



Staff Council Minutes

Overview

Meeting Date:	10/21/2021	Time:	1:00 - 3:00 p.m.	Location:	Fen 590 & WebEx
Meeting Leader:	Carreras, Alexandra	Timekeeper:	Cruz, Angel		
Participants:	Bracero, Isabel <input type="checkbox"/>	Garcia, Julio <input checked="" type="checkbox"/>	Nieves, Luis <input checked="" type="checkbox"/>		
	Carreras, Alexandra <input checked="" type="checkbox"/>	Greenwood, Allison <input checked="" type="checkbox"/>	Screen-Reddick, Noelle <input checked="" type="checkbox"/>		
	Carter, Christopher <input checked="" type="checkbox"/>	Herrera, Cecille <input checked="" type="checkbox"/>	Shah, Hemal <input checked="" type="checkbox"/>		
	Clarke, Dominique <input checked="" type="checkbox"/>	Howard, Jasmine <input checked="" type="checkbox"/>	Stinchcombe, Amy <input type="checkbox"/>		
	Corchado, Sasha <input checked="" type="checkbox"/>	Janz, Scott <input type="checkbox"/>	Velez, Vanessa <input type="checkbox"/>		
	Cotrina, Marisela <input checked="" type="checkbox"/>	Lawson, Ian <input type="checkbox"/>	Villacis, Jessica <input checked="" type="checkbox"/>		
	Cruz, Angel <input checked="" type="checkbox"/>	Livingstone, Daniel <input type="checkbox"/>	Vin, Priya <input checked="" type="checkbox"/>		

Meeting Purpose: Meeting of the University Staff Council

Preparation: Review any Staff Council related documents emailed prior. Bring copies to the meeting.

Time	Agenda Item(s)	Process/Responsible Parties
1:00 p.m.	Welcome	Carreras, Alexandra
1:10 p.m.	Meeting Start Jeffrey Beatty, no longer with university/staff council. Priya Vin to be re-added, upon approval from supervisors.	Carreras, Alexandra
1:15 p.m.	Discussed Committee Updates/Vacancies	Carreras, Alexandra
	Campus Life: Cotrina, Marisela	Discussed pandemic updates, 92% of students are vaccinated, accommodations for students and exceptions. There was a climate survey sent out, looking for about 40% response rate for students/staff. Looking to replace chief diversity officer. Discussed Title 9. Discussed concern of student mental health and the "see something, say something" message. Remainder of notes and agenda attached to this meetings minutes.
	Facilities: Garcia, Julio	Cullimore lecture hall almost completed. Park location being completed within two weeks. GITC having a lobby updated. VentureLink EDC building, federal grant provided in multiple phases and this funding was subdivided to create two additional spaces, Weston Hall has had issues with leakage and currently being fixed to ensure no water leakage, there has been a roof assessment to rank current statuses and this is what guides which roof to fix first (Tiernan is next to be looked at with Micro building currently being worked on - strategically they are attempting to fix all roofs). Warren street project being worked on, project in front of WEC is a firepit for the students (propane tank - fire safety discussed), Fenster has a study going on (relocation study).
	Human Resources: Bracero, Isabel Clarke, Dominique Nieves, Luis Shah, Hemal (added)	Met on October 6: regarding covid (only 32 cases as of oct6, dashboard for current statistics), if you're out due to covid contact HR to maintain good data keeping, email sent out regarding benefits/flu shots, booster will be dependant on state guidelines and mandates, climate survey and best places to work survey (urge everyone to take the survey), presidential search ongoing and an update will be released in January, best places to work survey (data was discussed and summary is everyone generally has a good working relationship with their supervisor, work well together, the longer you're here the more your dissatisfaction, they're attempting to remedy situation by improving certain things, improve upon vision care, discussed career path progression and lack of promotions and growth, online training manual, hr will also have a point of contact per department called a "partner", discussed FSA benefit through HR. Posed having Dale attend a meeting to discuss.
	Info Systems & Communications: Cruz, Angel (added)	Vacant position. Angel Cruz volunteered.
	Finance: Corchado, Sasha (added)	Vacant position. Sasha Corchado volunteered. Allison attended and said Spring enrollment is looking great. There's an improved collection of grants. Mostly good news with revenue entering NJIT. Plan to expand brand NJIT in Egypt. Agenda is included with minutes.

	Faculty Senate: <i>Corchado, Sasha</i>	Discussed time needed to bank sabbatical leave. Some concern with the Egypt branding project based around cultural needs. Presidential search took up a bulk of the meeting, concern with lack of transparency. Decision might be made by December and number of candidates wasn't aware. Minutes shared with staff council minutes.	
	Strategic Planning: <i>Vacant</i>	Vacant and will look into who is the contact and who sat in this position prior.	
	University Senate: <i>Carreras, Alexandra Greenwood, Allison</i>	A lot of what was discussed at facilities meeting, all VPs speak on their committees. Masters enrollment is highest it has ever been. Also looking to grow PHD student enrollment, about 500 currently.	
	Election Committee: <i>Cruz, Angel Herrera, Cecille Howard, Jasmine Screen-Reddick, Noelle</i>	No update needed.	
	Pandemic Recovery Advisory: <i>Carreras, Alexandra Greenwood, Allison</i>	Discussed covid vaccine percentages and we are one of the highest percentage of vaccinated in terms of schools. Testing for students is strict for unvaccinated, if they miss a meeting they are notified and strongly encouraged to meet their testing requirement. Work from home is not convenient and at the discretion of your supervisor. As of now, we're doing great and they do not foresee another work from home mandate.	
	Campus Climate Workgroup: <i>Vacant</i>	No volunteers, tabled until next meeting.	
2:25 p.m.	Reviewed Open Action Items	Carreras, Alexandra	
	Closed: Gym Signup issue, MLK public safety,		
	Updated: Parking difficulty with lot 12 timing (Luis to request time adjustment to better suit parking needs)		
2:43 p.m.	New Topics	Carreras, Alexandra	
	Angel will send updated distribution list to memberlist		
	Other committee agendas will be attached to these minutes		
3:00 p.m.	Meeting Adjourned	Carreras, Alexandra	
Open Action Items			
Status	Action to be Taken	Responsible	Due Date
Open	Parking has been difficult, what can be done? Update 9/17/21: Gjini says they will be having PSD open lot 12 on Tuesday, Thursday to have additional spots available during heavy times. Email will be sent via Emma.	Public Safety	
Open	Transitioning to remote-work during inclement weather/state of emergencies does not seem fair Update 9/17/21 Sasha to reach out to Andrew Christ and Amy Baker	Pandemic Recovery	

OPEN	<p>How close is NJIT to being a smoke free campus?</p> <p>Update 9/17/2020 - Not a smoke free campus, is less of a priority in Covid times, will bring back up with Campus Life Update 10/15/2020: Campus Life Next Meeting Update: 11/19/2020: Address when we are back to campus. Update: 2020-12-17: No update Update 1/21/21: Has been brought up on hold due to other high priority such as covid. Update 2/18/2021: It was brought up in last campus life meeting. Not urgent. Did not meet since. Marisella will bring this up at next meeting Update 3/18/2021: No discussion Update 3/18/2021: On hold until we are back to work. Update 4/15/2021: Was brought up, Student Senate is active with this. Many areas of the University have to get involved, HR Etc.Mary Beth would provide feedback as to if this is moving forward. Update 5/20/2021: Student Senate is actively pursuing this MaryBeth Boger will provide feedback moving forward. Update 6/22/2021: Mariela, this has been brought up to Dean Boger. It would be brought up a the University Senate but they have not met yet. It is still outstanding issue. HR would need to be involved, Dean would get back to us</p> <p>Update: We are not close at all to achieving this. There are a lot of moving pieces to this. In fact it is hard for state run colleges/universities in NJ to achieve this (even though Essex CC is smoke free). We have unions and HR to consider in this process as well. Dean Boger is actively looking for alternative ideas on this topic.</p> <p>Update 9/17/2021: Luis nieves will reach out to Shakera Rodgers about Rutgers being smoke free including e-cigarettes. This is also a cleanliness issue as refuse and waste have been piling up in areas.</p>	Campus Life and HR	
Closed	<p>New Gym Signup is complicated and fills in even when people aren't there</p> <p>9/17/21: Angel will reach out to Andrew Shwartz to discuss possibility of having open walk-in slots available 10/21/21: Closed, IM leagues was updated to have unlimited sign-ups</p>	Athletics	
Closed	<p>Hard to make left turns from New St to MLK by the Fenster Deck, and also from New St to Lock St near STPG. Can Public Safety direct traffic in these areas?</p> <p>Update: This has been done, but making the turns is still difficult. Ian Lawson will bring this to Public Safety Lt's attention. Update 9/17/2020 - Traffic is low, keep open for phase 3 when more people on campus and re discuss. Update 10/15/2020: SAME Update: 11/19/2020: SAME Update: 2020-12-17: No update Update 2/18/2021: Ian - Brought to attention of deputy chief and lieutenant. It would not be a problem to position a officer from 4:40 to 5:50 PM to assist with turns. This would start when Univerity returns to normal operations. Update 3/18/2021: Keep open until back in session and how new procedure is functioning. Update 4/15/2021: Discussion on STPG access . The ability to make a left from Lot 7 and Fenster Lot. Keep open until we start up again. Update 5/20/2021: Waiting for return to work, possibly August. UPDATE 6/22/2021: Will bring this up to Public Saftey Chief, as we return to work. Mention to member Ian.</p> <p>Per DC Kevin Kesselman an officer will be posted on New St & MLK as well as New St & Wilsey from 4:30pm to 5:30pm Monday-Friday, unless something comes up as Public Safety is short staffed and they need to maintain safety on campus. An officer will also remain at the Lock St/New St crossing.</p> <p>Update 9/17/2021: now there is an officer at fenster in the morning but not after work Updated 10/21/2021: Motion to close, closed</p>	Public Safety	

