### Faculty/Staff Services

Highlander Pipeline / Faculty/Staff Services

#### Banner Administrative Servi...

- Self Service Banner (SSB) by Ellucian
- Banner 9 Administrative Pages by Ellucian \*\*
  Getting Started with Banner 9 [ PDF, VIDEO ] | more info...
- Banner Communication Management by Ellucian
- Slate Admissions CRM
- · Banner Relationship Management (BRM) by Ellucian
- Internet Native Banner (INB) is no longer available.
  Please use Banner 9 Administrative Pages instead.

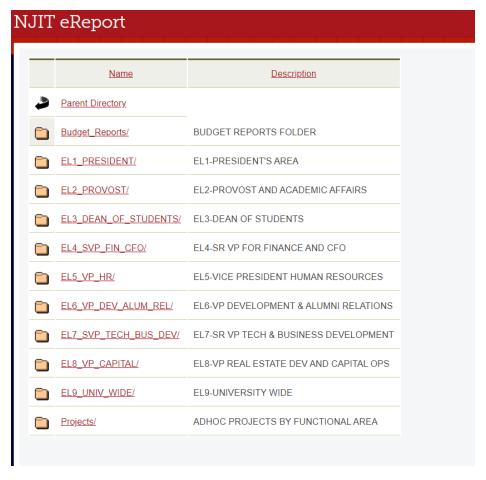
\*\* VPN required when off-campus

#### **Finance Services**

- Highlander eMerchant by Unimarket
- Travel Reservation by Anthony Travel
- Travel & Expense Reporting by Chrome River
- Executive Budget Management
- · Finance Division Web Site
- · Quick Links for Regs & POs
  - Check available balance

#### **Grant Alerts**

 Within the Faculty/Staff Services Tab within the pipeline, select Executive Budget Management under Financial Services



- Within the portal, select your executive level
- You will only have access to view your respective area





- Select your respective division
- You will only have access to EL's/DIV's based on your Banner Org security





 You will have the ability to view your areas budget at various levels, such as by account, index or a roll-up summary level



Account Category	Account Major Grouping	FY2020 Commitments	FY2021 Budget	FY2021 YTD Actual	FY2021 Encumbrances	FY2021 Reservations	FY2021 Balance Available
1-Personnel	61600-Administration Salaries	4,414,043	4,391,333	866,507	3,516,475	0	8,351
	61700-Staff Salaries	651,177	761,005	131,419	564,573	0	65,013
	61800-Hourly, Temporary and Overtime	9,295	0	0	0	0	0
	61900-Student Workers - Non union	18,554	9,360	0	0	0	9,360
	65-Benefits	2,318,003	2,594,796	500,872	2,056,848	0	37,075
1-Personnel		7,411,072	7,756,494	1,498,798	6,137,896	0	119,800
2-Non-Personnel	71-Equipment	61,664	34,966	7,340	4,276	0	23,350
	72-Utilities	20,119	25,115	5,950	0	0	19,165
	73-Supplies	14,624	5,718	16	825	0	4,877
	74-Travel, Meals, Meetings, Registratn	9,516	1,600	134	0	0	1,466
	75-Other Major Operating Expenses	1,298,352	976,345	19,201	422,794	0	534,350
	7C-Budget Reserves	0	(9,596)	0	0	0	(9,596)
2-Non-Personnel		1,404,275	1,034,148	32,641	427,895	0	573,612
4-Transfers	81-Transfers	0	(335,573)	0	0	0	(335,573)
4-Transfers		0	(335,573)	0	0	0	(335,573)
Summary		8,815,346	8,455,069	1,531,438	6,565,791	0	357,840

 All reports levels (account, index or summary) will offer the same format showing the prior Fiscal year yearend commitments, current year budget, year to date actuals, encumbrances and budget balance available