

## **DISEASE REPORTING POLICY**

### **PURPOSE:**

To establish immediate reporting steps in order to protect public health in the event of an occurrence of certain diseases among members of the Institute community.

### **DISEASE REPORTING FUNCTION:**

The Institute Nurse is designed as the person charged with notifying the Institute Administration and the New Jersey Department of Health in the event that any disease listed on the attached list is detected in a member of the Institute Community.

1. In the event that a disease listed in section 1a of the attached list is detected the Nurse will notify, in writing, the following within 24 hours:
  - a. The local reporting officer of the New Jersey Department of Health.
  - b. The Dean of Students Services who will, in turn, notify the President and Vice President for Academic Affairs.
2. In the event that a disease listed in section 1b of the attached list is detected the Nurse will immediately report this by telephoning:
  - a. The local reporting Officer of the New Jersey Department of Health.
  - . The Dean of Student Services, who will in turn telephone the President and the Academic Vice President.

See attached Chapter II Reportable Diseases from the New Jersey State Department of Health.