSION.**

**NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF TRUSTEES  
SHALL ADJOURN THE PRESENT CLOSED SESSION UNTIL AFTER THE  
CONCLUSION OF THE PUBLIC SESSION ON THIS DATE;**

**BE I T FURTHER RESOLVED THAT THE BOARD OF TRUSTEES SHALL  
HAVE A CLOSED SESSION TO DISCUSS MATTERS INVOLVING  
PERSONNEL, REAL ESTATE, LEGAL AND CONTRACTUAL MATTERS TO  
TAKE PLACE ON SEPTEMBER 21, 2017, AT 2:00 PM, EBERHARDT HALL  
NJIT ALUMNI CENTER BOARD ROOM.**