

Jamie Johnson

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Objective:

To gain experience in the field of environmental policy to further my interests in the area of environmental law.

Education:

New Jersey Institute of Technology (NJIT), Newark, New Jersey
Major: Science, Technology and Society (STS) Cumulative GPA: 3.746
Concentration: Policy Studies, May 1999

Relevant Courses:

Geographical Perspectives of the Environment; Technology & Society I, II; Writing in STS; Computers & Society, Technology & Human Values; Global Evolution of Scientific Thought

Merit Awards:

CAP Program Scholarship, Community Service Merit Award, and Dean's List; Fall '96, Spring '98

Experience:

Division of Career Development Services, NJIT Newark, NJ
Student Worker/Recruiter: Oct. 1997- Present

Assist in the recruitment of students for the Career Advancement Plan (CAP), as well as coordinate the structured tutoring program for the students in conjunction with the University Learning Center. Also, perform common office duties, which include computer work, answering phones and students' questions, and providing information about the services the division offers.

Office of Residence Life, NJIT
Resident Assistant: Sept. 1997- Present

Responsible for overseeing 70 residents directly and 350 residents building-wide while maintaining the maintenance of the building. Building a community atmosphere with the help of a team of 14 other resident assistants. Conduct meetings and arrange educational as well as enjoyable programs for the residents. Make sure the building runs efficiently and effectively.

Title Services of New Jersey, New Brunswick, NJ
Summer Intern: June 1996- Aug. 1996

Performed regular office duties as well as created a database for use in the real estate field.

Computer Skills:

Windows for Workgroups, Word for Windows 6.0, Word Perfect for Windows 6.2, Dos 6.0, Lotus 123, Excel 5.0, Microsoft Office, PrintShop Plus.

Activities/Interests:

CAP Program: Public Relations Committee, Alpha Sigma Tau National Sorority Pledge Director, Treasurer; Residence Life Hall Council; Editor, the Vector; Habitat for Humanity; Secretary and President, Student Senate. Camping; Hiking; Walking; Reading.