



Office of Registrar  
**GRADUATE COURSE CHANGE/  
NEW COURSE ADDITION FORM**

This information will be used to update the on-line University Catalog upon review and approval of the Graduate Council.

College: \_\_\_\_\_ Program: \_\_\_\_\_

**COURSE CHANGE**

Course Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Prerequisites: \_\_\_\_\_

Course Title: \_\_\_\_\_

\_\_\_\_\_

Description of Change: \_\_\_\_\_

\_\_\_\_\_

Semester change will take effect: \_\_\_\_\_

**NEW COURSE**

Course Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Prerequisites: \_\_\_\_\_

Course Title (50 character limit for Banner):  
\_\_\_\_\_

Course Title (50 character limit for Catalog):  
\_\_\_\_\_

Description of course to be used in catalog (500 character limit):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lecture/Recitation Hrs: \_\_\_\_\_ Lab/Studio Hrs: \_\_\_\_\_ Credit Hrs: \_\_\_\_\_

Semester new course will take effect: \_\_\_\_\_

**REQUIRED COURSE APPROVALS**

Department Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Date Catalog updated: \_\_\_\_\_