### CDS at the Campus Center

**Career Services** will host a table in the campus center lobby during the dates listed below. Advisors will review your resume and share information about upcoming events.

**Campus Center Hours:** 4:30 - 6:00 PM
- Monday: 1/25/2016
- Tuesday: 2/2/2016
- Wednesday: 2/10/2016
- Thursday: 2/18/2016
- Monday: 2/22/2016
- Tuesday: 3/1/2016
- Wednesday: 3/9/2016
- Monday: 3/21/2016
- Tuesday: 3/29/2016
- Thursday: 4/7/2016
- Tuesday: 4/19/2016

### Company Info Sessions

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New York Life</strong></td>
<td>1/27/2016 2:30 - 4:00 PM</td>
<td>CAB 3rd Floor Leir Conf Room</td>
</tr>
<tr>
<td><strong>Harris Corporation</strong></td>
<td>2/3/2016 4:00 - 5:30 PM</td>
<td>Campus Center Room 235</td>
</tr>
<tr>
<td><strong>US Bureau of Reclamation</strong></td>
<td>2/3/2016 2:30 - 4:00 PM</td>
<td>Central King Room 314</td>
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<tr>
<td><strong>Mylan</strong></td>
<td>2/4/2016 5:00 - 6:00 PM</td>
<td>Campus Center Room 240</td>
</tr>
<tr>
<td><strong>Google</strong></td>
<td>2/8/2016 4:00 - 6:00 PM</td>
<td>Campus Center Ballroom B</td>
</tr>
<tr>
<td><strong>Prudential</strong></td>
<td>2/10/2016 4:00 - 5:30 PM</td>
<td>Fenster Hall Conf Room 225</td>
</tr>
<tr>
<td><strong>Johnson &amp; Johnson</strong></td>
<td>2/17/2016 4:00 - 5:30 PM</td>
<td>GITC 3710</td>
</tr>
<tr>
<td><strong>Tata Consultancy Services (TCS)</strong></td>
<td>2/23/2016 4:00 - 5:30 PM</td>
<td>Fenster Hall Conf Room 225</td>
</tr>
</tbody>
</table>

### Job Search Skills

- Interested in career advice and learning how to market yourself? These workshops can help.
- **Murray Center Etiquette: Dress for Success and Personal Appearance**
  - 2/9/2016 4:00 - 5:00 PM Campus Center Atrium
- **How to Get A Summer Internship**
  - 3/2/2016 3:00 - 4:00 PM Campus Center Room 240
- **Speed Networking**
  - 3/30/2016 6:45 - 8:30 PM Campus Center Ballroom and Gallery
- **Launch Your Career**
  - 4/14/2016 9:30 - 12:00 PM Campus Center Atrium

### Career Fair

- **Career Fair Do's and Don'ts**
  - 2/10/2016 3:00 - 4:00 PM Fenster Hall Conf Room 225
  - 2/16/2016 4:00 - 5:00 PM Fenster Hall Conf Room 225
- **NJIT Fall Career Fair**
  - 2/24/2016 12:30 - 4:30 PM Gym & Naimoli Tennis Center

### Civic Engagement

- **2016 Civic Engagement Kick-off Information Desk**
  - 1/27/2016 11:30 - 1:00 PM Campus Center Lobby
- **NJIT Alternative Spring Break**
  - Times and locations may vary
  - 3/12/2016
  - 3/17/2016
- **Disabilities Allies Mentoring**
  - 3/8/2016 10:00 - 2:00 PM Various Newark High Schools

### Resume Review

- Need some assistance with your resume? These workshops can help.

- **Resume Writing for Athletes**
  - 1/25/2016 4:00 - 5:00 PM Campus Center Ballroom B
  - 3/30/2016 3:00 - 4:00 PM Fenster Hall Conf Room 225

- **Resumania:** Co-sponsored with Delta Epsilon Psi Fraternity
  - 2/18/2016 11:00 AM to 6:00 PM Campus Center Lobby

- **Resume Writing for Athletes**
  - 1/25/2016 4:00 - 5:00 PM Campus Center Ballroom B
  - 3/30/2016 3:00 - 4:00 PM Fenster Hall Conf Room 225

- **Resumania:** Co-sponsored with Delta Epsilon Psi Fraternity
  - 2/18/2016 11:00 AM to 6:00 PM Campus Center Lobby

### Interviewing

- **On Campus Interviews (OCI) Workshop**
  - 1/28/2016 4:00 - 5:00 PM Campus Center Room 235

- **Interviewing Workshop**
  - 2/3/2016 3:00 - 4:00 PM Fenster Hall Conf Room 225

- **Practice Interviews with Employers**
  - 2/11/2016 10:00 - 4:00 PM Fenster Hall Room 200
  - Register by calling: Christine Cervelli 973.596.3643 or Alexia Jones 973.596.2939

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**For event descriptions and updates, go to: njit.edu/cds and click “Announcements & Events”**

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**CDSlink**

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- Twitter
- LinkedIn

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- LinkedIn

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Career Development
Programs and Services

Jump-start your career by taking advantage of these programs and services:

- Career Advising
- Civic Engagement
- Cooperative Education & Internships
- Federal Careers Pages
- Graduate School Resources
- Green Careers Pages
- Job Postings
- NJIT Career Fairs
- On–Campus Interviews
- Practice Interviews
- Resume Review
- Workshops
- Career Self Assessment

NEW LOCATION!
CDS has moved to Fenster Hall, Room 200.

Join us for refreshments, giveaways and a raffle on Friday, February 19 during Student Appreciation Week.

Career Resources

Career Services has multiple on-line resources to assist students and alumni with conducting an organized job search, create a professional resume, research industries, learn about international opportunities, and gather information about graduate school. These resources can be accessed through the CDS website AT NO COST, on our Career Resources page. Several highlighted job search tools and tutorials are listed below:

**BIG INTERVIEW**
- Basics of good interviewing
- Interactive practice interviews with a large selection of questions

**CDSlink**
- On-line job posting database for full-time, part-time, summer internships and civic engagement opportunities
- Contains resume builder and resume books

**Career Shift**
- Job listings from numerous job boards
- Network and build relationships with top executives
- Tools to manage job search

**Candid Career**
- Informational career videos
- Tips on interviewing preparation

**Focus 2**
- Combines self-assessment, career/major exploration, decision making, and action planning in one package

**Going Global**
- Listing of worldwide job vacancies
- Links to information about countries and their resources

Greg Mass – Executive Director
973.596.3100

Student & Alumni Career Advisement Team

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Spring 2016 Workshop Brochure