

Timetable for Format Review Process

Listed below is the timetable for format review and final submittal.

<u>SEMESTER/ REVIEW</u>	FIRST REVIEW	SECOND REVIEW	THIRD REVIEW (FINAL)	FINAL SUBMISSION DEADLINE (BEFORE)	DIPLOMA/ GRADUATION
<u>FALL SEMESTER</u> GSA Thesis & Dissertation Workshop in September*	Late Sept/ Early Oct	Late Oct/ Early Nov	Late Nov/ Early Dec	10-Dec	Registrar deadline 15-October for January graduation,
<u>SPRING SEMESTER</u> Theses & Dissertation Workshop in February	Anytime in Feb	Anytime in March/ Early April	Late April/ Early May	1-May	Registrar deadline 15-November for May graduation
<u>SUMMER SESSION</u> Must attend prior spring or fall thesis & dissertation workshop	Anytime in June	Anytime in July	Late July/ Early August	5-Aug	Registrar deadline 15- June for August graduation
<u>DOCUMENTS NEEDED FOR REVIEW</u>	Bring 10 - 20 pages with the front matter, text with at least one table and one figure.	Bring entire draft on printer paper with appendices and references.	Final Submission: Minimum three printouts of thesis/ dissertation on cotton paper in original boxes.		

* For further information contact GSA at graduate.student_assoc@njit.edu

ANY QUESTIONS SHOULD BE ADDRESSED TO THE OFFICE OF GRADUATE STUDIES

For appointments please call the secretary, Ms. Lillian Quiles at the GSO front desk (973-596-3462) or e-mail her at lillian.quiles@njit.edu

For additional information, please visit the web site at: <http://www.njit.edu/graduatestudies/thesis.php>