

Example of a Scanner-Friendly Resume

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OBJECTIVE:

To obtain a position that allows me to utilize my skills as a Web designer and JAVA programmer.

PROFESSIONAL PROFILE:

JAVA programmer who has five years experience working in the computer-programming field. Designed over 15 web sites for clients nationwide. Efficient worker with the ability to work independently as well as in a group. Dedicated professional who has demonstrated excellent written, communication, and analytical skills.

EDUCATION:

BS in Computer Information Systems, The College of William and Mary, Williamsburg, VA, May 2022, GPA: 3.29

COMPUTER SKILLS:

Programming Languages: C++, JAVA, HTML, PERL, and VISUAL BASIC.
Systems: Windows 7,8 and 10, UNIX (Sun Solaris), and MacOS.
Software: Microsoft Word, Microsoft ACCESS, Excel, Adobe Acrobat, QuarkXPress, Aldus Pagemaker, and Adobe Photoshop.

EXPERIENCE:

5/2019-present, JAVA programmer at Chandler Advertising
Created programs using JAVA.
Used HTML code for all web pages designed at Chandler Advertising.

9/2017-5/2019, Teaching Assistant at The College of William and Mary
Facilitated lab for JAVA, Web Page Design, and C++ classes. Maintained database of all student grades and projects.
Designed promotional flyers for lectures and special events.

9/2012-9/2017, Assistant Computer Operator at The McDaniel Group
Entered client data into billing database.
Managed client files.

ACTIVITIES:

5/2019-5/2021, President of The Association of Computing Machinery
Demonstrated leadership abilities by coordinating a monthly lecture series.
Increased membership of organization by 25 percent.

REFERENCES

Available upon request