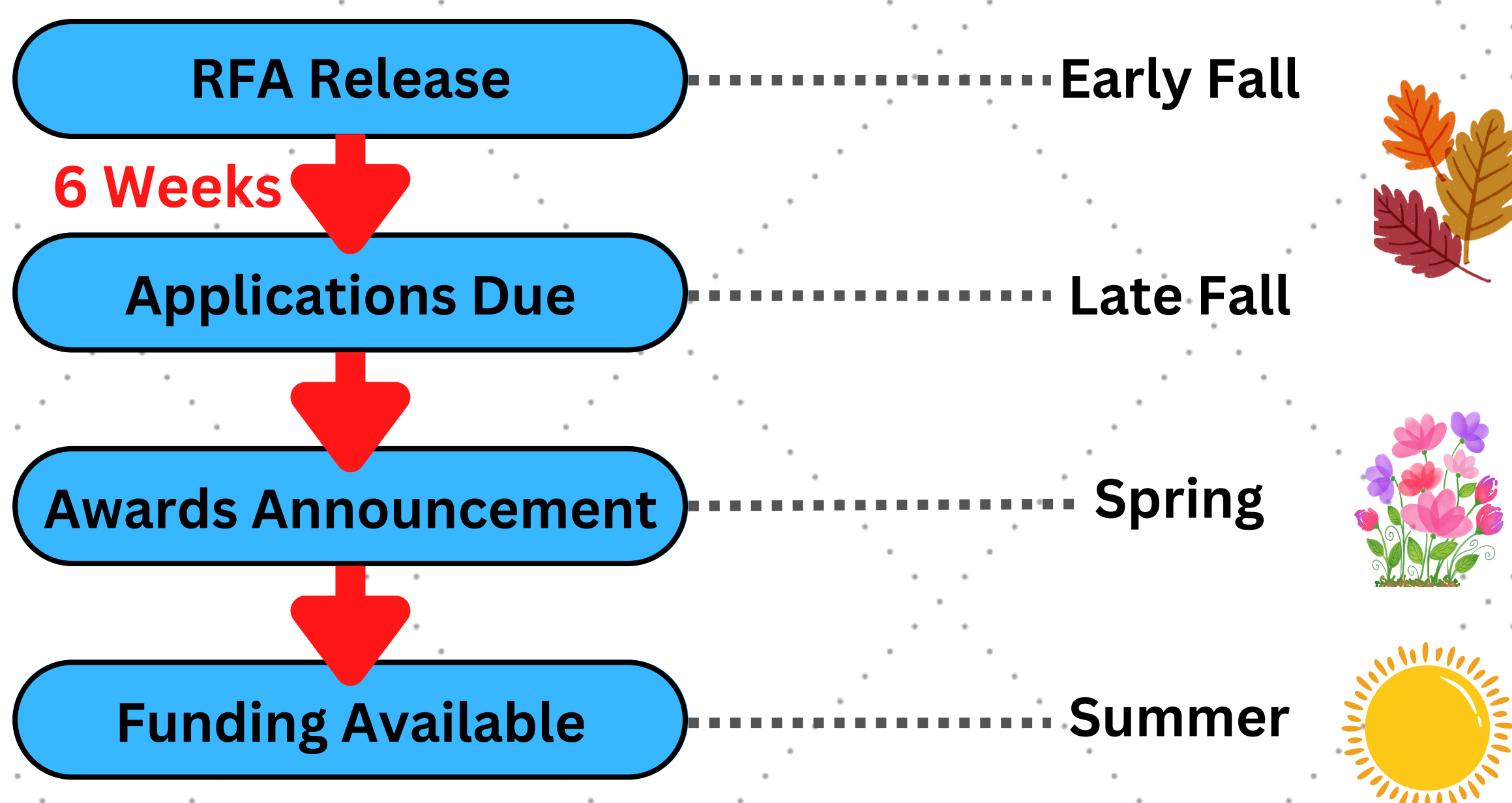


THE EPA BROWNFIELDS GRANT APPLICATION PROCESS & WHY YOU SHOULD START PREPARING EARLY

EPA brownfield grants are solicited on an annual basis, typically with the release of the Request for Applications (RFA) in early September followed by the application submission date six weeks later. Given the information and data that is necessary to prepare a competitive application, six weeks isn't a lot of time. There are however tasks that applicants can and should begin well in advance of the RFA release. These tasks (outlined below) are related to elements of the brownfield grant guidelines that remain somewhat consistent from year to year. Getting an early start prior to the RFA release allows applicants to use the six weeks from release to submittal to address guideline nuances, strengthen your application, and take advantage of the technical assistance available via NJIT TAB for a free grant application critique.