<p>Closed 9/16/21</p>	<p>Will the WEC & Honors gyms reopen for the Fall? There are talks on other areas not normally used for class to hold classes. This may possibly affect the gyms.</p> <p>Update 9/17/2020 – Open for athletes but not open to the public. Fitness Center Open to students with reservations. Basketball and some tennis courts are closed since they are being used for classes. Are there any services open for staff? Asked about gym at the HR Meeting?</p> <p>Update 10/15/2020: WEC is open for 25% access by request, only students. Are Staff Members allowed to be added. HR committee will ask at next meeting</p> <p>Update: 11/19/2020: Bring up at HR Committee Update: 2020-12-17: No update Update 1/21/21: Will talk to athletes about staff access. mentioned in HR Committee Update 2/18/2021: Brought up at last meeting we will ask about it at next meeting in April. Update 3/18/2021: Will be brought up in next HR Meeting Update 4/15/2021: Was discussed in HR, no news. If were are returning to 100% there should be access allowed to staff. W will see Update 5/20/2021: Per last email Lockers will not be open but the facilities may become available UPDATE 6/22/2021: Return to work schedule email from Andrew C. mention the Gym will reopen. New schedule begins June 28th. Update 9/16/2021: Gym is open but requires new account for a log in system Item Closed</p>	<p>HR Committee</p>	
<p>Closed 9/16/2021</p>	<p>Parking Issues – Is there a way to give public transportation an incentive for employees. Perhaps a state employee discount with NJ Transit? – Update: Have to figure cost of University vs how many employees are interested. Wait for new HR VP.</p> <p>Update 10/15/2020: Parking will be charged as normal. Issues about street parking, \$25 per day. Update 9/17/2020 – No Updates address ar HR Meeting Update: 11/19/2020: Bring up at HR Committee Update 1/21/21: No new information, funds have been allocated already, no likely to be a refund Update 2/18/2021: The parking allocations have been budgeted and we will continue to be charged even if we are not using the parking. Update 3/18/2021: Waiting for union contracts, hold open until resolved. Update 4/15/2021: Continue to wait for Union Contract discussions. Update 5/20/2021: Waiting on union contract discussion, why are we paying. It is per contract. We are still paying based on old contract even though fees are raised. UPDATE 6/22/2021: PSA union contract was discussed. At time not resolved. NO new information Closed</p>	<p>Human Resources</p>	
<p>Closed 6/22/2021</p>	<p>Added 2/18/2021: Draft a letter in cooperation with PSA to look into possible discrepancies of salaries of staff members in same positions and job titles.</p> <p>"Question 1 – Allison to Meaghan, Letters to unions to review salaries. It was on the PSA Union's agenda. The PSA is asking for a general study. The Staff Council is not taking any direct action.. Faculty took a further step and asked for affiliation where discrepancies were found. The PSA union was careful not to do that. If we were to do anything it would be to write a letter in support of study which is being done. Union contracts are still under discussion and we do not want to overstep what the union is discussing.</p> <p>Update 3/18/2021: See question 1, Write a letter in support of the study being done, which is what the Union is asking.</p> <p>Update 4/15/2021: In the works and in discussion. Some movement, no updated information. Leave it to Unions.</p> <p>Update 5/20/2021: No discussion</p>	<p>Meaghan Knight, Nisha Reyes, Dominique Clark</p>	
	<p>UPDATE 6/22/2021: This was deferred to the union. Motion to close Dominique, Seconded Alexandra, Item Closed.</p>		
<p>Closed 6/22/2021</p>	<p>Add Juneteenth as a holiday. Needs to be voted as an open item. Motion needed to add this as an action item to HR Committee</p> <p>Update 4/15/2021: Priya motioned to add it as a new item, Allison seconded. Was discussed earlier, this is being looked at.</p> <p>Update 5/19/2021: Not having it this year, on Saturday, but will have it next year</p>	<p>HR Committee</p>	

	UPDATE 6/22/2021: Juneteenth will be celebrated next year. Motion to close Alexandra, Julio seconded, Item Closed		
Closed 6/22/2021	Can NJIT Board of Overseers Excellence in service awards be announced? Office of the provost. Jasmine will ask. Open Jasmine, Update 4/15/2021: Motion to open, seconded by Jasmine Update 5/19/2021: Jasmine sent and email. Peggy confirmed it will announced at Convocation. Winners will be announced soon.	Jasmine	
	UPDATE 6/22/2021: Jasmine, 2021 winners selected and notified, non winners also notified. Winners will be announced at convocation. There will not be a web announcement as with other awards. Jamise motioned to close, Alexandra seconded, item closed.		
Closed 4/15/2021	The campus was very icy on 12/19/19 and left unsalted in several areas. Update: Salting/cleaning of the area across Central Ave by Lot 12 is done by the City of Newark, not NJIT Facilities Services. However, the entrance ways to G/TC on Central Ave were also very icy as well, and not addressed until late in the day. Update 9/27/2020 - Will readdress when the weather gets colder Update 10/15/2020: Waiting for icy snowy weather Update: 11/19/2020: Waiting for cold weather. Update: 2020-12-17: No update Update 1/21/21: with recent weather, campus deicing was done well, Update 2/18/2021: The campus has been keep well with recent winter weather. Work from home days were observed. Keep open for another meeting until end of winter. Update 3/18/2021: No discussion Update 4/15/2021: Frank Motion to Close, Priya Second. Item Closed	Facilities	
Item 202005 - Closed 3/18/2021	Concerns about the feeling on campus upon return after passing away of employees. Will there be a memorial service for all? Update 9/17/2020 - Meeting for HR at end of month to discuss Update 10/15/2020: Dr. Bloom has asked for a Moment of Silence before meetings and there are announcements going out. To be brought up with HR. Consistency request, By department and by requests. Update: 11/19/2020: Not bringing new people on campus soon Update: 2020-12-17: No update Update 2/18/2021: If HR is notified it will be announced. Update 3/18/2021: If HR knows, they will make an announcement, motion to close Alexandra, seconded, Frank. Item has been closed	HR Committee	
Closed 3/18/2021	Can Staff Council members serve on the Presidential Search Committee? - Nisha emailed Fadi. Gabby emailed Peggy and was told there is no Presidential Search at this time. Keep open until we get more info. Update 9/17/2020 - Keep open for additional information Update 10/15/2020: Final Year is 2022. Research search committee who are members. Nothing about membership. Update: 11/19/2020: Will Bring up at meetings. Update: 2020-12-17: No update Update 1/21/2021: Was discussed in HR meeting, No Staff representation, this will be looked into. Update 2/18/2021: As discussed earlier Alexandra will reach out to Dale to ask about this. Update 3/18/2021: Discussed in HR session notes above. Meaghan Motion to close, Priya seconded, item Closed	HR Committee	

