

This Fire Watch Permit is required for any temporary operation or condition that requires the disabling of the room, area, or building's Fire Suppression (sprinkler) system or Fire Detection (alarm/detectors) system. Other than emergency situations, **Fire Watch requests should be submitted 72 hours in advance.**

Instructions:

1. Complete this permit and issue to person(s) performing the work.
2. Notify NJIT Fire Watch personnel (Facilities, EHS, and Public Safety)
3. Retain this copy in the project file, post page 2 at jobsite, scan and e-mail signed copy to: firesafety@njit.edu.
4. Other than emergency situations, **Fire Watch requests should be submitted 72 hours in advance.**

Permit #:	Date of the Watch: <small>Click or tap to enter a date.</small>	Shift:	Reg. Hours	Off Hours
Work Order#:	Location of Work (Building/Room):			
Description of Work or Condition:				
Person(s) involved in this work:				
Worker Affiliation(s):	NJIT Personnel	Contractor	Other - Specify:	
Company Name (if applicable):				
Name of fire watch person(s):				
Does this project affect fire suppression systems in:				
Just the individual room listed above (Local Fire Watch)				
The entire floor or zone of the building*				
The whole building*				

- **Fire Watch involving an entire floor, zone, or whole building must include Public Safety officers.**

I verify that the above information is correct. The anticipated start and stop times of the Fire Watch are listed below.		
Supervisor's Name:	Signature:	
Duration (in hours):	Start Time:	Stop Time:

