

Minutes
Lecturers and Educators Congress
October 28, 2020
430PM - WebEx

Present: Kyle Riismandel (President), Scott Kent (Secretary), Catherine Siemann (Secretary), Jose Alcala (NCAD), Caroline Devan (Biology), Risa Gorelick (Humanities), Melodi Guilbault (MTSM), Thomas Ogorzalek (NCAD), Jaskirat Sodhi (NCE), Pedro de la Torre III (Humanities), Ryan Tolboom (YWCC), Christopher Zeiner (NCE)

The meeting began at 4:30.

I. President's Report

- a. **BoT Chair at FS and IFM** – Robert Cohen will be at both those meetings. Kyle has created a shared document to share our concerns, which he will be circulating. We can attend, but cannot speak, so our concerns will be funneled through Kyle and Maria.
- b. **Elections:** We failed to hold elections last year because of Covid-19; Caroline will run them again. Everyone's positions but Jaskirat's and Ryan's are up for re-election. If you want to rotate off, it would be helpful if you could find someone else to offer to run for your spot, and the officer positions are up for nominations. Melodi will be leaving at the end of the semester to become Assistant Dean of MTSM.
- c. **Pandemic Recovery Committee** – looking for volunteers for subcommittees.

II. Changes to the University Senate Constitution -- approved

- III. Presidential Search Update/LEC Rep Procedure– we need to submit three candidates and they will choose – candidates must be University Lecturers. Maria will be in charge of it. Kyle plans to self-nominate. Candidates should explain why they are qualified to represent our interests. The LEC will screen potential candidates. Spring is reasonable to do this. Do we want to run the nominations along with the nominations for LEC offices?

IV. Committee Updates

- a. **Pandemic Recovery Subcommittee on Instructional Delivery:** Pedro, Melodi & Jaskirat:

- Accommodations
 - Spring break will not be eliminated
 - Back2Classroom app will be opt-in as well as opt-out & shorten the timeframe, hoping to get improvements up for spring semester)
 - online suggestion boxes to allow greater participation
 - in-person attendance for converged classes is low and declining. Focus on quality – are students learning or is this just a way to maintain an in-person presence? Are there other ways we can promote teaching and learning?
 - Cisco classrooms will have breakout capacity. (Then we must make sure students have headsets.)
 - Spring semester schedule will come out on November 13 – 6 weeks later than usual, but they’re trying to make sure they’re leveling out converged classes. Trying to have sections that will be converged, so that sufficient students will turn up to make it worthwhile. Trying to get back to more traditional classrooms.
 - Bandwidth issues with Webex have been experienced in architecture studio.
 - Students are coming to campus to attend remotely.
 - ITE workshops on converged learning will continue.
 - Academic integrity issues – looking into a new software called Honor Lock, which is supposed to be better than Proctor U.
 - Student Life/Services survey going out soon – suggest questions to committee members.
- b. **Faculty Senate** – Student Survey
- c. **Facilities** – Scott -- committee hasn’t met. Contractors are submitting bids for tearing down the Mueller Building.
- d. **Finance** – Chris – the financial markets are doing better, so things seem less dire. Biggest fear financially is having to shut the residence halls down and to reimburse the students. The grant money is being received more quickly. The budget is funded through the rest of the year barring closing dorms and parking. Applications are strong compared to national trends, but graduate students are down because so many of them are international.
- e. **Information Systems** – last meeting was in August. Things are happening in Instructional Technology committee instead.
- f. **University Senate** – Scott – nothing to report.
- g. **TLT** – Caroline – getting updates, much of which was covered in other reports.
- h. **Campus Life** – instructional delivery, surveys going out to students.
- i. **HR** – nothing to report.

- j. **PSA** – first negotiating meeting since February – November 19 and December 10. There will may be a raise from last year, although we'd thought it was gone. Many new players on the administrative side. Just had elections, everyone who was an officer was reaffirmed as an officer, ran unopposed.
- k. **Committee on Faculty Rights and Responsibilities Update** -- since Melodi is moving up, we will need a new rep to that committee. If anyone is interested, talk to Kyle, preferably not from CSLA.

V. New Business– none.

The meeting was concluded at 5:37pm

Respectfully submitted,

Catherine Siemann, Secretary