

## University Heights, Student Mall/Bursar Office Newark NJ 07102 973-596-2877

Student Name:	Student ID:	Term:
Dear Sponsor:		
Your scholarship check # re	equires the following information before proces	sing. (Copy of check attached)
Scholarship is intended to cover. (Plea	ase check all that apply)	
☐ Tuition and Fees		
Housing/Meals		
Books		
Up to Cost of Attendance (M	ay generate a refund)	
Term(s) funds to be used for (Check C	One)	
☐ <sub>Fall</sub>		
Spring		
Summer		
Academic Year ( Split equally	between Fall & Spring)	
Funds are to be used (Check one)		
Before any other scholarships	s and aid has been applied	
After all other scholarships ar	nd aid has been applied first	
NJIT to use their guidelines for	or application of funds	
If excess funds are present after applic	cation of funds (Check one)	
Student may receive refund		
Funds can be used for future	term within academic year	
	terms as long as student is attending	
	cholarship. ( Please complete attached W9 for p	processing of refund)
Sponsor Name:		
Phone #:	Contact Person:	

Return within 7 days via mail or scan and email to: Thirdparty@njit.edu

Form (Rev. November 2017)
Department of the Treasury
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.			
	2 Business name/disregarded entity name, if different from above			
page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):	
on	Individual/sole proprietor or C Corporation S Corporation Partnership single-member LLC	☐ Trust/estate		
pe.			Exempt payee code (if any)	
r ty	Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partner	100 July 100	FATOA	
Print or type. Specific Instructions on page	Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		Exemption from FATCA reporting code (if any)	
ciffi	Other (see instructions)		(Applies to accounts maintained outside the U.S.)	
Spe	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name a	nd address (optional)	
See				
0)	6 City, state, and ZIP code			
	7 List account number(s) here (optional)			
Part I Taxpayer Identification Number (TIN)				
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a			urity number	
resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other				
	s, it is your employer identification number (EIN). If you do not have a number, see <i>How to get</i>			
TIN, later.  Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Employer		dentification number		
Number To Give the Requester for guidelines on whose number to enter.				
		-     -	.	
Part	I Certification		-tttttt	
Under	penalties of perjury, I certify that:			
1. The	number shown on this form is my correct taxpayer identification number (or I am waiting for a	number to be issu	ued to me); and	
Serv	not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) ice (IRS) that I am subject to backup withholding as a result of a failure to report all interest or enger subject to backup withholding; and			
3. I am	a U.S. citizen or other U.S. person (defined below); and			
4. The	FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting	g is correct.		
you hav acquisi	ation instructions. You must cross out item 2 above if you have been notified by the IRS that you re failed to report all interest and dividends on your tax return. For real estate transactions, item 2 ion or abandonment of secured property, cancellation of debt, contributions to an individual retire an interest and dividends, you are not required to sign the certification, but you must provide you	does not apply. For ment arrangement	mortgage interest paid, (IRA), and generally, payments	
Sign Here	Signature of U.S. person ▶	ate >		
-	0.0. person?	ate F		

## **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments**. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.