

Minutes - Graduate Council
March 8, 2007, 10AM - noon, F190

Attendance: C. Borcea, N. Coppola, S. Das, S. Eck, P. Fields, R. Foulds, C. Gonzalez-Lenahan, R. Kane (Chair), F. Little, D. Misra, R. Miura, D. Nassimi, M. Schneider, A. Schuman, R. Sodhi, R. Tomkins, G. Widmeyer.

1. Approval of the Minutes of January 18, 2007 and February 15, 2007.

The minutes of January 18th were approved; the February 15th minutes will be on the agenda for approval at the April 19th meeting.

2. Announcements.

- Upcoming events are the March 8th Institute Workshop on "One Day in the Life of a Professor"; April 11th, Third Annual Provost's Research Showcase"; April 12th Institute Workshop on "PhDs in Industry"; April 13th-14th, ASEE Midatlantic Regional Conference at NJIT.
- Searches are continuing for Dean of NCE and for Associate Director of Graduate Admission.

3. Graduate Admissions Report.

- NJIT minimum admission standards need to be set for the new iBT TOEFL. Steve Eck recommended 79 minimum overall and minimum components of 18 Reading, 16 Listening, 19 Speaking, Writing 20. The 4 component scores added together do not reach 79, which indicates that some component scores need to be above the minimum to reach the required overall score. The Graduate Council membership was asked to go back to their departments and discuss the minimum component scores they would like to see for their particular programs. Jerry Paris will be invited to the April 19th meeting to help guide the discussion about the meaning of the various scores.

- A new GRE is scheduled to be rolled out this July. ETS has suspended the old exams in India and China in anticipation of the new GRE.

- Applications are up by 500 and admits by 200. Processing of applications has been slowed because of staff vacancies.

- PhD application are up by 25 overall.

- The NCE Interim Dean discussed PhD recruitment with the chairs and program directions at the last chairs meeting; Dr. Kane continues to meet with program directors about PhD recruitment as a plan is developed.

- The stipend support levels at NJIT were discussed. One member of the Graduate Council reported that state funding to the NJIT Research Centers has been reduced, which impacts graduate student funding.

- The next BS/MS information session is April 4th; the next graduate open house is April 21st.

4. Course and Program Approval.

- The course change and new course forms for courses approved in February have been sent to the Registrar. The forms with revised titles for the Architecture sequence of 8 courses were included.

- IS 631, Enterprise Database Management. The course was presented by George Widmeyer and approved with minor modifications.

- CS 756, Mobile Computing and Sensor Networks. The course was presented by Chris Borcea and was approved. EE may wish to cross-list this course.

- Discussion of graduate certificates was deferred to the April 19th meeting.

5. Old Business.

- The Faculty Council is to handle the definition of Graduate Faculty status. Related to this issue are questions about service on Thesis and Dissertation committees and the offering of Independent Study Courses.

6. New Business.

- AUD Registration. There is no clear policy on how students are approved to audit a class. Dr. Kane offered to draft a policy statement for consideration.
- Decision shopping. Notes placed by advisors on the SIS 148 can eliminate "decision shopping" by students who fail to report previous discussions with advisors on the same question.

Minutes recorded by Clarisa Gonzalez-Lenahan/Ronald S. Kane