

Major/Minor/Concentration Change FAQ

1. Who can use major/minor online form?
 - a. The form is available for ***continuing*** graduate and undergraduate students.
2. What if I am a new student?
 - a. If you are an ***incoming first year, new graduate, or a new transfer student***, you are not eligible to use this form. You must complete your first semester before you can change majors. Please contact your academic advisor for further assistance.
3. How long does it take to process my change of major/minor?
 - a. The Registrar's Office will process requests as received from the academic department. Please allow 5 business days for processing upon receipt of the advisor's decision. Any questions or concern, please email changemajor@njit.edu. Students applying to a major within HCAD will need to view the requirements on their website.
4. Can I have multiple requests?
 - a. You can only have 1 request at a time. If a request to change, add, or delete a major/minor/concentration is in progress, students will not be able to make further requests until the first has been approved or denied by the program advisor. The student can then submit a second request.
5. How would I know if my request was approved or denied?
 - a. You will receive an email confirmation when this process is complete. You can then view your new major/minor/concentration via Highlander Pipeline.
6. What are the requirements to change a major?
 - a. Your eligibility to change your major is dependent upon program criteria. Please refer to the university [catalog](#). You can also visit the academic department's website for more information.
7. What if I am graduating? Can I use the form?
 - a. You should NOT attempt to change your major/minor/concentration if you are scheduled to graduate. Please contact registrar@njit.edu and we will assist you with your request. Attempts to change your major in the semester you anticipate graduating will interfere with processing your diploma, the commencement ceremony, your academic record, etc.
8. What is the second major or dual major that I want to add is not on the drop down list?

Please contact changemajor@njit.edu for additional assistance.