

**Minutes**  
**Lecturers and Educators Congress**  
**February 27, 2019**  
**Fenster Hall 190, 4:30 PM–5:30 PM**

Present: Kyle Riismandel (President), Maria Stanko (Vice President), Catherine Siemann (Treasurer), Caroline DeVan, John Esche, Risa Gorelick, Melodi Guilbault, Alisa Krishtal, Tom Ogorzalek, Jeff Reaves, Rafeeza Shahabudeen, Leon Vaks, Chris Zeiner

I. President's Report (5 mins)

- a. Teaching Faculty: Provost used this term in a recent report; we have a committee working on it.
- b. 2020+: Committees have formed. Maria reported that on the Faculty committee the notion of expanding the category of Teaching Faculty and other teaching related issues are on the list of priorities.

II. Master Teacher Proposal (10 mins)

Draft was circulated for discussion; this will be considered by a faculty committee on April 1. Kyle will include some of our concerns and objections.

III. Proposal to Provost – LEC Role in Shared Governance (20 mins)

Kyle circulated a draft of a proposal to the Provost on Instructional Staff's role in shared governance. For example, the addition of a Lecturer on many of the important committees, such as the presidential search committee. We're looking for a minimum of representation. There was a discussion of the 3:1 ratio (faculty: instructional staff) that's in the document. A version will be sent out with revisions for a vote within a week.

IV. Committee Updates (10 mins)

*Finance Committee:* Chris Zeiner reported on the internal audit. Nothing major uncovered, just some minor issues.

*TLT Committee:* Caroline promoted that there is a motion made to adopt Canvas this fall with a transition period of about a year. Now goes to Faculty Senate.

Maria reported that ITE has a series of adjunct workshops this semester; the schedule is on the ITE website – professional development for adjuncts “Adjunct Workshop Series”

*Faculty Senate:* Maria reported that we’ve revised the list of peer institutions, although there is some disagreement. (Kyle will circulate it.) We are now an R1 institution. The Canvas motion was introduced to Faculty Senate.

V. New Business (10 mins)

Risa raised the notion of *water in Newark*. Jeff collected the water samples for the institution last year; most of the water rated well, but there are some problem areas with the fixtures. Kyle pointed out there is a Facilities open house coming up. John Urofsky and Scott Kent are on that committee.

Alisa suggested that we could hold an event to introduce lecturers to the LEC and what we do. She will propose a *social event* (other than our pub nights) for us to consider. Risa suggested perhaps an evening event at the Newark Museum. Alisa and Risa are now the informally constituted *subcommittee on fun*.

John Esche suggested we *flyer mailboxes* once a semester; he offered to set up a newsletter in paper format. Alisa would like to do a *semester kick off email* as well.

Caroline is on the membership committee for PSA. She wants to hold an event on the course multiplier and is open to suggestions for other ideas. Tom mentioned that architecture faculty wants clarity on PSA issues; they were referred to John and Melodi.