

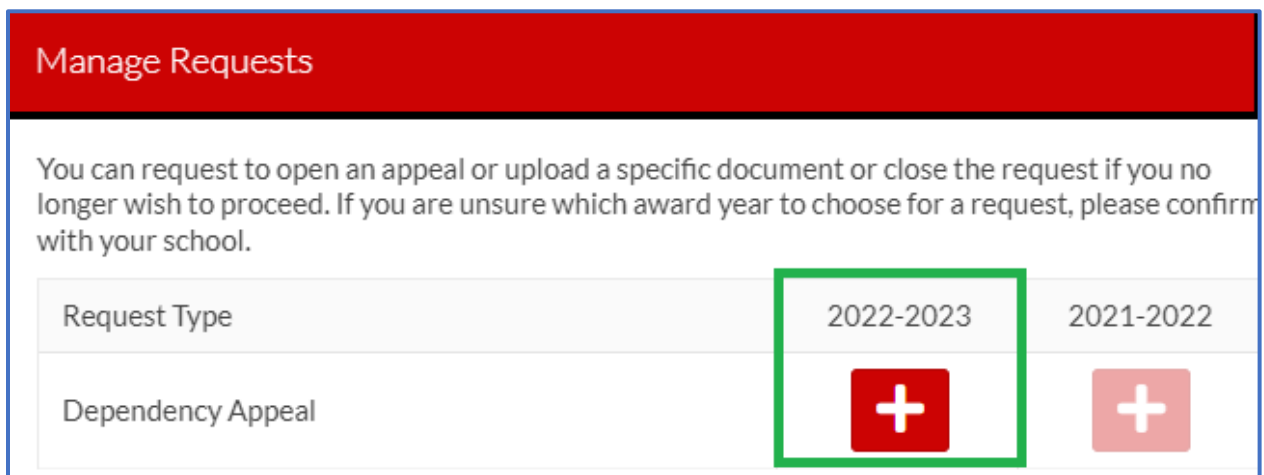
How to Submit a Dependency Override Appeal (Student Instructions)

A student who wants to submit a Dependency Override appeal must first contact the Student Financial Aid Services at 973-596-3479 or finaid@njit.edu and speak with an advisor. The advisor will open a tracking requirement that would allow the student to submit a dependency override appeal on the document portal.

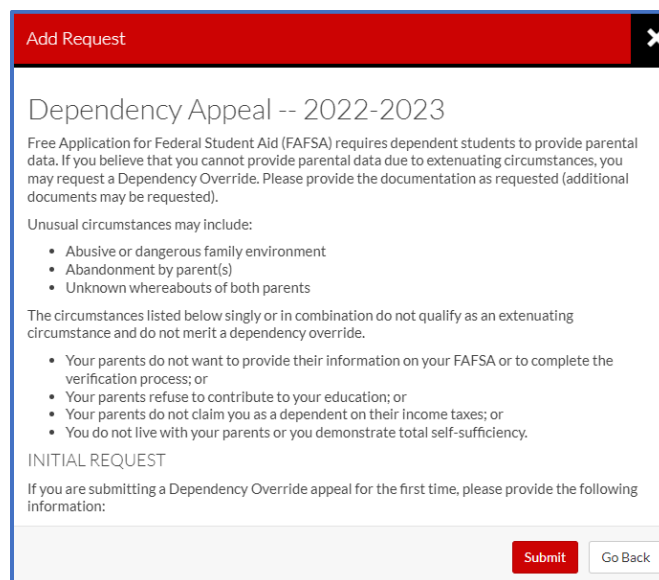
- Students will log into the document portal and click on Manage Requests.



- Click on + for 2022-2023 or the relevant aid year.



- Submit the appeal after carefully providing the details of your circumstances.

A screenshot of a form titled 'Add Request'. The form has a red header with the text 'Add Request' and a close button (X). The main content area is titled 'Dependency Appeal -- 2022-2023'. Below the title, there is a paragraph of text: 'Free Application for Federal Student Aid (FAFSA) requires dependent students to provide parental data. If you believe that you cannot provide parental data due to extenuating circumstances, you may request a Dependency Override. Please provide the documentation as requested (additional documents may be requested).' Below this text, there is a section titled 'Unusual circumstances may include:' followed by a bulleted list: 'Abusive or dangerous family environment', 'Abandonment by parent(s)', and 'Unknown whereabouts of both parents'. Below the list, there is a paragraph of text: 'The circumstances listed below singly or in combination do not qualify as an extenuating circumstance and do not merit a dependency override.' followed by another bulleted list: 'Your parents do not want to provide their information on your FAFSA or to complete the verification process; or', 'Your parents refuse to contribute to your education; or', 'Your parents do not claim you as a dependent on their income taxes; or', and 'You do not live with your parents or you demonstrate total self-sufficiency.' Below the list, there is a section titled 'INITIAL REQUEST' followed by a paragraph of text: 'If you are submitting a Dependency Override appeal for the first time, please provide the following information:'. At the bottom of the form, there are two buttons: 'Submit' and 'Go Back'.

- Click on open Dependency Appeal under Needs Action.

Needs Action

2022-2023 Dependency Appeal
Dependency Appeal

0%

- Click on PJ Dependency Override Appeal and fill out the web appeal form.

Appeals > 2022 - 2023 Dependency Appeal

2022 - 2023 Dependency Appeal

Below is the list of items the Office of Financial Aid needs you to complete for the profes

PJ Dependency Override Appeal

[PJ Dependency Override Appeal Web Form](#)

Fill Out

- Upload supporting documents and Submit.

2022 - 2023 Dependency Appeal

Below is the list of items the Office of Financial Aid needs you to complete for the professional judgment appeal process. Click on any section to view the detailed list of requirements.

PJ Dependency Override Appeal

To continue with your Professional Judgment (PJ) Dependency Override appeal you must complete the PJ Dependency Override Appeal web form.

Appeal Statement

Appeal Status: Open

PJ Dependency Override Appeal Web Form

Download Date Filled Out

[PJ Dependency Override Form.pdf](#) 05/21/2022

Upload Supporting Documentation

Upload

Submit