

WELCOME TO NEW JERSEY INSTITUTE OF TECHNOLOGY  
DEPARTMENT OF HUMAN RESOURCES  
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## PRE-ARRIVAL INFORMATION FOR EXCHANGE VISITORS

Please report to the Department of Human Resources when you arrive.

Purpose of this sheet – This sheet is intended to provide exchange visitors with pre-arrival information about a variety of topics to ensure that they understand the nature, objectives, and requirements of their programs, to ease their arrival and help them derive the fullest benefit from their experience in the United States and at NJIT.

Purpose of the Exchange Visitor Program – The broad purpose of the exchange visitor program is to promote international education and cultural exchange in order to develop mutual understanding between the people of the United States and other countries. Exchange programs exist in a variety of formats and permit visitors to come to this country for a wide range of activities. This school's exchange visitor program provides opportunities for study, research, and teaching.

If you are not in the United States (or currently in the U.S. but will leave the U.S. before you begin your experience at NJIT), here are your visa instructions. Enclosed is Form DS-2019, "Certificate of Eligibility of Exchange Visitors (J-1) Status." If you are outside the United States, you should sign the EXCHANGE VISITOR CERTIFICATION: section at the bottom of the form then present it to an American Embassy or Consulate to apply for your J-1 exchange visitor visa. (Canadians do not need passports or visa stamps to enter the U.S., but they do have to show form DS-2019 at the port of entry to obtain status as a J-1 exchange visitor.) The consular officer will return the form to you, and you should present it again to a United States Citizenship and Immigration Services (USCIS) officer at your port of entry to the United States. That officer will return the form, along with an I-94 departure record card. Keep forms DS-2019 and I-94 card with your passport. They are your proof of J-1 status, and you will need them for such

purposes as extending your permission to stay in the United States, work permission, and re-entry to this country after temporary trips abroad during the period of validity of form DS-2019. If your J-1 visa has another institution noted on your visa page, it is still valid. This means you could use that current visa and your new DS-2019 form.

The Home-Country Physical Preference Requirement [212(e)] – Some, but not all exchange visitors are subject to this requirement. Its purpose is to have the home country benefit from the exchange visitor's experience in the United States. Exchange visitors come to this country for a specific objective such as a program of study or a research project. This requirement is intended to prevent a participant who is subject, from staying longer than necessary for the objective, and to ensure that he or she will spend at least two years in the home country before coming back to the United States for a long-term stay. For the terms of the requirement, please see item 1(A) on page 2 of the enclosed form DS-2019. If you have any questions about the requirement, including whether or not you will be subject to it, please raise them with the consular officer when you apply for your visa, or direct them to the Department of Human Resources.

Housing – The Department of Human Resources cannot make arrangements for your housing, so you should plan to arrive in advance of the beginning date of your program. Visiting J-1 professors and research scholars may seek the assistance of their academic departments in locating appropriate housing.

Other Likely Costs –For basic living expenses an exchange visitor should expect to spend a minimum of \$1,500 per month, plus approximately \$400 per month for an accompanying spouse, and approximately \$250 a month per each child.

Health Care and Insurance – This school operates a health center for students. However, partially supported by student fees, its services are available only to students and not to non-student faculty members or visiting professors or research scholars. Exchange visitors are required, as a condition of their J-1 status in the United States, to carry health insurance for themselves and their accompanying family members.

By government regulations (amended 10/16/2014), minimum coverage must provide: up to \$100,000 per accident or illness; up to \$25,000 for repatriation of remains; up to \$50,000 for medical evacuation to the home country, and a deductible not to exceed \$500 per accident or illness. Coinsurance may not exceed 25 percent payable by the exchange visitor or sponsor. Acceptable coverage may not exclude risk inherent in the activities in your exchange visitor program. The company providing the insurance must have an A.M. Best rating "A-" or above; a McGraw-Hill Financial/Standard and Poor's Claims-paying ability rating of "A-" or above; a Weiss Research Inc., rating of "B+" or above; a Fitch Ratings, Inc. rating of "A-" or above; a Moody's Investor Services rating of "A3" or above; or such other rating as the Department of State may from time to time specify.

Exchange visitor professors and research scholars who are employed by NJIT may qualify for the health insurance offered by the University. Others will want to bring insurance from home, or to purchase insurance from an independent carrier. Either way, the insurance purchased must meet the requirements above. In the United States, certain kinds of elective medical care, such as eyeglasses or dentistry, are ordinarily not covered by insurance and they are very expensive. Whenever possible, exchange visitors should take care of those needs before leaving home.

#### NJIT and Newark

For more information about NJIT and the Newark area, please visit:

<http://www.njit.edu/about/visit/newark-ny.php>.