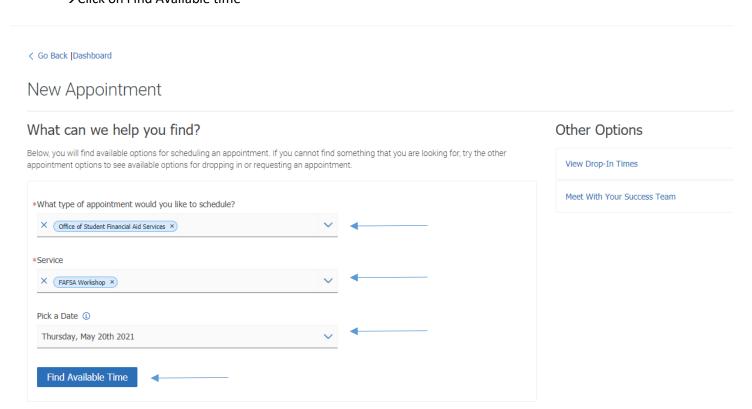
## Schedule an appointment for the FAFSA Workshop

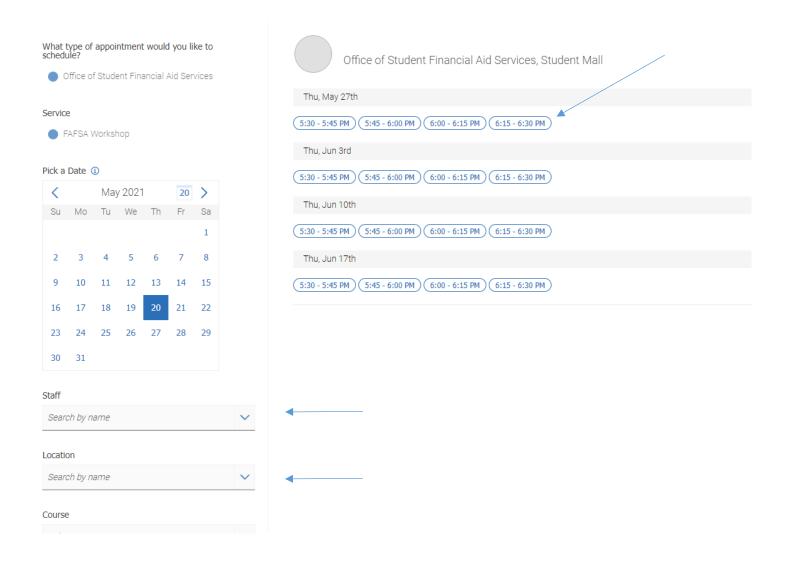
- 1. Go to my.njit.edu
- 2. Go to Student Services on the left
- 3. Go to Online Services locate Navigate
- **4.** <u>Student Home Page</u> Schedule an Appointment



Schedule Appointment — Select What type of appointment would you like to schedule from the drop down menu → Select Office of Student Financial Aid Services → Select a Service 'FAFSA Workshop' → Pick a Date → Click on Find Available time

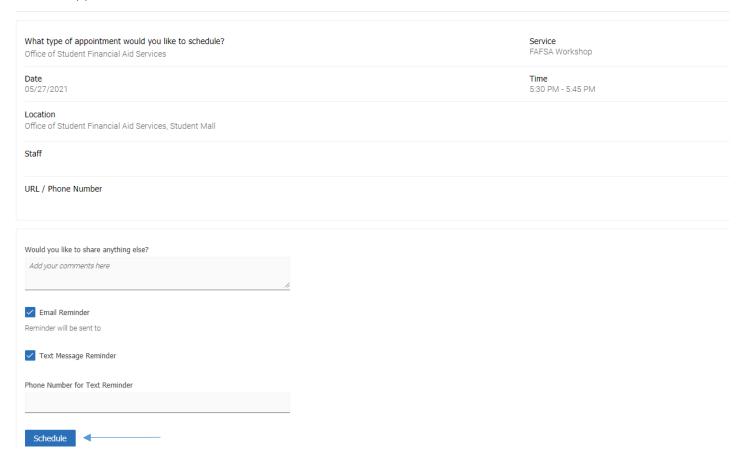


2. **New Appointment** - Select the Staff member to filter out the options. Pick up a location and a time.



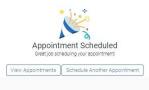
3. Schedule Appointment - By clicking on the blue Schedule button, confirm the appointment.

## Review Appointment Details and Confirm



4. Schedule Appointment – Appointment is Confirm when you see Appointment Scheduled

Success!



5. You will receive a reminder email prior to the appointment.