The meeting was called to order by Chair DePalma at 4 p.m. in Eberhardt Hall, NJIT Alumni Center Boardroom, NJIT Campus, Newark, N.J. In attendance were Chair DePalma, Vice Chairs DeCaprio and Raia, Board Members Bone, Cistaro, Cohen, Montalto, Sugla, Taylor and Toft. Absent: Vice Chair Garcia and Board Member Poddar.

Administrative members in attendance were President Bloom, Provost and Sr. Executive Vice President Deek, Sr. Vice Presidents Bishof and Sebastian, Vice Presidents Christ and Alexo, Vice President/Secretary Stern and Dean Boger.

1. In accordance with the New Jersey Open Public Meetings Act, Chair DePalma read the following statement:

   “Notice of this Meeting was provided to the public as required by the New Jersey Open Public Meeting Act, in the Schedule of Meeting Dates of the Board of Trustees of the New Jersey Institute of Technology which was mailed and sent electronically to the Star Ledger, the Herald News and the Vector on August 9, 2017, and posted on the University website. This Schedule was also mailed and sent electronically to the County Clerk on August 9, 2017 for filing with that office and posting in such public place as designated by said Clerk.”

2. By a motion duly made by Dr. Sugla, seconded by Mr. Bone and unanimously approved, the Board approved the public minutes of the meeting of November 9, 2017, with abstentions from those members not in attendance at such meeting.

3. The Board issued congratulatory proclamations to four faculty members, who were introduced by Provost Deek:

   A. Dr. Yun-Qing Shi, Professor of Electrical and Computer Engineering, was named a 2017 Fellow of the National Academy of Inventors
   B. Dr. Kamalesh Sirkar, Distinguished Professor in the Chemical and Materials Engineering Department, was the recipient of the 2017 Alan S. Michaels Award for Innovation in Membrane Science and Technology.
   C. Dr. Louis Lanzerootti, Distinguished Research Professor in Physics, was the recipient of the 2017 Arthur M. Bueche Award.
   D. Dr. Somenath Mitra, Distinguished Professor of Chemistry and Environmental Science, was the recipient of the 2017 Award for Outstanding Achievements in Analytical Chemistry.

   The Board of Trustees extended their congratulations to the named faculty for their outstanding achievements.
4. BY A MOTION DULY MADE BY MR. DAHMS, SECONDED BY MR. BONE AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION TO MODIFY REAL ESTATE EXCHANGE BETWEEN CLAREMONT & NJIT.

5. BY A MOTION DULY MADE BY MR. DAHMS, SECONDED BY MR. TAYLOR AND UNANIMOUSLY APPROVED, the BOARD voted to APPROVE RESOLUTION TO PURCHASE LIFE SCIENCE ENGINEERING CENTER RESEARCH EQUIPMENT OVER $1 MILLION THRESHOLD.

6. BY A MOTION DULY MADE BY MR. DAHMS, SECONDED BY MR. CISTARO AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION TO SUBSTITUTE $481K WITH ELF GRANT FUNDS PREVIOUSLY ALLOCATED FOR AUDITORIUM SOUND/LIGHTING TO TELECOMMUNICATIONS EQUIPMENT PURCHASES.

7. BY A MOTION DULY MADE BY DR. DeCAPRIO, SECONDED BY DR. SUGLA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE 2018-2019 FACULTY SABBATICAL REQUESTS.

8. BY A MOTION DULY MADE BY DR. SUGLA, SECONDED BY MS. MONTALTO AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION FOR NAME CHANGE OF ENGINEERING SCIENCE PROGRAM TO GENERAL ENGINEERING.

9. BY A MOTION DULY MADE BY MR. TAYLOR, SECONDED BY MR. BONE AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION FOR NJII’S FOR PROFIT LRSP HEALTHCARE INNOVATION SOLUTIONS (HIS).

10. BY A MOTION DULY MADE BY DR. DeCAPRIO, SECONDED BY DR. SUGLA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION TO AUTHORIZE EXCLUSIVE LICENSE OF UNIVERSITY INTELLECTUAL PROPERTY.

11. Dr. Bloom referred to his report in the Closed Session, providing the following highlights. He reported that there has been a significant improvement in NJIT’s description in the Princeton Review which more fairly describes our strengths and positive attributes. He met with Governor Murphy and other university leaders last week, and the Governor spoke of his interest in university relationships and partnerships with industry, as a driver of the State’s economy. Newark has made the short list of potential sites for Amazon’s HQ2. NDA’s have been entered into with regard to our participation. The 2019 Budget process is moving along well, under the leadership of Provost Deek and Treasurer Bishof. We will be back to the Board at the April meeting. We intend to extend offers of Honorary Doctorates to Mr. Richard Sweeney ’81, Co-founder of Keurig Green Mountain, Inc., and Dr. Leah Jamieson, Dean of Engineering of Purdue University and past President of IEEE. Commencement this year will take place on May 15, 2018, and all Board members are encouraged to attend.
12. Dr. Deek gave a report on Spring 2018 Enrollment. Our Spring enrollment is 10,747, an increase of 123 students from our budget projections. We anticipate a 1.5% increase in enrollment for this Fall.