Closed 10/15/2020	<p>A couple of retirees have mentioned that they've lost access to Pipeline. That means they've lost their ability to get the electronic delivery of pay stubs and W2's for tax purposes. In one case, an Alumnus who recently retired was completely disabled preventing access to the email for life for Alumni. The issue is related to progress with the Identity Management Project in IST. Certain specific roles have either not been defined or not rolled out yet (like Retiree+Alum). Also, both retirees commented that they would have appreciated some sort of exit interview where items like this were covered. Can an offboarding process be made standard? Update: Pipeline access is connected to active job assignments. No exit interviews are required. Wait for new HR VP.</p> <p>Update 9/27/2020 - No updates to access, brought to information systems may have been related to not claiming ID, is it IT, or status in HR.</p> <p>Update 10/15/2020: It has been Fixed Mostly people ignored claiming accounts. Meegan motioned, Allison 2nd- Closed</p>	HR Committee/Info Systems Committee	
Closed 9/27/2020	<p>The Council would like to see the creation of a bank where we can donate sick time.</p> <p>* Lauren Rubitz said this is in progress. * Still being worked on. Policy needs to be approved by unions; Staci/Nisha will follow up * Negotiating has started with unions.</p> <p>There is a new NJ Earned Sick Leave Law that will be in effect soon. As the university discusses any changes that will need to be made regarding the law, we will not be moving forward with the donated sick leave policy at this time.</p> <p>Not sure how the law relates to the sick bank.</p> <p>Need more info.</p> <p>Keep open until the new law is reviewed by HR -Update: Lauren Rubitz spoke on this. Sick bank still needs to be reviewed at next Staff Council meeting.</p> <p>Update 9/17/2020 - Linked to sta law, basically told no. Motion to CLOse Item, Dominique 1st, Julio 2nd Item Closed</p>	HR Committee	
CLOSED 202002	Staff Council distribution list needs to be updated. Update: Done. Just need to update with new members Noelle & Ian.	Gabby Cuzzola/Staci Mongelli	
CLOSED 202002	Many of the "Management and Staff Academy" Programs offered by HR are for managers only. Some employees who are not in managerial positions would also be interested in attending these programs. Update: Bob Lazer is addressing it. The manager programs are very specific to current managers. In Fall 2020 some supervisor programs will be opened to more people.	HR Committee	
CLOSED 202001	Can the entrance to the Parking Deck on Summit be switched (exit in front of entrance)? Update: The policy is the queue for line of cars entering the deck should be on NJIT property. If the exit & entrance were reversed the queue would expand to ECC property. Also if the exit gates were moved inward in the deck to eliminate this queue, spaces would be lost. There would also be a significant cost to reverse all the space lines, signage, electronics, etc in the deck. Rob Gjini will attend the next meeting Jan 16th, 2020 to answer any parking questions.	Mike Dabrowski	
CLOSED 201912	Staff needs more info on student activities. - Employees can email studentlife@njit.edu and ask to be added to the newsletter mailing list. Also info on Highlander Hub at https://njit.campuslabs.com/engage/ .	Nisha Reyes	
CLOSED 201911	Weight Watchers on campus can't advertise and therefore can't run. What can we do? - Spoke to Keyannah Watkins of Ethics. Some employees do not want email ads, but it is OK to post sign up sheets around campus.	Staci Mongelli	
CLOSED 201911	Robocalls to campus phones -Update: This is being actively investigated. Blocking calls is being tested.	Frank Aversa	
CLOSED 201911	All state employees with AETNA medical insurance are being switched to Horizon Blue Cross Blue Shield. Most employees were unaware of this and it's effects. - All PSA employees received email notifications. New insurance cards will be sent by Horizon mid-December.	Nisha will talk to Holly & Annie	
CLOSED 201911	Is there any possibility of child & pet day care on campus? Can students be of service either as student worker programs or stress relief? - Pet day care is not possible at this time.	HR Committee	

CLOSED 201910	No EMS/EMT Public Safety officer on campus. There was an incident where an employee was very sick and needed medical attention. The officer showed up but did not have supplies/did not know CPR, etc. Do cell phone calls to 911 from NJIT redirect to Public Safety? - Update: Lt. Villani spoke on this. Info included above in the Agenda Items.	Staci will reach out to Public Safety	
CLOSED 201910	Part-time employees are parking in the deck without paying for parking -Update: All full-time & part-time NJIT employees on payroll who register for parking get 0.4% deductions from salary. Outside agency temps pay the student part-time rate of \$195 per semester. In cases where an outside agency temp is expected to become an official NJIT employee in short time, the dept may request to temporarily waive the parking fee until the person is onboarded, so payroll deductions can be paid instead of the flat semester fee. There are only a few cases of this. Mike will also invite Rob Gjini to the next meeting to speak on any other parking concerns.	Viola Clyburn; Mike Dabrowski	
CLOSED 201910	There is only one lactation room on campus. Would like to request an additional location at Faculty Hall/Tiernan Hall. Only one room is required on campus. It is very small & not maintained well. No sanitizer or sink. Needs a cleaning schedule & sink added. -Update: EDC3 at 211 Warren St also has a lactation room. We will follow up on this issue again once the new VP of Human Resources is named.	Nisha Reyes	
CLOSED 201909	Rutgers-Newark speed bumps - Elizabeth will share this information with her contact - William Yarzab - NJTPA to see if this is something that can be looked into. -Update: Per Andrew Christ, speed bumps have not been explored yet, but the city has promised to perform a study and consider improvements to the MLK & Central Ave intersection (the long crosswalk where both Central Ave & Sussex St converge). Public Safety will be doing a targeted campaign against "jay walking" around the NJIT campus. William Yarzab of NJTPA provided the website www.BeStreetSmartNJ.org for NJIT to utilize their program materials & social media postings.	Elizabeth Limbrick	
CLOSED 201909	Recycling Initiatives @ NJIT - Contact Mike Dabrowski about adding a statement on School Dude about the recycling process on campus. Contact Facilities Services about creating flier/communication to NJIT about the recycling process that NJIT uses. -Update: Trash & recyclables should be separated. Order bins via work order in School Dude.	Deborah Sims	
CLOSED 201909	Discounts at Rutgers Tech Store. Can NJIT employees be eligible? Spoke to Purchasing. A concern is our contract with Follett at NJIT book Benefits area has been in touch with the store and we hope to have an update. More info to come	Staci Mongelli	
CLOSED 5/30/19	Include quality of work concerns & staff development. There is not enough staff support & training. There should be mandated training for supervisors. This information will be shared with the HR Committee. -Update: Bob Lazer & Todd Miller spoke on the Challenges in the Workplace survey feedback.	HR Committee	
CLOSED 201909	How often are the water fountain filters changed? Per Bill Marx, Facilities are notified about filter changes. Please enter a work order if issues are noticed. Will speak further to Bill Marx on how often they are changed -Update: Todd Miller will look into this. Update: Need do a work request when you see a yellow light - Mark Massa	Priya Vin	
CLOSED 5/30/19	There are no women's bathrooms on the 2nd floor of Tiernan Hall. Mark Massa said it is in the works to possibly convert the 2nd floor men's room to a women's room * Estimated quote of \$10,000 to convert 2nd floor men's room to women's room. More info to come. This seems to be in the works, but no certain date set yet. -Update: 2nd fl men's room changed to a women's room. Signage updated. Next step is to make renovations/improvements.	Mark Massa	
CLOSED 4/26/19	Construction workers parking on both sides of Bleeker St including the sidewalk and handicap spaces. Update: Reported to Public Safety and rectified temporarily, but workers continue to park here. There has also been a crane parking in 2 handicap spaces.	Karen Quackenbush	
CLOSED 4/26/19	Bob Lazer's Great Colleges to Work For survey, please ask your areas to share any morale concerns. Gabby created a survey monkey, which was emailed to Staff Council members. Update: Karen will send feedback per survey to the HR Committee/Bob Lazer & Chitra Iyer.	Gabby Cuzzola & HR Committee (Mihaela, Nisha, Viola & Ewa)	