EPA Brownfield Grant Solicitation Process & Timeline



TASKS TO BEGIN EARLY



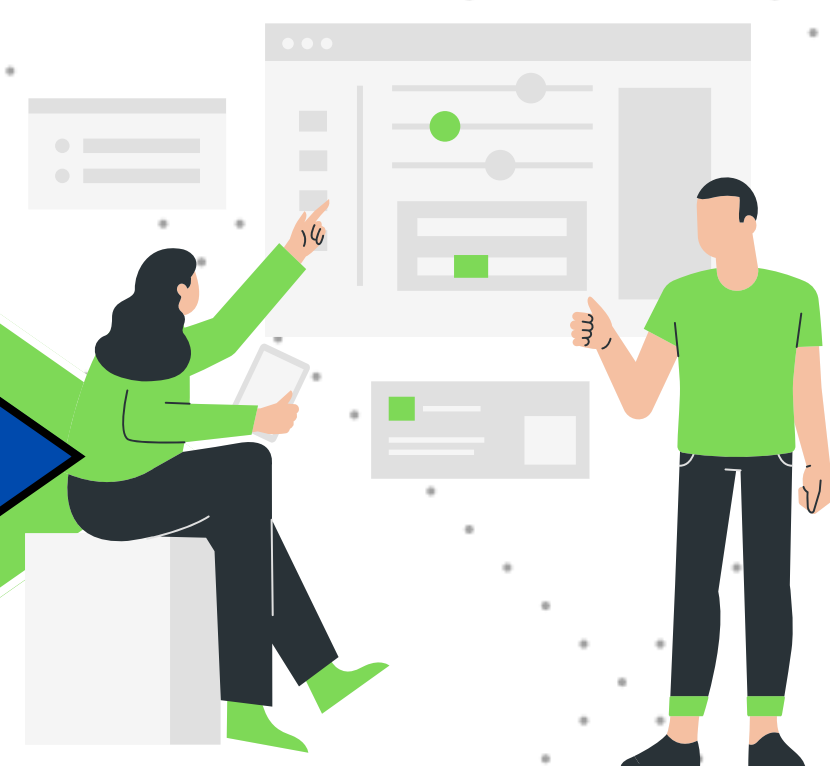
Begin the Community Engagement Process

- Identify project stakeholders & partners, (i.e., community organizations, gov't entities, business owners, faith based organizations, etc.)
- Identify existing outreach efforts (i.e., council meetings, project workshops)
- Develop community outreach plan

Identify & Collect Supporting Brownfield Project Data

- Collect census data for your brownfield application target area(s) as well as comparative data (i.e., municipal vs. county vs. state)
- Collect health data for target area(s) as well as comparative data (i.e., municipal vs. county vs. state)

* EPA's EJSCREEN & Envirofacts are great data sources



Identify Existing Planning Efforts

Identify those plans with relevance to your brownfield project such as:

- Target Area Specific Redevelopment Plans
- Master Plans
- Zoning, and
- Transportation Plans

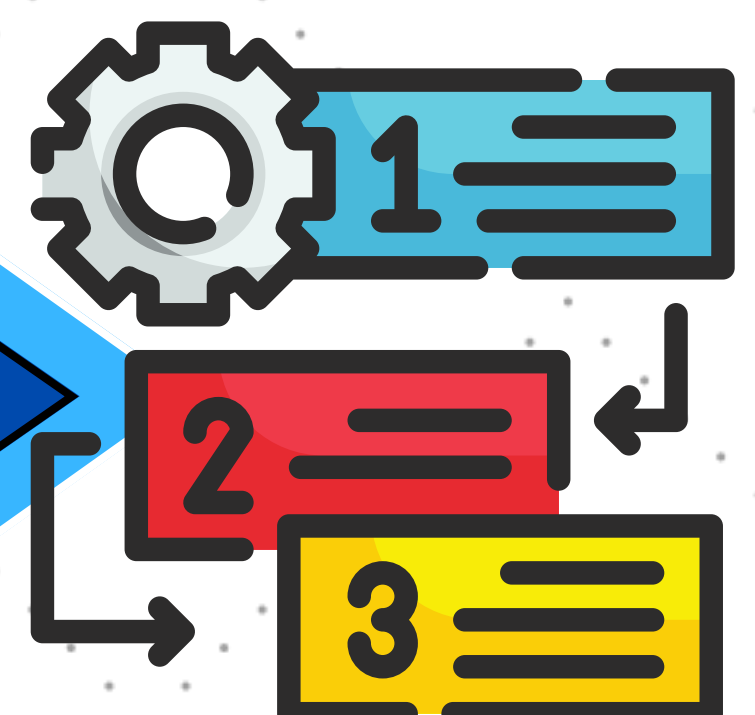
Identify how these plans relate to your brownfields & target area(s).



Identify Your Project Priority Brownfields

When selecting application priority brownfields consider:

- Is the site eligible (i.e., meets brownfields definition, is eligible for EPA funding)?
- Does the site have the potential to meet project goals (i.e., location, size, zoning, access, etc.)?
- Does the site have compelling environmental data associated with it (known contamination, unsecured, foster illegal activity, etc.)?



For more information or to receive free technical assistance, contact NJIT TAB at (973) 642-4165 or tab@njit.edu.