



**NJIT**  
**New Jersey Institute of Technology**  
**Invention Disclosure Report**

**-Confidential-**

Docket Number: \_\_\_\_\_

URGENT PROCESSING? \_\_\_\_\_

**INSTRUCTIONS:** This form will be used by the Office of Intellectual Property and the assigned Intellectual Property attorney to establish the possibility of protecting your invention or other technology. Answering the below questions as completely as possible will enable the Office of Intellectual Property and the assigned Intellectual Property attorney to decide whether to file for a Patent, and will help in assessing commercialization options.

**TYPE OF TECHNOLOGY, PROTECTION & TITLE**

**1. Please indicate all of the type(s) of protection you believe applicable to the technology disclosure:**

- Patent (utility, design)
- Trademark associated with the technology
- Copyright
- Other (trade secret, proprietary materials/information)

**2. Please indicate which of the technological areas the invention falls:**

- Biological/Biotechnology
- Chemical
- Electrical
- Computer Hardware (\_\_\_) or Software (\_\_\_) or both (\_\_\_)
- Mechanical
- Other (please describe: \_\_\_\_\_)

**3. Short descriptive title of invention**

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**4. CONTRIBUTORS:**

*Full name, contact information and identifying information of all University employees or students and any non-University personnel who are potential inventors.*

“Inventors” to be listed are individuals who have conceived at least a portion of the novel idea. Do not include individuals who contributed to the invention by merely helping to reduce the novel idea to practice through routine testing and implementation. If any individual listed below holds a joint appointment with any other university, a company or governmental agency, or the like, please note under “affiliations”.

(a).

First Name  Middle Name\*  Last Name

Nature of Contribution _____ _____ _____ _____
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Work address _____	Fax number _____
Home address _____	E-mail address _____
Work phone number _____	Title & Department _____
Home phone number _____	_____

Affiliation (s) _____ _____ _____
Citizenship _____

*\* Please indicate if no middle name*

(b).

First Name  Middle Name\*  Last Name

Nature of Contribution _____ _____ _____ _____
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Work address _____	Fax number _____
Home address _____	E-mail address _____
Work phone number _____	Title & Department _____
Home phone number _____	_____

Affiliation (s) _____ _____ _____
Citizenship _____

*\* Please indicate if no middle name*

(c).

First Name  Middle Name\*  Last Name

Nature of Contribution \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work address \_\_\_\_\_ Fax number \_\_\_\_\_  
Home address \_\_\_\_\_ E-mail address \_\_\_\_\_  
Work phone number \_\_\_\_\_ Title & Department \_\_\_\_\_  
Home phone number \_\_\_\_\_

Affiliation (s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Citizenship \_\_\_\_\_

*\* Please indicate if no middle name*

**ABSTRACT**

**5. Please provide a concise abstract of the invention in the space below.**  
Feel free to attach diagrams, pictures, and other descriptions as needed.

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- a. Verify that the invention was done using NJIT resources: Yes (\_\_\_) No (\_\_\_)
- b. Is the invention a fundamental breakthrough or an extension to an existing idea?  
\_\_\_\_\_  
\_\_\_\_\_
- c. Is there any third party IP incorporated in the invention such as third party software? \_\_\_\_\_
- d. Is the invention readily detectable? If yes, how?  
\_\_\_\_\_  
\_\_\_\_\_
- e. Is this disclosure related to other disclosures? \_\_\_\_\_

**6. CONCEPTION & REDUCTION TO PRACTICE**

(a) When and where was the earliest conception of the subject invention?

Date: \_\_\_\_\_ Place: \_\_\_\_\_

(b) Was the subject invention reduced to practice (e.g. is there a working model or example?)

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what was the date? \_\_\_\_\_

(c) Is there any experimental data available associated with the invention? If yes describe.

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**7. CHRONOLOGY OF DISCLOSURE AND PUBLICATIONS**

(a) Please list all past and prospective dates of public disclosure and or commercialization activity (whether done orally, in writing, website, poster session or in any other manner) pertaining to the proposed invention.

Date: \_\_\_\_\_

To whom was (will) the disclosure (be) made? \_\_\_\_\_

Date: \_\_\_\_\_

To whom was (will) the disclosure (be) made? \_\_\_\_\_

(b) To the extent not identified in (a) identify date and place (e.g., particular periodical) of any publication regarding invention (whether past or projected), or any attempted commercialization or other public disclosures (e.g., poster session or talk).

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(c) Were there any non-disclosure agreements (NDAs) in place, or other existing understandings of confidentiality relative to each of the events detailed in (a) and/or (b)? (please attach additional sheets or explain as needed.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*If there is an imminent public disclosure (upcoming academic publication), commercialization activities, or other type of disclosure outside of NJIT personnel, please check the box titled "Urgent Processing" on top of page 1\*\*\*

**PRIOR ART**

8. Describe the prior art (e.g. related technology), which you believe is relevant to this subject invention, and also describe the principle novel features of your invention over this prior art.


**FUNDING**

9. List all sources of funding (external and internal) related to the conception and development of this Intellectual Property. It is important that this information be accurate and complete because sponsors may have certain rights in the Intellectual Property.

(a)

<b><u>Agency Grant Number:</u></b>	<b><u>NJIT Fund and Account:</u></b>

(b) *Of those federal funding sources identified above (if any), indicate the federal funding source(s) that provided the primary source of funds for the invention.* A grant, contract or cooperative agreement is a primary source of funds if the invention was conceived or reduced to practice in the performance of work sponsored by the federal funding agreement. If you list more than one federal funding source, indicate the source you consider to be the lead funding source.

<b><u>Grant, Contract Or Cooperative Agreement Funding Number</u></b>	<b><u>NJIT Fund And Account Number</u></b>

**10. Identify and attach any agreements that the inventors have entered into with any funding source identified in question 9, along with any other agreement that you believe may grant a right of any sort in this invention to a company or other non-governmental party (e.g., material transfer agreements, commercially sponsored research agreements, consortia agreements, consulting agreements, confidentiality agreements, etc.). If none, check here. (\_\_\_)**

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**11. Please list any subcontractors involved in the project (s) that relates to the subject invention. Please detail the nature of their subcontracted work:**

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**COMMERCIAL VIABILITY**

**12. *In what specific domestic and/or international markets do you see your technology being commercially successful?***

(a) Domestic:

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(b) International:

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(c) Please list specific commercial firms that may be interested in your technology. Please include contact information.

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13. *What potential impediments do you see to the successful commercialization of your technology?*

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Name of person filing report (please print or type:

Department

Email address

Campus phone number

Date:

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**THIS INVENTION DISCLOSURE REPORT SHOULD BE FORWARDED TO:**

**Attn: Intellectual Property Docketing Clerk  
Office of Legal and Employment Affairs  
211 Cullimore Hall  
University Heights  
Newark, New Jersey 07102-1982**