CLOSED 3/21/19	ALICE Training numbers are low. Encourage your areas to complete the training online. Update: Info was sent to all areas to complete training. CLOSED.	Staci Mongelli	
CLOSED 3/21/19	No Smoking signs requested in the Fenster Level 2 parking deck. Update: This was reported as completed. Call Public Safety if people are not obeying the signs. A work order will also be entered to remove ashtrays from Eberhardt Alley. CLOSED.	Priya Vin	
CLOSED 2/21/19	Issues with hiring work study students. The system we have for this is not effective Rich mtg w/ Dave Ullman Monday, Oct 29th. * Dave Ullman stepping down. Blake Haggerty will replace him. We will invite Steve Harrel to a Staff Council meeting for more info on work-study student hiring process. Send concerns to Karen who will pass them to Steve Harrel No concerns passed on to Karen - Close	Rich Martinez	
CLOSED 2/21/19	25Live concerns/Karen will ask Gabby for the manual she created 25Live guide was emailed.	Karen Quackenbush	
CLOSED 2/21/19	Provost Area still needs another rep for SC Karen will check to see who the person with the next highest votes was Frank Aversa of Telecom has joined Staff Council.	Karen Quackenbush	
CLOSED 12/20/18	Trouble with readers at Summit St Deck. ID cards are not swiping properly. Gates do not always open. * Faulty reader was replaced. Still some reports of trouble at the right side of Deck entrance gates at 154 Summit St. Will investigate the readers further. May be issues with ID cards. * Readers are being watched for errors. All looks well. If problems, please come to the Photo ID Office for ID card replacement. CLOSED action item.	Mike Dabrowski	
CLOSED 12/20/18	Encourage all areas to take ALICE training. Email was sent on Nov 12th.	Staci Mongelli	
CLOSED 12/20/18	Pedestrian safety concerns after passing of student. City needs to be coordinated with to slow traffic. Possibility of speed bumps implemented. Follow up with Andrew Christ & Mark Cyr of Public Safety. * Update per email sent on 11/30: Andrew contacted the County Engineer & the City of Newark Traffic and Signals Dept. Dr. Bloom spoke with the County Executive & will speak with Mayor Baraka soon. Public Safety is increasing patrols with their traffic unit and enforcement of speed limits around the area of the campus. They already conducted a "Cops in Crosswalks" initiative and will be doing a "Traffic Safety" event on Central Avenue in early December. Encourage everyone to cross at signalized intersections and use marked crosswalks. Continue work with our County and City partners to improve traffic safety around the NJIT campus and enforce the traffic regulations through proactive policing. * "Cops in Crosswalks" initiative done 3 to 4 times a semester. CLOSED action item.	Elizabeth Limbrick & Staci Mongelli	
CLOSED 11/29/18	Non-NJIT job ads for students (babysitting, etc) – How is it best to get this info to them? Contact Amber Danku or Kristie Damell for commuters; Karen for Res-Life students. CLOSED action item.	Priya Vin	
CLOSED 11/29/18	Letter on salary increase does not state exactly how much the increase was. * This was sent to everyone on Sunday, 10/28.	Karen Quackenbush	
CLOSED 11/29/18	Contractor vehicles parked all the time on Bleeker St sidewalk by SOM. Take pictures if seen and send to Karen, who will follow up with Public Safety. * Most of Bleeker St is closed for construction. CLOSED action item.	Karen Quackenbush	
CLOSED 11/29/18	Amazon & UPS delivering packages to wrong locations if main mailroom address is not used. Joe Myers & Stan Stec of Purchasing should be contacted to better advise delivery persons. Create signs in lounges to direct where items should be delivered. * The mailroom said that the correct address for packages is: -Your Name & Department (or Your Name & Building address) -c/o NJIT Mailroom -136 Bleeker St. -University Heights -Newark, NJ 07102. Please encourage use of this. CLOSED action item.	Priya Vin	

CLOSED 11/29/18	<p>The Campus Center staff get constant complaints about the 1st floor Campus Center bathroom</p> <ul style="list-style-type: none"> * They are checked/cleaned throughout the day. The main complaint is water on the sink counters. The issue is poor faucets not distributing enough water. Mark entered a work order for plumbing. * Bathrooms are cleaned 5 times a day. Plumber looked at faucets as well. CLOSED action item 	Mark Massa/Ewa Staromiejska	
CLOSED 11/29/18	<p>Faculty/Staff Dining & Campus Center microwaves</p> <p>Nisha and Jasmine are meeting with Dr. Boger about the microwaves</p> <ul style="list-style-type: none"> * Facilities ordered new microwaves. Mark will follow up. GDS said to e-mail any suggestions to them. * Viola notified Karen that GDS and Facilities are both pointing at each other on this issue. * Karen met with Dave Arluna & Henry R. Facilities will be responsible for cleaning once a night but were only cleaned the first few days after the meeting. Karen will follow up w/Henry. Encourage use of Faculty/Staff Dining microwaves * Microwaves are being cleaned by Facilities once a day. One faulty microwave is being replaced. CLOSED action item. 	Karen Quackenbush	
CLOSED 1/24/19	<p>Faculty Dining Room menu selection needs improvement along with the presentation of food choice.</p> <ul style="list-style-type: none"> * Online menu not yet available, but being worked on. Dave Arluna to speak with Marybeth Boger about the presentation of food and dining room improvements * Dave Arluna said to email him with suggestions. Nisha will also ask if it is possible for emails to be sent out from GDS informing employees of menu * Continue to reach out to Dave Arluna with menu suggestions 	Nisha Reyes/Jasmine Howard	
CLOSED 1/24/19	<p>Food Pantry – Meetings have taken place with various staff who may be involved in the process; meeting with Dr. Boger</p> <ul style="list-style-type: none"> * There is now a formal committee with staff, GDS, Campus Life, and student representatives. * NJIT Homecoming will focus on this as a donation. Meeting on June 8 to discuss. Homecoming is October 13 and all staff are encouraged to attend. * Jasmine reached out to Marybeth Boger, awaiting reply. Goods collected at Homecoming. Food pantry will be in CC room 478. * Dr. Sharon Morgan & Kristie Damell are the new contacts. Food was collected at Homecoming but pantry is not running yet. More info to come. Kristie Damell and Sharon Morgan are leading the pantry initiative. Amber Danku will assist with day-to-day pantry operations. Possible late January 2019 opening, with appointment only to start. Questions about the Food Pantry can be sent to foodpantry@njit.edu. Immediate Needs being accepted in 485 Campus Center (Non-Perishable and Non-Expired): Rice, Pasta, Pasta sauce, Fruit, Oatmeal, Peanut butter, Jelly, Applesauce, Snacks, Canned Meats, Bottled Water, Hygiene items, Deodorant, Laundry Detergent, Toilet Tissue Paper, Paper Towels. Opening Ceremony on 1/25/19 @ 1pm Suggestion made to have donation boxes in different locations around campus (Offices, etc) which can be picked up weekly 	Jasmine Howard/Nisha Reyes	
CLOSED 1/24/19	<p>Wi-Fi issues throughout the campus</p> <ul style="list-style-type: none"> * Dave Ullman mtg w/ Senate (more info later). If problems, call the Help Desk or contact Pete Teklinski and give the IP address, time & location. Res-Life lounges are bad spots for WiFi, but rooms seem to be OK. * Info is being gathered to get a scope of the work needed to upgrade WiFi in Res-Life lounges. 	Rich Martinez	
CLOSED 1/24/19	<p>Garbage not picked up in Kupfrian Advising Success Center when staff member responsible is out. Per Ewa, call Facilities Services.</p> <ul style="list-style-type: none"> * Custodian is reminded to pick up garbage every day. Follow up next meeting. 	Ewa Staromiejska	

CLOSED 1/24/19	<p>Very old job openings still posted on HR website should be removed.</p> <ul style="list-style-type: none"> * Spoke to Chitra Iyer. Let Staci know of any old job openings and she will take them down. * No update. Inform Staci of old job postings. 	Nisha Reyes	
CLOSED 1/24/19	<p>Ask Chitra Iyer what was discussed at the Mayor's emergency meeting.</p> <ul style="list-style-type: none"> * Snow storm of Nov 15th was discussed. <p>Talks of setting up a task force of Newark local business employees for future plan.</p>	Staci Mongelli	



University Senate Committee on Finances

Meeting Date:	October 6, 2021	Time:	2:30 – 4:00pm	Fenster 590	
Meeting Leader:	Cathy Brennan				
Participants:	<u>Members:</u> Lisa Easton, Brian Kirkpatrick, Cara Bartolomeo, Oya Tukul, Michael Ehrlich, Alex Gerbessiotis, Chris Zeiner, Mark Nashad, Shomik Mukhopadhyay, Shivon Boodhoo. (Administrators Council & Alumni Assoc. Members TBD)				
Meeting Purpose:	To provide information regarding the University budget, business processes and feedback from participants.				
Preparation:	Review agenda items (Please bring your own copy to meeting)				
Agenda Items			Responsible Person		
1. Introductions and FY22 membership			Cathy Brennan		
2. FY21 Year-end Financial Reports (Discussion only)			Brian Kirkpatrick		
3. Financial Status Report			Lisa Easton		
a. Annual Operating Budget					
b. Cash Balances					
c. Investments and Managed Endowment					
4. FY22 & FY23 Budget Development Calendar			Lisa Easton		
5. FY22 Internal Audits			Brian Kirkpatrick		

2021-22 AY University Senate Committee on Finances

Name	Group/Department	Primary Contact for Group
Cathy Brennan (Chair)	Senior VP of Finance and CFO	Cara Bartolomeo- Office of CFO
Brian Kirkpatrick (Support)	Associate VP, Accounting and Treasury Management	
Lisa Easton (Support)	Assistant VP, Budget and Financial Planning	
Cara Bartolomeo (Support)	Administrative Manager for SVP of Finance and CFO	
Oya Tukel	Academic Dean	Peggy Kenrick- Provost Office
Alex Gerbessiotis	Faculty	Tony Rosato- Faculty Senate
Mike Ehrlich	Faculty	
Chris Zeiner	LEC	Maria Stanko- LEC
Shomik Mukhopadhyay	Graduate Student Association	gsa-tres@njit.edu,sm2522@njit.edu
Mark Nashad	Undergraduate Student Senate	ss-vpf@njit.edu; mdn9@njit.edu
	Administrator's Council	TBD - Administrators Council
	Staff Council	Alexandra Carreras- Staff Council
Shivon Boodhoo	Alumni Association	Peggy Kenrick- Provost Office
Scheduled meetings:		
October 6, 2021	2:30-4:00pm	
December 1, 2021	2:30-4:00pm	
February 2, 2022	2:30-4:00pm	
April 6, 2022	2:30-4:00pm	



NEW JERSEY INSTITUTE OF TECHNOLOGY MONTHLY FINANCIAL STATUS REPORT TO THE BOARD OF TRUSTEES

EXECUTIVE SUMMARY

The Executive Summary provides the status of three important financial measures, the FY22 annual budget, cash balances, and investments and managed endowment.

