

**TO BE COMPLETED BY THE
DEPARTMENT CHAIR (NCE, CSLA or CCS) or DEAN (CoAD or SoM)
AND REVIEWED BY
THE DEPARTMENT (NCE, CSLA or CCS) or SCHOOL (NJSoA or SoM)
PROMOTION AND TENURE COMMITTEE
(Submit only two pages maximum)**

NAME: _____ DEPARTMENT: _____

PRESENT RANK: _____ PROPOSED RANK OR TENURE: _____

1. Department Recommendation (attach any minority recommendations):

Number favoring recommendation _____ Number not favoring recommendation _____

Number of abstentions _____ Number of absences _____

Conditions (if any) _____

Priority _____ of _____ Chair's or Dean's vote _____

Chair's or Dean's signature _____ Date _____

University Committee Recommendation _____

Final Disposition _____

2. Provide a statement of the criteria for promotion and/or tenure that has been applied in the departmental evaluation, consistent with the discipline represented in the department or school, and with the general university criteria specified in the Faculty Handbook. In particular, provide criteria concerning a) teaching effectiveness, b) accomplishment, c) relevance, and d) evaluation.
3. Explain how the candidate meets the minimum requirements for promotion and/tenure as described in the applicable sections of the Faculty Handbook and the Provost's memorandum dated September 1, 2007. Describe specifically the candidate's past contributions to the department or school and to the university.
4. Explain in what specific ways the candidate is expected to contribute to the long range goals of the department or school and the University?