13. Provost Deek introduced Dr. Andrew Klobucar, Faculty Senate President and Dr. Eliza Michalopoulou, Vice President of the Faculty Senate. He commended the shared governance efforts, and Dr. Klobucar made a presentation to the Board, with slides.

Dr. Klobucar described the ongoing advantages of shared governance, including continuing improvements in communications and transparency across campus, strong effective cooperation between all stakeholders, success and ongoing improvement of the Faculty Senate’s standing committees, increased participation and engagement of faculty in academic decision-making, and increased efficiency, as more work is done at the Faculty Senate via proper representation and less at Institute Faculty meetings. Continuing the path forward, they are building an interdisciplinary and interdepartmental approach, working together more than ever before. Academic practices are being redefined through technology, media, new learning methodologies, pedagogies, curricula, and new professional networks. They are refining committee structure and their respective operations, increasing faculty involvement, and establishing a more cooperative, respectful environment between different levels of teaching. Dr. Klobucar reviewed recent Faculty Handbook changes and accomplishment under shared governance, including “one shot at tenure”, restructuring of academic units, procedures for evaluation of upper administrators, guidelines for the award of posthumous degrees, streamlining procedures for promotion to the rank of distinguished professor, revision of academic leaves, and evaluation of emerging issues related to non-tenure track teaching staff. Other accomplishments under shared governance include ongoing refinement, assessments and approvals of department bylaws, changes to lecturer hiring and promotion policy, revision of the General Education Requirements (GER), and approval of five modes of instructional delivery (face-to-face, hybrid, converged learning, hyflex and online).

Dr. Klobucar next outlined ongoing development of the Faculty Senate as a governing body, describing the joint chair and committee changes. He thanked the university for allowing the Faculty Senate to have space in the planning process for the 2020+ plan, and gave examples of cooperative engagement with the administration on implementing new platforms and services, such as Chrome River and Anthony Travel. Additionally, the Faculty Senate is engaged in curriculum review through a new subcommittee to build better individual programs, and to review curricular issues across the university. Concerns and challenges include maintaining the current momentum of increased faculty participation towards the ongoing active development of a collaborative and open environment, continued faculty renewal, and assisting the Board of Trustees in finalizing a presidential search policy.

Chair DePalma thanked Dr. Klobucar for a wonderful report, and commended the Faculty Senate accomplishments and efforts towards the creation of an open environment which is collaborative, cooperative and focused on university success. He also commended the faculty, Dr. Bloom and Dr. Deek for setting the tone necessary to carry out the goals and vision of the Board. Chair DePalma discussed the change in leadership that will occur in 3 ½ years, noting that there will be collaborative efforts to align the Faculty Handbook and the
Board bylaws, and the Board will start to focus on this efforts starting in Fall 2018. Fortunately, we have time to accomplish this without distracting from our current momentum. Vice Chair DeCaprio added that he and Dr. Klobucar have worked together for months, and have had frank and open conversations. He thanked the Faculty Senate for making shared governance work. Dr. Bloom also thanked Dr. Klobucar for his leadership and the Faculty Senate for their accomplishments.

14. Mr. Bishof reported on the Operating Statement Year to Date and Schedule of Short Term Investments, which are in the Board materials. He noted that we will exceed our operating budget goals for this year as a result of an increase of 123 students. With respect to our short term investments, we are pleased with continuing improvements in our cash positions.

15. Vice President Alexo gave a report on Development’s fundraising progress to date. He referenced the report in the Board materials, which measured our progress towards FY 2018 goals in overall philanthropic commitments, cash and irrevocable deferred gifts, unrestricted gift income (annual fund), overall alumni participation rate and undergraduate alumni participation rate. It is our goal to develop a system to measure alumni engagement and begin conducting market research targeting under-engaged alumni to evaluate programming and interest.

Dr. Alexo also reviewed the list of upcoming events, including the CoAD Design Showcase, the Scholarship Brunch, and Alumni Weekend, encouraging all to attend. Commencement will be on May 15th this year.

16. Mr. Christ gave a report on the Clery Crime Data, which was provided to the Board in the materials.

17. The Chair announced that the next regularly scheduled Closed Session would be convened on Thursday, April 12, 2018 at 2 p.m. at Eberhardt Hall Alumni Center Board Room, to discuss personnel, real estate, legal and contractual matters. The following resolution was read and approved by all Trustees present:

WHEREAS, there are matters that require consideration by the Board of Trustees that qualify under the Open Public Meetings Act for discussion at a Closed Session;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees shall have a Closed Session to discuss matters involving personnel, real estate, legal and contractual matters on Thursday, April 12, 2018 at 2:00 p.m., Eberhardt Hall Board Room.

The next regularly scheduled Public Session of the Board will take place on Thursday, April 12, 2018 at 2:00 p.m., Eberhardt Hall Board Room, following the Closed Session of the Board.

18. The public session was adjourned at 5:00 p.m., and the Board reconvened in Executive (closed) Session, with all administrators excused except for President Bloom and Secretary Stern.