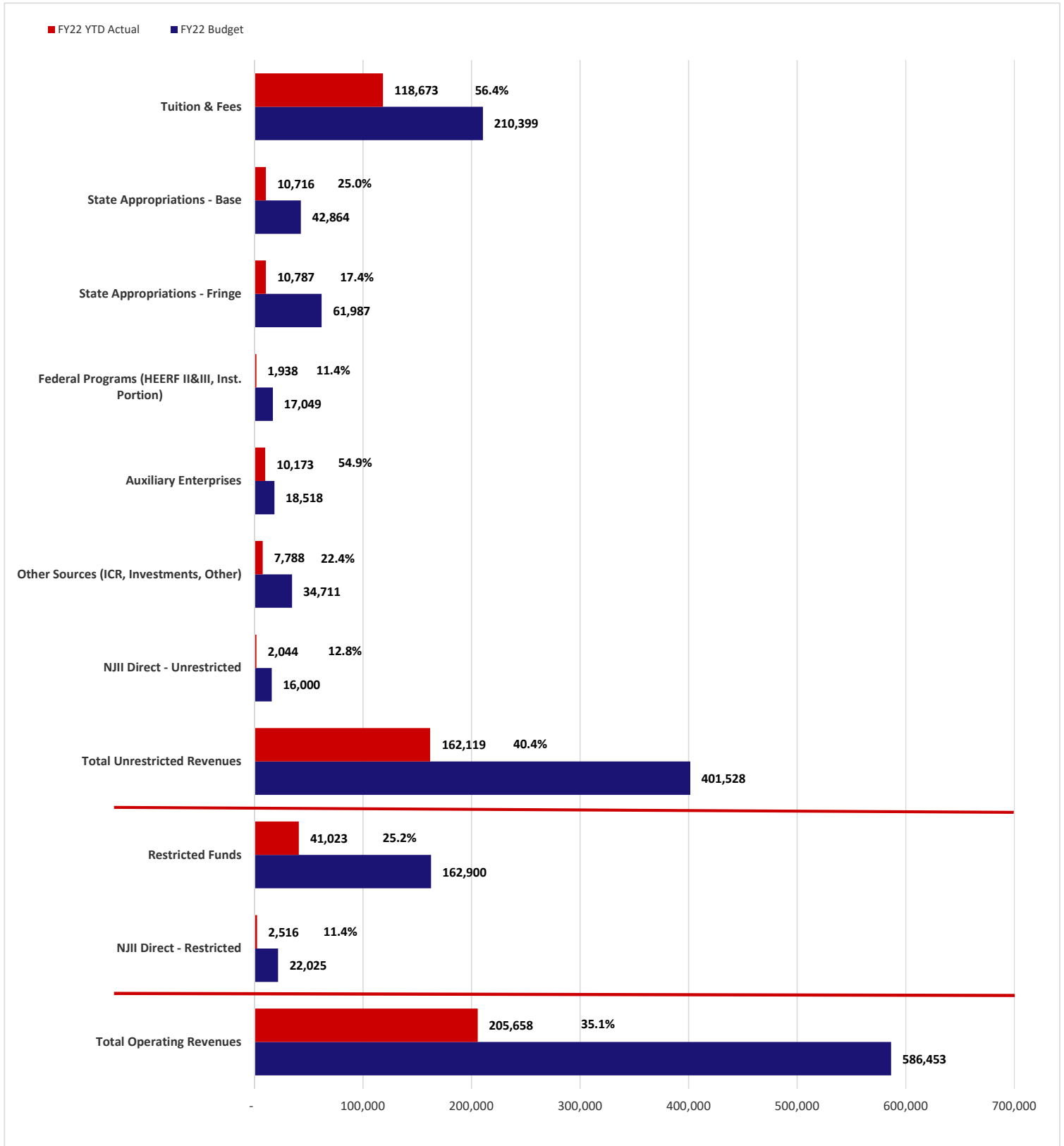
- 1. FY22 Annual Board-approved Operating Budget as of 9/30/21**, totaling \$586.5M, is off to a very good start and is expected to be achieved.
 - a. Summer and fall semester tuition and fees total \$118.7M (56.4% of budget) and are on target to meet the approved budget of \$210.4M. Summer tuition and fees slightly exceeded target by \$0.4M
 - b. Auxiliary income totals \$10.2M (54.9% of budget) and is on target to meet the approved budget of \$18.5M. The fall residence hall occupancy is 89.6% which is higher than the fall occupancy budget target of 81.5%
 - c. Federal Higher Education Emergency Relief Funding (HEERF), institutional funding only, comprise the balances of the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA - HEERF II) and the American Rescue Plan Act (ARPA - HEERF III) at \$4.9M and \$12.2M respectively. We anticipate fully utilizing the funds throughout the year.
 - d. The Other Sources budget of \$34.7M consists of two sources: indirect cost recovery, investment income, and other miscellaneous revenues totaling \$16.8M and allocated fund balances totaling \$17.9M. Revenues are on track to meet budget expectations and the allocated fund balances are comprised of prior year purchase orders, FY21 HEERF II usage, and the FY21 \$5.2M unrestricted fund balance usage.

- 2. Cash Balances as of 8/31/21** - The University's overall cash balance totals \$171.7M at 8/31/21 compared to \$119.2M at 8/31/20, an increase of \$52.5M (+44%). Major reasons for the year-over-year change include:
 - a. Improved collection of grants receivable
 - b. Increase in State appropriations cash receipts
 - c. Increase in student-related revenue (tuition, fees, and auxiliaries)
 - d. Increase in fiscal year-end 2021 cash due to an austere budget and unrestricted expense savings, including use of restricted CARES Act funds
 - e. Timing of expending plant funds and faculty start-up funds

- 3. Investments and Managed Endowment as of 8/31/21**
 - a. **Managed Endowment** – The market value has increased to \$166.8M compared to \$140.7M at 8/31/20, an increase of \$26.1M (18.5%).
 - b. **Operating Funds** – Cash balances in various operating accounts generated \$0.9M in the first two months of FY22.



