

Satellite Accumulation Areas (SAA) Guidelines **(Draft)**

- Hazardous waste must be stored only in the laboratory's designated Satellite Accumulation Area (SAA)
- The waste labels are to be filled out completely – include Lab Contact Information
- Write the full name of all the chemical components and the approximate percentage of each substance. Total should equal 100%.
- The SAAs in a laboratory must accommodate all waste streams generated by the laboratory.
- All liquid waste must be stored inside a secondary container when there is risk of breakage.
- Within the SAAs incompatible waste types are separated by a physical barrier (i.e. containment bins)
- Hazardous waste must be segregated by waste type – all incompatibles, including flammables, oxidizers, poisons, acids, and alkalis must be stored separately
- SAA is located at or near the point of generation (e.g., in the lab)
- SAA is under the control of the person generating the waste
- Each lab or shop will have designated individuals responsible for hazardous waste management (i.e. SAA manager(s))
- The designated individuals will be:
 - Knowledgeable about the waste generated by the laboratory or shop operations;
 - Familiar with the NJIT Waste removal procedures;
 - Current with all mandatory laboratory and shop safety trainings; and
 - Familiar with applicable NJIT emergency response procedures.