

Minutes
Lecturers and Educators Congress

Oct. 26, 2022

4:00-5:30PM – [via WebEx](#)

I. President's Report

- Provost search [community input survey](#) extended to Oct. 28 – 2 LEC reps on the committee.
- VP of Enrollment Management candidate visits:
Friday, Oct. 28 at 3:00pm.
Thursday, Nov. 10 at 2:45pm.
(There may be one online meeting TBD)
- Employee Engagement Survey - via email Nov. 7 - 18
- Lecturers: update Digital Measures by Nov. 1!!! (see item II) – Maria has access to the rubrics.

*II. Faculty Annual Report System - Digital Measures - Jolanta Soltis & Kathleen O'Neill

Slideshow:

<https://docs.google.com/presentation/d/1ok-FQjNkuReEbCo3WFscmAbSdmshCxgmsRyhDZU3a8/edit#slide=id.p>

For the new Lecturer Merit Process, we are using Watermark Faculty Success (Digital Measures).

Recording will be made available.

III. Committee Reports

- a. Faculty Senate - Jaskirat/Maria
 - a. Jaskirat and Andrew Klobucar brought presentation on the notion of moving ULs to be Teaching Faculty. Questions on promotion process, movement between tracks. Positive

reception, but need to fill in the blanks. Were asked to add reps from Honors College, CFRR, and PSA.

- b. Andrew Christ on building
- c. Travel policy – no Air B’n’B for university travel (liability issue)

Sign up for direct deposit with Accounts Payable for fastest reimbursement – different than from Payroll. Anthony Travel is recommended by not required.

- b. TLT – Maria
 - a. Will soon be a new university policy on online exam proctoring.
 - b. New policies on acceptable use and data classification.
 - c. Two-factor authentication will be required for all faculty by February. Consider getting a hardware token/fob (through the IST website) in case you leave your cellphone home. <https://ist.njit.edu/2fa> Also be aware that you can clear it for four days at a time.
 - d. Classroom scheduling – partner with the Registrar to have a scheduling system that is more sensitive to pedagogical needs.
- c. New Adjunct Contract (UCAN) – Scott
 - Negotiations have begun; proposals have been made, and the Administration’s response are awaited. Graduate students are very involved now. Adjuncts are asking for pay commensurate with what a Lecturer makes. Asking for health care, and a seniority plan for Adjuncts.
- d. CFRR - Maria (for Gerry)
 - a. Postponed discussion of Jaskirat’s presentation since new members have been added.
 - b. Discussion of Egypt campus.
 - c. HCAD
 - d. Digital and online courses, hybrid courses.
- e. Finance committee - Chris Z. – not here.
- f. Campus Life – John Esche
 - a. Issues with scheduling the WEC; campus-wide scheduling issues. Student groups have lost committed space within two hours of an event.

IV. New Business

CWLA is hosting a discussion on the Campus Climate Survey from last year next week. Thursday 11/3 - 11:30-12:50, CKB 116 with Marybeth Boger and Dale McLeod.