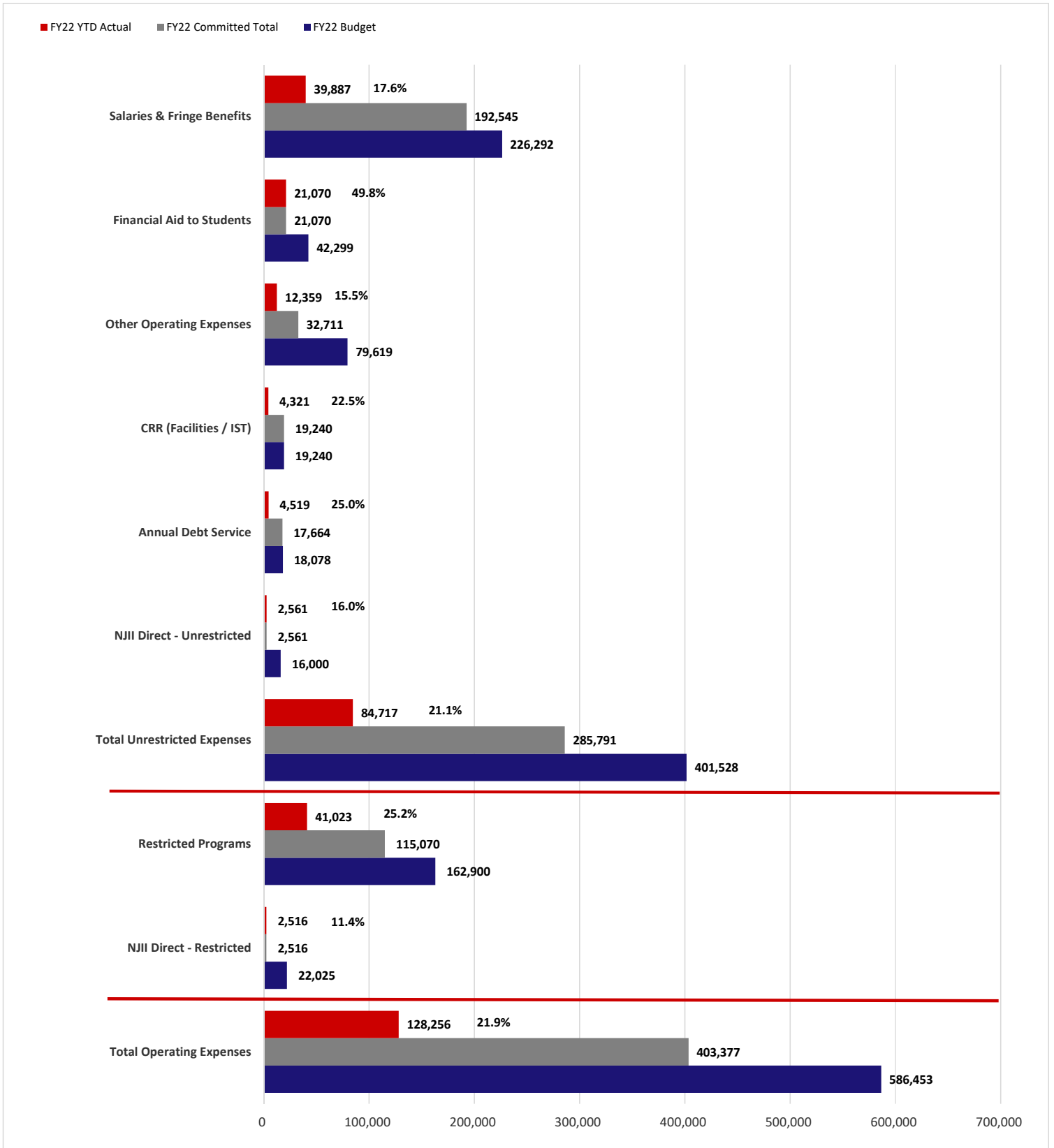
**NEW JERSEY INSTITUTE OF TECHNOLOGY
FY22 ANNUAL OPERATING BUDGET STATUS
REVENUES AS OF SEPTEMBER 30, 2021
(\$000's)**



(1) NJII Direct figures in this report are as of 8/31. Updated values to be provided by NJII by mid-October.



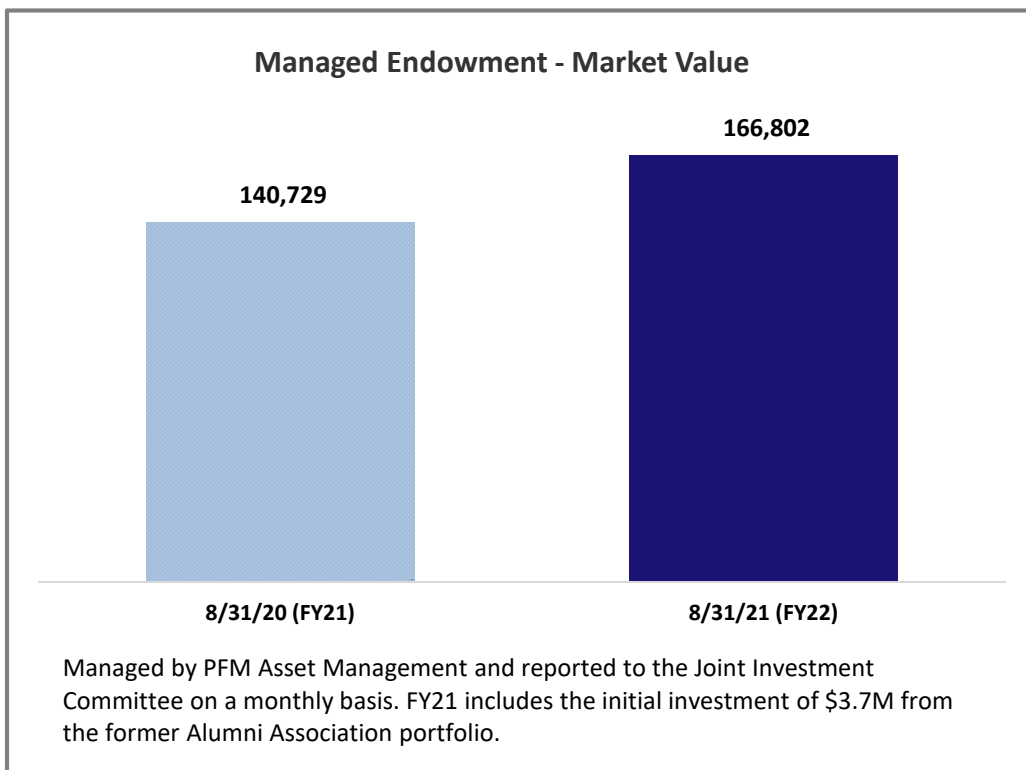
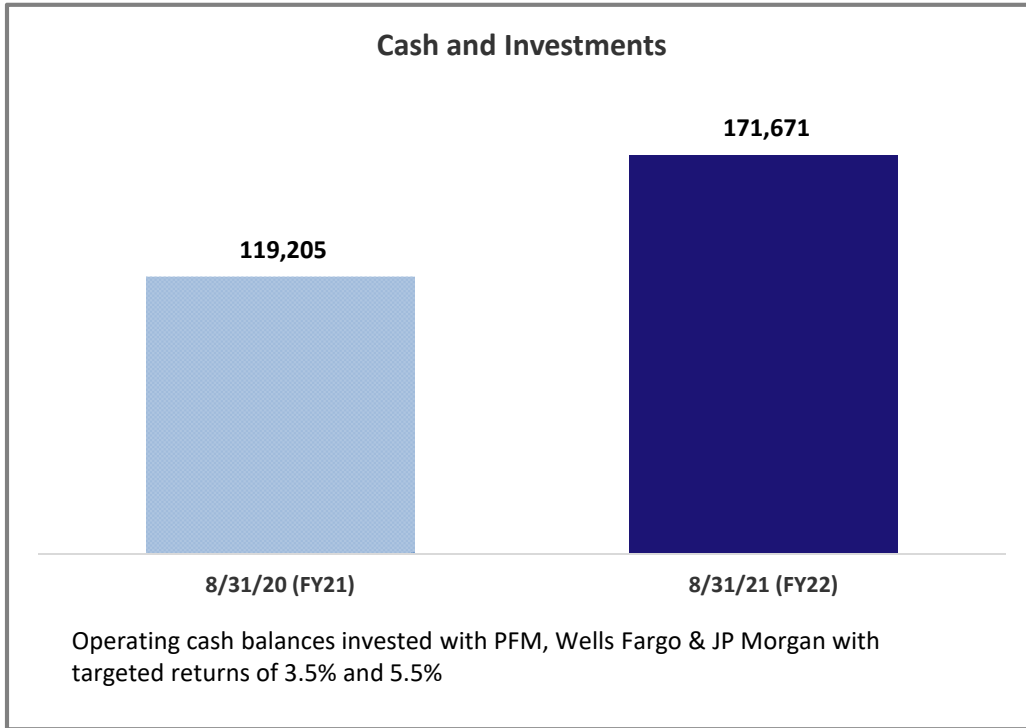
**NEW JERSEY INSTITUTE OF TECHNOLOGY
FY22 ANNUAL OPERATING BUDGET STATUS
EXPENSES AS OF SEPTEMBER 30, 2021
(\$000's)**



(1) FY22 Committed includes YTD actual expenses, balance of FY22 current salary commitments, annual debt service payments and open purchase orders.
 (2) NJII Direct figures in this report are as of 8/31. Updated values to be provided by NJII by mid-October.

