

**NEW JERSEY STUDENT LOAN CODE OF CONDUCT  
FOR INSTITUTES OF HIGHER EDUCATION**

**I Prohibition Against Certain Remuneration to the College**

1.1 The College shall not solicit, accept, or agree to accept anything of value from any Lending Institution in exchange for any advantage or consideration provided to the Lending Institution related to its Student Loan activity. This prohibition shall include, but not be limited to:

1.1.1 Any Revenue Sharing agreements;

1.1.2 The College's receipt from any Lending Institution of any computer hardware for which the College pays below market prices; and

1.1.3 Printing costs or services.

1.2 The prohibition of Section 1.1 shall not be constructed to prohibit the College from soliciting, accepting or agreeing to accept favorable terms or conditions of a Student Loan inuring directly to Borrowers.

1.3 The College shall not solicit, accept, or agree to accept from any Lending Institution any computer software for the electronic management of Student Loan disbursements unless such software can manage Student Loan disbursements from all Lending Institutions.

1.4 Notwithstanding anything else in this Code of Conduct, the College may accept assistance as contemplated in 34 CFR 682.200(b)(definition of Lender)(5)(i).

**2 Prohibition Against Remuneration to College Employees**

2.1 The College shall require and ensure that no officer, trustee, director, employee, or agents of the College accepts anything more than nominal value on his or her own behalf or on behalf of another during any 12 month period from, or on behalf of, a Lending Institution.

2.2 The prohibition of 2.1 shall include, but not be limited to, a ban on any payment or reimbursement by Lending Institutions to any College employee for lodging, meals, or travel to conferences or training seminars.

2.3 The prohibition of Section 2.1 shall not be constructed to prohibit any officer, trustee, director, employee, or agent of the College from conducting non-Student Loan business with any Lending Institution.

**3 Limitations on College Employees Participating on Lender Advisory Boards**

3.1 The College shall prohibit any officer, trustee, director, employee, or agent of the

College from receiving any remuneration for serving as a member or participant of an advisory board of a Lending Institution, or receiving any reimbursement of expenses for so serving provided, however, that participation on advisory boards that are unrelated in any way to Student Loans shall not be prohibited.

3.2 The prohibition of Section 3.1 shall not prohibit any officer, trustee, director, employee, or agent of the College, who is uninvolved in the affairs of the College's financial aid office, from serving on a Board of Directors of a publically traded or privately held company.

#### **4 Preferred Lender Lists**

4.1 The College shall not provide or otherwise disseminate or make available a Preferred Lender List that:

4.1.1 is used to deny or otherwise impede a Borrower's choice of lender; or

4.1.2 contains fewer than three unaffiliated Lending Institutions.

4.2 Every brochure, web page or other document that sets forth a Preferred Lender List must disclose in plain language the process by which the College selected lenders for the list, including but not limited to the criteria used in compiling the list and the relative importance of those criteria.

4.3 Every brochure, web page or other document that sets forth a Preferred Lender List or identifies any lender as being on said Preferred Lender List shall state in the same font and same manner as the predominant text on the document that a borrower has the right and ability to select the Lending Institution of his or her choice, is not required to use any of the lenders on the Preferred Lender List, and will suffer no penalty or unnecessary delay by the College for choosing a lender that is not on the preferred lender list.

4.4 The College's decision to include a Lending Institution on any Preferred Lender List shall be determined solely by consideration of the best interests of Borrowers who may use the Preferred Lender List, without regard to the pecuniary interests of the College.

4.5 The composition of any Preferred Lender List shall be reviewed and updated at least once a year by the College.

4.6 No Lending Institution shall be placed on any Preferred Lender List unless the Lending Institution provides assurance to the College and to Borrowers that advertised benefits upon repayment will continue to inure to the benefit of Borrowers regardless of whether the lending institution's Student Loans are sold.

4.7 No Lending Institution that, to the College's knowledge after reasonable inquiry,

has an agreement to sell its Student Loans to another unaffiliated Lending Institution shall be included on any Preferred Lender List unless such agreement is disclosed therein in the same font and same manner as the predominant text on the document in which the Preferred Lender List appears.

## **5 Prohibition of Lending Institution's Staffing of College Financial Aid Offices**

5.1 The College shall prohibit and shall ensure that no employee or other agent of a Lending Institution is ever identified to students of the College or their parents as an employee or agent of the College.

5.2 The College shall prohibit and ensure that no employee, representative, or agent of a Lending Institution provides staffing services to the College's financial aid office.

5.2.1 The prohibition of Section 5.2 shall not be construed to prohibit any Lender from providing "entrance" and "exit" interviews allowed by 34 CFR 682.200(b)(Definition of Lender)(5)(I), provided, however, that the College shall ensure that any such employee, representative, or agent of a Lending Institution conducting such interview identifies himself or herself as a representative of the Lending Institution and does not promote the Lending Institution's products during such interview.

## **6 Electronic Loan Documents**

6.1 The College shall not direct in any manner potential Borrowers to electronic loan applications, electronic master promissory notes or other loan agreements that do not provide a reasonable and convenient alternative for the Borrower to complete such a document with any federally approved Lending Institution offering the relevant loan in this State.

## **7 School as Lender**

7.1 If the College participates in the "school as lender" program under 20 U.S.C. 1085(d)(1)(E), the College may not treat School as Lender loans any differently than if the loans originated directly from another lender; all sections of this Code apply equally to such School as Lender loans as if the loans were provided by another lender.

## **8 Prohibition Against "Opportunity Loans"**

8.1 The College shall not arrange with a Lending Institution to provide any Opportunity Loans to Borrowers. Nothing in the Agreement, however, shall be construed to prevent the College from offering or arranging loans to international students, at fair market rates, when those students would be otherwise unable to secure a domestic loan.