UNITED HEALTHCARE PART-TIME DIRECT PURCHASE INSTRUCTIONS

1. Launch United Healthcare Website to access form: [https://www.uhcsr.com/](https://www.uhcsr.com/) and type New Jersey Institute of Technology

2. On the Welcome page under the policy dialogue box, select “Explore Policy”
3. On the policy page select “Get Started”

4. In the next window, select “Continue as Guest”

5. In Step 2, please answer the question “What insurance category best describes you?” by selecting “Part-Time Domestic”
6. Complete your zip code and select the “I have read all applicable plan documents” then click on “Next”

7. Please complete the forms by entering your information.