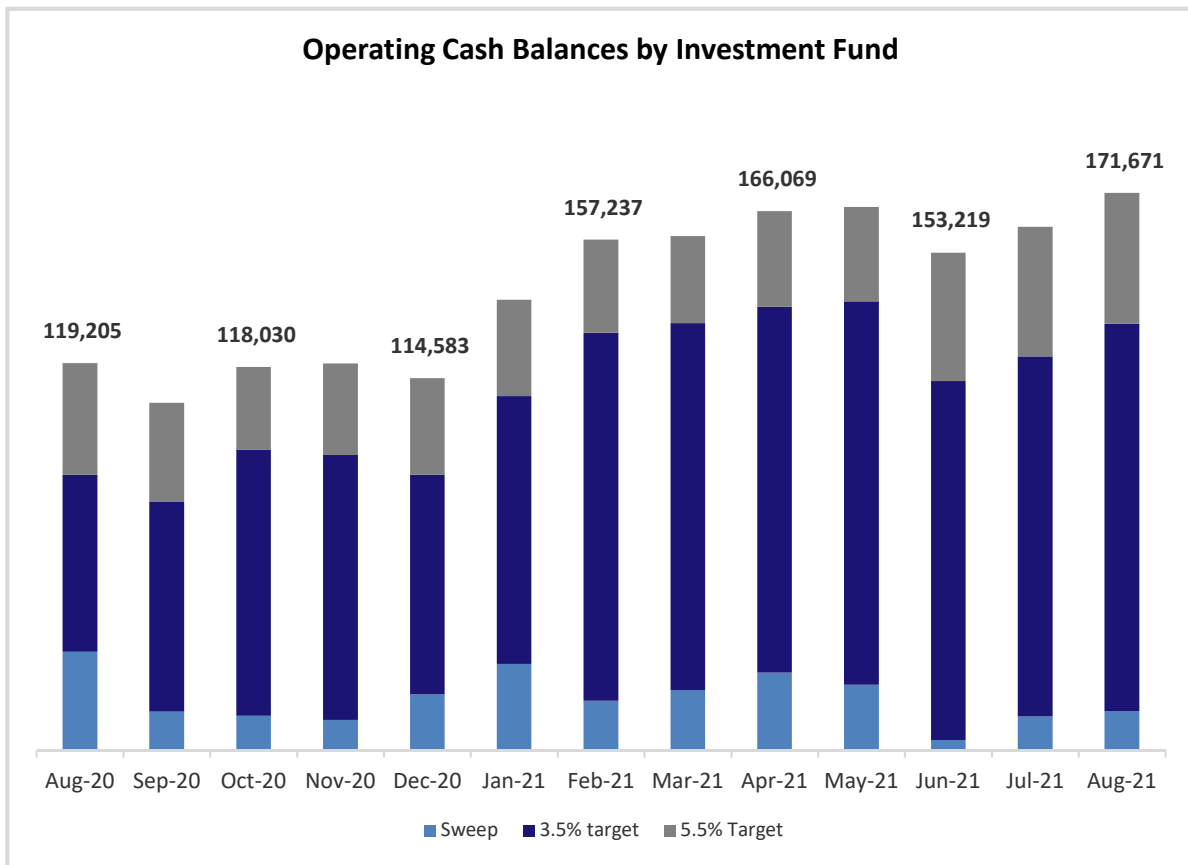
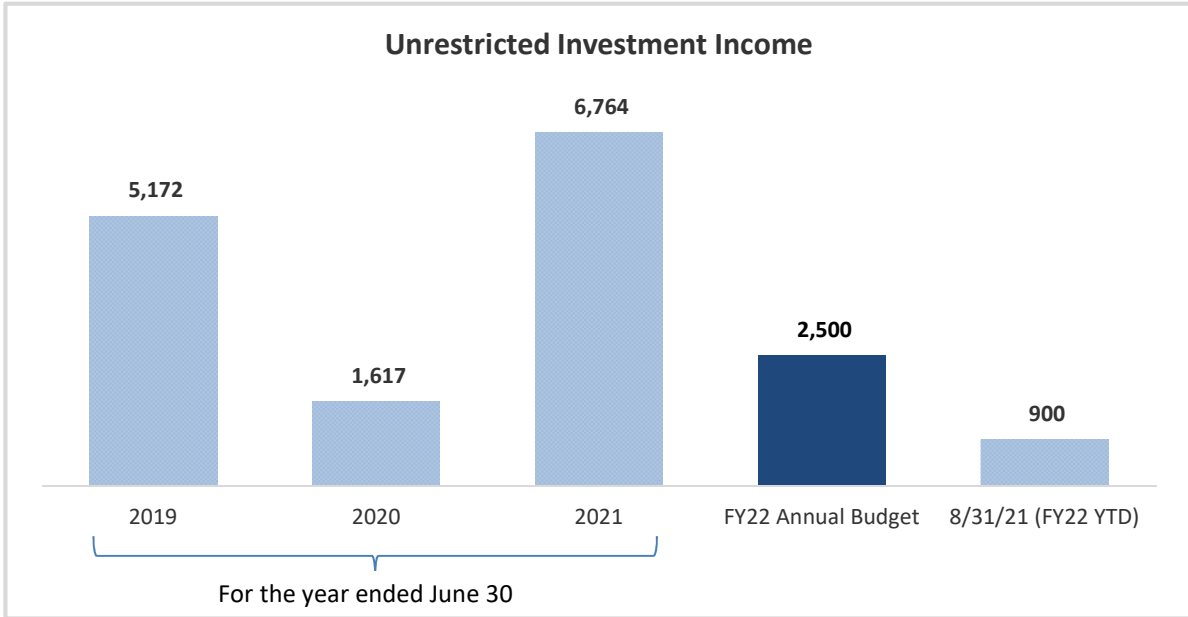


**NEW JERSEY INSTITUTE OF TECHNOLOGY
CASH & INVESTMENTS AND MANAGED ENDOWMENT
YEAR - OVER - YEAR COMPARISON
(\$000's)**





**NEW JERSEY INSTITUTE OF TECHNOLOGY
UNRESTRICTED INVESTMENT INCOME & OPERATING CASH
(\$000's)**



	FY22 Mid-Year Budget Review	FY23 Annual Budget Development
July - September		
1) Faculty Recruitment & start-up packages are approved and advertising begins		X
2) FY23 State Budget Development process begins. Capital budget priorities (due Sept. 19) and other priority requests confirmed by President		X
3) Mid-Year commences with review of actual summer / fall results of revenues and expenses compared to FY22 Board Approved budget	X	
4) (NEW) Prepare FY22 Personnel Book as of September 3rd with active personnel recruitment for review by Vice Presidents and Senior Staff	X	
5) A detailed budget 'scorecard' is developed that reflects all changes to FY22 budget	X	
6) FY23 scholarship matrix is developed including impact of Garden State Guarantee program effective Fall 2022		X
October - December		
7) Enrollment: Fall 21 actual and updated Spring 22 projections and preliminary Fall 2022 and Spring 2023 projections provided by Admissions	X	X
8) FY23 Base revenue assumptions are developed and required base expense commitments are incorporated (Debt Service, Salary Program, Student Awards, etc.) to determine preliminary base operating & capital budget targets. Cohort system pricing for GSG Initiative (October)		X
9) The FY23 State Budget Submission is finalized and sent to NJ Office of Management and Budget (OMB) in Mid-November		X
10) FY23 Base Operating & Capital Budget targets are provided to the Vice Presidents		X
11) Vice Presidents begin developing budget priority requests for new funding supporting the <i>NJIT 2025</i> strategic plan, including associated priorities and impacted KPIs		X
12) Informational meetings with State Government Entities		X
13) FY22 Mid-Year results are presented to Senior Staff and Board of Trustees Executive and Audit & Finance Committee(s). Final budget changes pending spring enrollment results, followed by budget restatement if material changes are required to FY22.	X	
January		
14) Prepare FY23 Personnel Book with active personnel recruitment for review by Vice Presidents and Senior Staff		X
15) Vice Presidents present their recommended operating & capital budget requests for consideration in support of <i>NJIT 2025</i> strategic plan priorities		X
February - March		
16) FY23 Governor's Budget is introduced in mid-February including NJIT recommended appropriation (Legislative process continues through June)		X
17) Final spring 22 enrollment confirmed and revised summer and fall enrollment and other revenue and expense updates are incorporated into the budget scorecard	X	X
18) Vice Presidents and Senior Staff evaluate and rank budget requests presented for consideration based on available funding		X
April		
19) Finance briefing for new President		X
20) FY23 Budget Status presentations are made to the Joint Session of the Strategic Planning Steering Committee & Committee on Academic Strategic Planning & Budget Priorities and University Senate Committee on Finances		X
21) FY23 Budget Scorecard and Tuition & Fee rate scenarios are prepared		X
22) Budget development status is reviewed with the Board of Trustees Executive and Audit & Finance Committees		X
May - June		
23) Enrollment projections for summer, fall and spring are confirmed by Admissions. Residence Hall occupancy is also confirmed		X
24) Draft Balanced Operating & Capital / Technology Budget presentations are prepared		X
25) Draft Tuition & Fee Rates schedule is prepared for June Board Retreat - June 9, 2022		X
July		
26) FY23 State Appropriation is finalized		X
27) FY23 Budget Schedules are prepared for:		X
Public Hearing scheduled for mid-July		X
Board of Trustee action on Thursday, July 21, 2022		X

New Jersey Institute of Technology
Internal Audits for FY22

SOW Completion Dates	Final Report Date	Submission to A&F Committee	Audit Description	Department/Division	Estimated Hours	Estimated Expense	Invoice	
7/30/2021	9/6/2021	9/22/2021	1) Undergraduate Student Senate Financial Processes		100	16,500.00		
7/30/2021	9/6/2021	9/22/2021	2) Graduate Student Association Financial Processes		100	16,500.00		
8/16/2021	10/25/2021	11/11/2021	3) Conflict of Interest & Foreign Interest		120	19,800.00		
9/3/2021	1/24/2022	2/10/2021	4) Participant Support Costs & Documentation/ IRB Compliance/ Petty Cash		140	23,100.00		
9/3/2021	1/24/2022	2/10/2022	5) Procedures for 1099 vs W-2 & Drafting Policies		100	16,500.00		
9/3/2021	1/24/2022	2/10/2022	6) FERPA Compliance		120	19,800.00		
3/1/2022	3/25/2022	4/7/2022	7) Human Resources & Benefit Operations		88	15,000.00		
3/1/2022	3/25/2022	4/7/2022	8) Time & Effort Follow Up		30	4,950.00		
June 2022 ?			9) Title IV Packaging		100	16,500.00		
			Subtotal - Internal Audit Possibilities		798.00	148,650.00		
			Baker Tilly Out-of-pocket expenses			3,000.00		
			Total Estimated Costs			151,650.00	*	
			* The current FY22 Internal Audit budget totals \$160,000					
Fall 2021	TBD	TBD	8) NJII - Human Resources		90	14,850.00		
Fall 2021	TBD	TBD	9) NJII- Finance		110	18,150.00		

Minutes of the Faculty Senate Meeting
September 28, 2021
WebEx, 11:30AM-1:30PM

1. Convening of the meeting-Anthony Rosato, President
The meeting started at 11:31AM
2. Voting Members Present: E. Farinas, A. Rosato A. Borgaonkar, H. Grebel, R. Rojas-Cessa, N. Steffen-Fluhr, E. Jung Lee, E. Thomas, D. Bunker, B. Khusid, I. Gatley, N. Maher, M. Vinnikov, X. Ding, J. Shi, G. Esperdy, L. Rodriguez-Freire, A. Gerbessiotis, Q. Jones, M. Bandelt, R. Goodman, A. Kosovichev, D. Blackmore, S. Cai, P. Armenante, D. Horntrop
3. Non-Voting Members Present: B. Kolarevic, K. Belfield, A. Hoang, L. Hamilton, R. Asfour, S. Corchado, F. Deek, M. Kam, K. Sandell, B. Baltzis, M. Sharobim, J. Sodhi
4. Guests Present: Jeremy Reich (Office of Institutional Effectiveness), Amitabha Bose (Mathematical Sciences), Marybeth Boger (Dean of Students), Blake Haggerty (Digital Learning & Campus Support), Eugene Deess (Office of Institutional Effectiveness), Burt Kimmelman (Humanities & Social Sciences), Dale McLeod (Human Resources), Laurent Simon (Undergraduate Studies), Jay Meegoda (Civil & Environmental Engineering), Charnette Hockaday (Dean of Students)
5. Approval of the 9/14/2021 Meeting Minutes
Motion to approve the minutes by A. Gerbessiotis and seconded by Q. Jones. The minutes were unanimously approved.
6. Report of the Faculty Senate President: Anthony Rosato
Faculty Senate President went over the agenda for the meeting.
7. Sabbatical Proposal-Report on what has Transpired: Jay Meegoda
Jay Meegoda gave his presentation on the sabbatical proposal report on what has transpired. Topics discussed included: Proposed revision to sabbatical leave, Eligibility, Terms, Advantages & Disadvantages, Where are we?, and Future Activities of CRSCAA. Q&A with discussion followed.
8. Faculty Search & Selection Guidelines-Correction to workflow chart: Nancy Steffen
N. Steffen-Fluhr gave her presentation on the proposed editorial change to Faculty Search & Selection Guidelines flow chart. Motion: In order to maintain the internal consistency of the *Faculty Search and Selection Guidelines*, the Faculty Senate approves of making the following editorial changes to the “Faculty Recruitment Workflow” chart on page 3 of the current FSSG:
NEW Step 2: The Dean charges the search committee and, in concert with the Department Chair and an HR representative, reviews the focus and scope of the position and administrative requirements.
REVISED Step 3: Search Committee meets to review job description, KPI’s, evaluation rubric, timeline, and special efforts planned to identify under-represented minorities and females. **Position is posted on NJIT Careers Site.**
REVISED Step 4: Position is posted on NJIT Careers Site and is advertised externally on job boards, including those targeted to diversity and specific discipline publications; diversity statement is included. Personal contacts are made with prospective candidates, with an emphasis on diversity.

Motion to approve by N. Steffen-Fluhr and seconded by M. Bandelt. Motion was unanimously approved.

9. Distinguished Professors Committee-Recommendations: Burt Kimmelman

Burt Kimmelman gave his presentation on the “Future Process for Promotion to Distinguished Professor” with Recommendations. Recommendations presented:

- Analysis of the nominations by the entire subcommittee should include a comparative analysis with full professors and distinguished (or equivalent, e.g., endowed) professors in the same or closely related field of a candidate.
- Documentation of citations may come from Scopus, Google Scholar, or Web of Science, leaving it to the DP Subcommittee to determine which is (are) the most appropriate data sources for the case at hand. For candidates in the creative fields—music, poetry, literature, architecture, design, etc.—peer recognition may be measured in other ways, such as publication, performance, construction, curation and the like.
- For comparative purposes, whenever possible data should be drawn for faculty from peer or higher institutions.
- Members of the DP Selection Subcommittee should have no potential conflicts of interest per the New Jersey Uniform Ethics Code.
- Presentations within the subcommittee and to the Provost should include a brief summary of the strengths and weaknesses of the candidate.
- In consideration for the rank of Distinguished Professor, there should be a path that ultimately would not depend upon the judgment of an academic unit’s P&T committee. Hence, all nominations, including self-nominations, should start at the department P&T committee, and proceed to the Chair, Dean, and DP subcommittee, with the recommendation added to the nomination at each level. The DP subcommittee would see all nominations along with the recommendations at each level.
- DP Subcommittee members should have staggered 3-year terms.
- All nominations that arrive at the DP subcommittee should have two lists of external reviewer names; one from the candidate and another from the department P&T committee in consultation with the chair and dean. The DP subcommittee may select from these lists and add additional reviewer names as well.
- DP subcommittee members from the same department as a nominee should be the last to speak in discussion of the case.

Q&A with discussion followed. Motion to approve Staggered 3 Year Terms by I. Gatley and seconded by G. Esperdy. Motion was approved with 1 abstention.

10. Egypt Campus-Revised

Egypt Campus discussion revisited. Motion: Faculty Senate recommends to the NJIT administration that NJIT diplomas issued to students graduating from NJIT@Egypt must contain language identifying the fact that the student studied in Egypt. Q&A with discussion followed. Motion to approve by I. Gatley and seconded by D. Blackmore. Motion was approved with 1 abstention.

Discussion on the follow-up to the Ad-Hoc Committee report. A. Bose agrees that the CFRR will include the Egypt Campus on its agenda.

11. Demonstration of Election Buddy System

Election buddy system demonstration will be postponed to another meeting. A. Rosato showed a brief clip about the system from the Election Buddy website.

12. Presentation-Associate Dean of Students: Charnette Hockaday

Charnette Hockaday gave a presentation on Academic Integrity: Information for Faculty & Staff. Topics discussed: What is Academic Integrity, Philosophy of Adjudication, Importance of Reporting, Reporting Form, Conduct Process, Student Rights & Responsibilities, and Educational Initiatives. Q&A with discussion followed. A. Rosato indicates that he will forward any concerns regarding 'academic integrity' to the Office of the Dean of Students.

13. Evaluation of Senior Administrators: Denis Blackmore
D. Blackmore gave his presentation on evaluations of Senior Administrators. He suggests that the FS form an Ad-Hoc committee to initiate the process. He also gave an update on NJIT Presidential Search, indicating that there may be a new President announced at the end of the Fall 2021 semester.
14. New Business
No new business. Motion to adjourn by A. Rosato and seconded by D. Blackmore.
The Meeting ended at 1:27PM

Agenda of the Faculty Senate Meeting

October 12, 2021

WebEx, 11:30 AM–1:30 PM

<http://www5.njit.edu/facultysenate/>

1. Convening of the meeting
2. Approval of minutes of the September 14, 2021 FS meeting
3. Report of the Faculty Senate President
4. Update on TAC (F. Deek)
5. Report from CFRR (A. Bose)
6. Presidential Search Process Update
7. CUE Report
8. Committee on Academic Assessment (CAA) Report (J. Reich)
9. New Business
10. Adjournment